

NEW CASTLE COUNTY GOVERNMENT

Number 1172

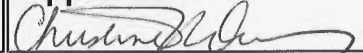
CLASS SPECIFICATION

Page 1 of 2

Date 02/24/15

Title: POLICE MAJOR

Approved:



GENERAL STATEMENT OF DUTIES: Performs responsible administrative and technical law enforcement work in assisting the Chief of Police and the Deputy Chief of Police in the direction of the Department of Police; does related work as required.

DISTINGUISHING FEATURES OF THE CLASS: An employee in this class assists the Chief of Police and the Deputy Chief of Police by providing direction and control of the department's major divisions through section commanders. The duties require the frequent exercise of independent initiative and judgment in directing the operation of a division and making decisions affecting life and property. This employee implements all decisions made by the Chief of Police and works under general supervision.

EXAMPLES OF WORK: (Illustrative Only)

- Executes orders and directives of the Chief of Police;
- Assists the Chief of Police and Deputy Chief of Police in supervising section managers and other staff personnel;
- Assists in coordinating activities of all sections of the department;
- Impartially enforces the rules of conduct governing members of the department and takes disciplinary action as authorized, warranted, and approved by the Chief of Police against errant members;
- May assume the responsibilities of the Chief of Police or Deputy Chief of Police in his or her absence;
- Approves or disapproves requests for supplies and equipment;
- Handles routine inquiries from other agencies and individuals;
- Performs all other such duties and responsibilities as may be assigned;
- Promotes an ongoing attitude of dedication to excellent public service and ensures that external and internal customers are provided with the highest quality of service;
- Operates a personal computer and other related equipment in the course of the work.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES: Thorough knowledge of modern principles, methods, and procedures of police administration; thorough knowledge of modern principles, methods, and procedures in the technical aspects of law enforcement including criminal investigation and identification, crime prevention, traffic control, and police training; good knowledge of municipal, state, and federal criminal and related ordinances, laws, and codes; thorough knowledge of departmental rules and regulations; ability to plan, assign, direct, and review the work of subordinates; ability to command the

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operation of subordinate units under emergency conditions involving danger to life and property; ability to establish and maintain effective working relationships with subordinates, cooperating agencies, and the general public; ability to communicate courteously and effectively, both verbally and in writing; sound judgment; integrity; tact.

MINIMUM QUALIFICATIONS: At least eight years of progressively responsible experience as a New Castle County Police Officer and presently serving at the rank of Police Captain or above and possession of a Bachelor's Degree from an accredited college or university; or the equivalent experience, education, and rank from a nationally accredited police department.

ADDITIONAL REQUIREMENTS: Must pass a Class Ia County physical examination. Weight should be proportionate to height; acuity of vision of not more than 20/200 corrected to 20/20 in each eye; the ability to distinguish between the colors of red, green, and amber with no pathology of the eyes and acceptable depth perception; possession of a Delaware Class D driver's license or its equivalent; must be a United States citizen.

HISTORY OF REVISIONS:

Established: 01/30/74
Revised: 09/30/76
Revised: 12/20/77
Revised: 07/07/88
Revised: 04/03/89
Revised: 01/02/91
Revised: 09/08/92
Revised: 04/01/96
Revised: 07/01/97
Revised: 09/01/99
Revised: 09/23/03
Revised: 03/17/04
Revised: 02/24/15