

NEW CASTLE COUNTY GOVERNMENT

Number 1012

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CLASS SPECIFICATION

Date 04/02/14

Title: PARAMEDIC CORPORAL

Approved:



GENERAL STATEMENT OF DUTIES: Administers basic and advanced life support measures in accordance with established policies and procedures; provides transportation to victims of medical or traumatic emergencies to a medical facility; participates in other forms of emergency care and medical rescue as needed; does related work as required.

DISTINGUISHING FEATURES OF THE CLASS: An employee in this class performs highly responsible work involving the delivery of out-of-hospital basic and advanced life support services by responding to scenes of medical and traumatic emergencies, evaluating patients, and providing safe transportation to an appropriate medical facility while providing continuous care. Additional duties include the daily inspection, cleaning, and maintenance of the assigned emergency vehicle, supplies, and equipment with minor housekeeping duties as required. This employee must be capable of performing advanced life support procedures defined by the State of Delaware paramedic scope of practice, and not undertaken by emergency medical technicians, through written standing orders and protocols, or through direct contact with a medical control physician via telephone and/or radio communications. Work is performed under the general supervision of a Paramedic Sergeant and/or Emergency Medical Services Lieutenant.

The position of Paramedic Corporal shall also be subject to the following provisions:

- (1) The Paramedic Corporal rank may be lost by an unsatisfactory performance evaluation and/or serious disciplinary action.
- (2) The Paramedic Corporal rank, once obtained and lost by an unsatisfactory performance evaluation, would be reinstated once a satisfactory performance evaluation is obtained. In cases of serious disciplinary action, defined as any discipline warranting a suspension or above, the employee would be required to re-apply after two consecutively satisfactory performance evaluations.

EXAMPLES OF WORK: (Illustrative only)

- Responds to requests for emergency medical assistance and assumes responsibility for assessment and treatment of patients consistent with departmental procedures, State-wide standard treatment protocols and standing orders, and instructions provided by medical control physician;
- Lifts, carries, and transports sick, injured, or incapacitated persons from residential and commercial properties and accident scenes to medical facilities while providing constant observation and care as indicated or directed;
- Performs detailed inspection of an assigned emergency vehicle and facility and ensures that the facility, vehicle, equipment, and supplies are clean, orderly, and in good working order;
- Performs invasive medical procedures under delegated medical practice of a physician including venipuncture, airway management techniques such as endotracheal intubation, administration of intravenous fluids, and approved medications and defibrillation;
- Operates a two-way radio, bio-telemetry module, and other communications equipment for contact with medical facilities;
- Provides verbal, written, and/or computer generated reports pertaining to observations regarding condition and care of patient while at the emergency scene and in transit, to include preparing appropriate follow-up reports;
- May provide testimony in court or through deposition regarding observations and performance of job activities;

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- Participates in ongoing training sessions, critiques, and conferences to include review of cases;
- Communicates with patient, family members, other responding agencies, and professional medical personnel to ensure that all needs of the patient are addressed in an efficient and caring manner;
- Completes appropriate recertification, continuing education programs, and examinations necessary to maintain State of Delaware paramedic certification;
- May participate in the initial training, mentoring and certification of Paramedic Candidates;
- Promotes an ongoing attitude of dedication to excellent public service and ensures that external and internal customers are provided with the highest quality of service;
- Operates a mobile computer terminal personal computer and other related equipment in the course of the work.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES: Comprehensive knowledge of and skill in basic and advanced life support procedures; good knowledge of physiology for diagnostic purposes; good knowledge of techniques used in providing emergency treatment; ability to operate basic and advanced life support equipment; ability to recognize lethal dysrhythmias; ability to assess patient care needs; ability to make accurate decisions under extreme stress; ability to instruct and coordinate subordinates and lay persons; ability to perform advanced airway procedures such as endotracheal intubation and insertion of alternate airways; ability to administer intravenous fluids and approved medications; ability to perform venipuncture; ability to maintain State of Delaware Paramedic certification; ability to communicate courteously and effectively, both verbally and in writing; ability to understand and follow oral and written instructions; skill in minor maintenance of emergency vehicles and equipment; ability to establish working relationships with medical personnel, coworkers, and the general public; demonstrated proficiency to safely operate a vehicle on the road in emergency situations at high speed and under regular conditions; ability to recognize hazardous environment and conditions and to take corrective action; excellent driving record and moral character; ability to meet standards of eligibility as determined by a background investigation which may include an oral interview; ability to demonstrate a high degree of dependability; ability to perform as part of a team to include taking the lead at an incident until relieved by a supervisor or staff member..

MINIMUM QUALIFICATIONS: Fulfillment of all requirements of the position of Paramedic to include three (3) years consecutive non-probationary experience as a New Castle County Paramedic First Class from the date of application for promotion, and two consecutive years of overall satisfactory or above performance evaluations with a performance rating of satisfactory or above in all category ratings as of the date of application for promotion Paramedic Corporal. Any record of discipline in the 12 months preceding the application for promotion shall be reviewed to determine eligibility for promotion; current national board certification at the paramedic level with the National Registry of Emergency Medical Technicians; possession of an Associate's Degree or at least sixty 60 credit hours from an accredited college or university.

ADDITIONAL REQUIREMENTS: Must fulfill all requirements of the position of Paramedic, to include possession of a valid Delaware Class D driver's license or its equivalent; current certification as a State of Delaware paramedic, ability to fulfill all physical requirements of a County Class Ib physical exam. Active participation in an ongoing departmental workgroup or project. Active participation shall be defined by the Chief of Emergency Medical Services or his/her designee. Successful completion of a promotional review process to include review of the promotional applicant's demonstrated support of the organizational and departmental mission.

HISTORY OF REVISIONS:

Established: 01/01/04
Revised: 04/02/14