

**MINUTES**  
**Administrative Committee-Finance Committee**  
**October 23, 2018**

- I. Administrative-Finance Committee Co-chair George Smiley convened the Administrative-Finance Committee meeting at 2:01 p.m. on 10/23/18 in the 8th Floor Council Conference Room.
- II. Council members present were: Mr. Bell, Mr. Cartier, Ms. Diller, Ms. Hartley-Nagle, Ms. Kilpatrick, Mr. Sheldon, Mr. Smiley, Mr. Weiner, Mr. Street, Mr. Tackett and Mr. Hollins.
- III. Mr. Cartier made a motion to accept the minutes from the 10/9/18 Finance Committee Meeting. The motion was seconded by Mr. Bell and the minutes were unanimously approved.

IV. Resolutions:

**R18-175: AMEND THE FY2019 CAPITAL PROGRAM: APPROPRIATE \$64,000 FROM THE NEW CASTLE COUNTY TECHNOLOGY FEE ACCOUNT WITHIN THE OFFICE OF THE RECORDER OF DEEDS TOWARDS THE DEPARTMENT OF ADMINISTRATION, INFORMATION SYSTEMS EXPANSION II CAPITAL PROJECT. Introduced by: Mr. Smiley, Mr. Cartier**

- Mr. Smiley read the title and explained the resolution.
- The floor was opened to the public for comment and there was none.

**R18-176: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR PICTOMETRY INTERNATIONAL CORPORATION FOR RENEWAL OF AERIAL PHOTOGRAPHY SOFTWARE LICENSES FOR THE OFFICE OF TECHNOLOGY AND ADMINISTRATIVE SERVICES IN THE AMOUNT OF \$71,899.00. Introduced by: Mr. Smiley, Mr. Cartier**

- Mr. Smiley read the title and explained the resolution.
- The floor was opened to the public for comment and there was none.

**R18-177: AUTHORIZING THE COUNTY EXECUTIVE TO EXECUTE A FINANCING AGREEMENT WITH THE DELAWARE WATER POLLUTION CONTROL REVOLVING FUND, ACTING BY AND THROUGH THE DELAWARE DEPARTMENT OF NATURAL RESOURCES AND ENVIRONMENTAL CONTROL, IN AN AMOUNT NOT TO EXCEED \$6,184,000, TO FUND THE MT. PLEASANT INTERCEPTOR PROJECT, HOCKESSIN GREENE STORMWATER REHABILITATION PROJECT AND WOODSIDE COURT STORMWATER REHABILITATION PROJECT; PROVIDING FOR THE PURCHASE OF THE BOND; AND AUTHORIZING THE EXECUTION OF VARIOUS DOCUMENTS IN CONNECTION THEREWITH. Introduced by: Mr. Smiley, Mr. Cartier**

- Mr. Smiley read the title and explained the resolution.
- Mr. Cartier asked Public Works about the Woodside Court Storm Water Pond project. Edwin Kuipers, Public spoke about the project.
- The floor was opened to the public for comment and there was none.

**R18-141: (Status: Tabled) AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR DIAMOND STATE C-L-T, INC. FOR A PASS-THROUGH GRANT FOR THE DEPARTMENT OF COMMUNITY SERVICES IN THE AMOUNT OF \$50,000.00. Introduced by: Mr. Smiley, Mr. Cartier**

- Mr. Cartier noted that this resolution would be lifted from the table and place it before Council for consideration at this evening Council Meeting.
- Mr. Street expressed concerns about the resolution.
- The floor was opened to the public for comment and there was none.

V. Ordinances:

**°18-101: AMEND THE FY2019 CAPITAL BUDGET: APPROPRIATE \$64,000 FROM THE NEW CASTLE COUNTY TECHNOLOGY FEE ACCOUNT WITHIN THE OFFICE OF THE RECORDER OF DEEDS TOWARDS THE DEPARTMENT OF ADMINISTRATION, INFORMATION SYSTEMS EXPANSION II CAPITAL PROJECT. Introduced by: Mr. Smiley, Mr. Cartier**

- Mr. Smiley read the title and explained the ordinance. Mr. Smiley noted that this is the companion legislation to R18-175.
- The floor was opened to the public for comment and there was none.

**°18-102: AMEND THE FY2019 APPROVED OPERATING BUDGET: APPROPRIATE \$250,000 TO THE DEPARTMENT OF ADMINISTRATION, OFFICE OF LAW CONTRACTUAL SERVICES BUDGET LINE ITEM. Introduced by: Mr. Smiley, Mr. Cartier**

- Mr. Smiley read the title and explained the ordinance.
- The floor was opened to the public for comment and there was none.

**°18-103: TO AUTHORIZE THE ABATEMENT OF NEW CASTLE COUNTY REAL PROPERTY TAXES AND PENALTIES ON THE PROPERTY OF THE FOUNTAIN OF LIVING WATER CHURCH LOCATED AT 1013 BROWN STREET, WILMINGTON, DE, TAX PARCEL NUMBER 26-049.10-001.**

**Introduced by: Mr. Street**

- Mr. Smiley read the title.
- Mr. Street explained the ordinance.
- The floor was opened to the public for comment and there was none.

**°18-104: TO REVISE *NEW CASTLE COUNTY CODE*, CHAPTER 14 (“FINANCE AND TAXATION”), ARTICLE 6 (“EXEMPTION FROM REAL PROPERTY TAXATION”), DIVISION 14.06.300. (“PROPERTY OF THE ELDERLY AND DISABLED”), SECTIONS 14.06.302. (“QUALIFICATIONS FOR AND AMOUNT OF ELDERLY EXEMPTION”) AND 14.06.303. (“QUALIFICATIONS FOR AND AMOUNT OF DISABILITY EXEMPTION”) REGARDING RESIDENCY. Introduced by: Mr. Smiley**

- Mr. Smiley read the title and explained the ordinance.
- The floor was opened to the public for comment and there was none.

**°18-105: TO AUTHORIZE THE ABATEMENT AND REFUND OF NEW CASTLE COUNTY REAL PROPERTY TAXES ON THE PROPERTY OF NEW COVENANT PRESBYTERIAN CHURCH LOCATED AT 1125 AND 1131 JAMISON CORNER ROAD, MIDDLETOWN, DE, TAX PARCEL NUMBER 13-013.002-27. Introduced by: Mr. Bell**

- Mr. Smiley read the title.
- Mr. Bell explained the ordinance.
- The floor was opened to the public for comment and there was none.

**°17-039: (STATUS: TABLED) TO AMEND *NEW CASTLE COUNTY CODE* CHAPTER 2 (“ADMINISTRATION”), ARTICLE 3 (“OFFICERS AND EMPLOYEES”), DIVISION 2.03.100 (“CODE OF ETHICS”), SECTION 2.03.106 (“FINANCIAL DISCLOSURE: STATEMENTS REQUIRED”) REGARDING PERSONS REQUIRED TO FILE A STATEMENT OF FINANCIAL INTERESTS. Introduced by: Ms. Kilpatrick, Mr. Weiner, Mr. Cartier**

- Mr. Smiley read the title.
- Ms. Kilpatrick stated that she would lift °17-039 from the table and place it before Council for consideration at this evenings meeting. She explained the ordinance.
- The floor was opened to the public for comment and there was none.

**°17-051: (STATUS: TABLED) TO AMEND *NEW CASTLE COUNTY CODE* CHAPTER 2 (“ADMINISTRATION”), ARTICLE 3 (“OFFICERS AND EMPLOYEES”), DIVISION 2.03.100 (“CODE OF ETHICS”), SECTION 2.03.106 (“FINANCIAL DISCLOSURE: STATEMENTS REQUIRED”) REGARDING PERSONS REQUIRED TO FILE A STATEMENT OF FINANCIAL INTERESTS. Introduced by: Ms. Kilpatrick**

- Mr. Smiley read the title.

- Ms. Kilpatrick stated that she would lift °17-051 from the table and place it before Council for consideration at this evenings meeting. She explained the ordinance.
- Mr. Street expressed concerns regarding the ordinance.
- The floor was opened to the public for comment and there was none.

VI. Other:

- **New Castle County Council Grant Requests/Community Events**

<b>Grant Applicant</b>	<b>Sponsor</b>	<b>Amount Approved</b>	<b>Council Member Motion/Second</b>	<b>Vote</b>
Appoquinimink High School Boys Basketball Program	Powers	<b>\$0</b>	Bell/Street	Yes – 4, No – 3 Not Voting - 3
Blackbird Community Association	Powers	<b>\$0</b>	Bell/Tackett	Yes – 5, No – 5 Not Voting – 0
Townsend Fire Company Inc.	Powers	<b>\$2500</b> -Diller- \$500 -Cartier- \$500 -Kilpatrick- \$500 -Hartley-Nagle- \$500 -Weiner- \$500	Bell/Woods	Yes – 12, No – 0 Not Voting – 0
Westside Neighborhood Coalition	Street	<b>\$1500</b> -Street - \$1500	Street/Cartier	Yes – 11, No – 0 Not Voting – 1 (Smiley)
Sherwood Park Swim Club	Sheldon	<b>\$1500</b> -Sheldon- \$1500	Sheldon/Cartier	Yes – 11, No – 0 Not Voting – 1 (Smiley)
Delaware Jaycees, Inc.	Sheldon	<b>\$1300</b> -Sheldon - \$650 -Hartley-Nagle- \$650	Sheldon/Tackett	Yes – 11, No – 0 Not Voting – 1 (Smiley)
Cedar Lane Early Childhood Center	Bell	<b>\$2500</b> -Bell- \$2500	Bell/Kilpatrick	Yes – 11, No – 0 Not Voting – 1 (Smiley)
Edgemoor Gardens Civic Association	Cartier	<b>\$1000</b> -Cartier- \$1000	Cartier/Bell	Yes – 11, No – 0 Not Voting – 1 (Smiley)
NCC Emergency Communications Division	Smiley	<b>\$2500</b> -Smiley- \$2500	Smiley/Kilpatrick	Yes – 12, No – 0 Not Voting – 0
Family Promise of Northern New Castle County, Inc.	Woods	<b>\$2500</b> -Woods- \$1250 -Sheldon- \$1000 -Cartier- \$250	Smiley/Kilpatrick	Yes – 11, No – 0 Not Voting – 1 (Smiley)

- Mr. Hollins and Mr. Powers were absent for grants.

- **Expense & Revenue Round Table - None**
- **Comments by the Executive Office**
  - Aundrea Almond, Executive Office, informed Council that the County has received a letter from the state regarding EMS service, provided an update on the new Tax Exemption Survey found on the County's website and informed council about a new hire for the Executive Branch.
- **Other**
  - Mr. Street spoke about the community intervention specialist and noted that he was unaware that the County Executive had used funds from his contingency to fund the program/positions.
  - Mr. Weiner requested an update from the Administration on the NACo trip/conference.
  - Mr. Smiley moved to move the 2 PM, November 13, 2018 Finance Committee Meeting to November 20, 2018 at 4 PM. The motion was seconded and unanimously approved.

VIII. Public Comment –

- Mike Zielinski announced that he is retiring from NCCPD and will resign his position as president of the FOP. He thanked Council for their support throughout the years.

IX. Ms. Diller made a motion to adjourn, seconded by Mr. Cartier and unanimously approved. The meeting was adjourned at 3:12 PM.

*A recording of the meeting is available upon request. Respectfully submitted by Tara Finnigan, Legislative Aide to Administrative-Finance Committee Co-Chair George Smiley.*