

MINUTES
Administrative Committee-Finance Committee
September 11, 2018

- I. Administrative-Finance Committee Co-chair John Cartier convened the Administrative-Finance Committee meeting at 1:30 PM on 9/11/2018 in the 8th Floor Council Conference Room.
- II. Council Members present were: Mr. Bell, Mr. Cartier, Ms. Diller, Mr. Hollins, Ms. Kilpatrick, Mr. Sheldon, Mr. Smiley, Mr. Street, Mr. Tackett, and Mr. Woods.
- III. Once a quorum was established, Mr. Cartier entertained a motion to approve the 8/28/18 Minutes. The motion was made by Mr. Smiley and seconded by Ms. Kilpatrick. The minutes were unanimously approved.

IV. Resolutions:

R18-139: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR ANDRIS I. STAGITIS FOR CONSULTING SERVICES FOR THE DEPARTMENT OF COMMUNITY SERVICES IN THE AMOUNT OF \$24,700.00. Introduced by: Mr. Smiley, Mr. Cartier

- Mr. Cartier read the title and explained the Resolution
- Carrie Casey spoke on behalf of Community Services
- The floor was opened for public comment and there was none

R18-142: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR OUR LADY OF GRACE HOME, INC. FOR A PASS-THROUGH GRANT FOR THE DEPARTMENT OF COMMUNITY SERVICES IN THE AMOUNT OF \$200,000.00. Introduced by: Mr. Smiley, Mr. Cartier

- Mr. Cartier read the title and explained the Resolution
- Carrie Casey spoke on behalf of Community Services
- The floor was opened for public comment and there was none

R18-141: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR DIAMOND STATE C-L-T, INC. FOR A PASS-THROUGH GRANT FOR THE DEPARTMENT OF COMMUNITY SERVICES IN THE AMOUNT OF \$50,000.00. Introduced by: Mr. Smiley, Mr. Cartier

- Mr. Cartier read the title and explained the Resolution
- Carrie Casey spoke on behalf of Community Services
- The floor was opened for public comment and there was none

R18-140: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR CONNECTIONS CSP, INC. FOR A PASS-THROUGH GRANT FOR THE DEPARTMENT OF COMMUNITY SERVICES IN THE AMOUNT OF \$200,000.00. Introduced by: Mr. Smiley, Mr. Cartier

- Mr. Cartier read the title and explained the Resolution
- Carrie Casey spoke on behalf of Community Services
- Marcus Henry spoke on behalf of Community Services
- The floor was opened for public comment and there was none

R18-143: AMEND THE FY2019 CAPITAL PROGRAM: TRANSFER \$1,000,000 FROM THE AIRPORT ROAD SYSTEM REHABILITATION CAPITAL PROJECT AND \$1,000,000 FROM THE WHITE CLAY SYSTEM REHABILITATION CAPITAL PROJECT TO THE NORTH DELAWARE INTERCEPTOR SYSTEM CAPITAL PROJECT. Introduced by: Mr. Sheldon, Mr. Powers

- Mr. Cartier read the title and Mr. Sheldon explained the Resolution
- Tracy Surlles of Public Works spoke on behalf
- The floor was opened for public comment and there was none

V. Ordinances

°18-079: TO AMEND *NEW CASTLE COUNTY CODE* CHAPTER 2 (“ADMINISTRATION”), ARTICLE 2 (“COUNTY COUNCIL”), TO RAISE THE THRESHOLD FOR COUNTY COUNCIL CONTRACT APPROVAL TO \$50,000. Introduced by: Mr. Smiley, Mr. Cartier

- Mr. Cartier read the title and explained the ordinance
- Mr. Street, Mr. Woods, and Mr. Bell expressed reservations
- Mr. Cartier, Mr. Smiley, and Ms. Kilpatrick spoke in support
- The floor was opened for public comment and there was none

°18-080: AMEND THE FY2019 APPROVED OPERATING BUDGET: INCREASE THE AUTHORIZED POSITION COUNT FOR THE DEPARTMENT OF ADMINISTRATION, OFFICE OF HUMAN RESOURCES BY ADDING ONE ADDITIONAL PENSION PROGRAM ANALYST. Introduced by: Mr. Hollins, Mr. Smiley

- Mr. Cartier read the title and Mr. Hollins explained the ordinance
- Deloris Hayes-Arrington spoke on behalf of the Pension Board and distributed an exhibit
- The floor was opened for public comment and there was none

°18-085: AMEND THE GRANTS BUDGET: APPROPRIATE AN ADDITIONAL \$41,075 IN ANTICIPATED STATE OF DELAWARE GRANT-IN-AID FUNDS TO THE ABSALOM JONES SENIOR CENTER FY2019 GRANT, WHICH IS ADMINISTERED BY THE DEPARTMENT OF COMMUNITY SERVICES. Introduced by: Mr. Hollins, Ms. Diller

- Mr. Cartier read the title and Mr. Hollins explained the ordinance
- The floor was opened for public comment and there was none

°18-086: TO PROVIDE FOR THE INSTALLATION OF GRANVILLE WITH RIBS STREET LIGHTS IN THE WALKER FARM ESTATES SUBDIVISION LOCATED IN THE MILL CREEK HUNDRED AND FOR A LIGHT TAX BASED ON THE COST OF STREET LIGHTS. Introduced by: Ms. Kilpatrick

- Mr. Cartier read the title and Ms. Kilpatrick explained the ordinance
- The floor was opened for public comment and there was none

18-087: AMEND THE FY2019 APPROVED OPERATING BUDGET: REALIGN BUDGETARY FUNDING OF \$30,000 WITHIN THE DEPARTMENT OF LAND USE TO FUND THE ROUTE 202 MASTER PLAN THROUGH THE WILMINGTON AREA PLANNING COUNCIL (WILMAPCO). Introduced by: Mr. Tackett, Ms. Kilpatrick

- Mr. Cartier read the title and Ms. Kilpatrick explained the ordinance
- The floor was opened for public comment and there was none

18-088: AMEND THE FY2019 APPROVED OPERATING BUDGET: REALIGN BUDGETARY FUNDING OF \$20,000 WITHIN THE DEPARTMENT OF LAND USE TO FUND THE SOUTHERN NEW CASTLE COUNTY MASTER PLAN THROUGH THE WILMINGTON AREA PLANNING COUNCIL (WILMAPCO). Introduced by: Mr. Tackett, Ms. Kilpatrick

- Mr. Cartier read the title and Ms. Kilpatrick explained the ordinance
- The floor was opened for public comment and there was none.

18-089: AMEND THE FY2019 CAPITAL BUDGET: TRANSFER \$1,000,000 FROM THE AIRPORT ROAD SYSTEM REHABILITATION CAPITAL PROJECT AND \$1,000,000 FROM THE WHITE CLAY SYSTEM REHABILITATION CAPITAL PROJECT TO THE NORTH DELAWARE INTERCEPTOR SYSTEM CAPITAL PROJECT. Introduced by: Mr. Sheldon, Mr. Powers

- Mr. Cartier read the title and explained the ordinance
- It was noted that this piece of legislation should be paired with R18-143

18-090: TO AMEND *NEW CASTLE COUNTY CODE* CHAPTER 14 (“FINANCE AND TAXATION”) TO ENACT A CEILING ON THE REALTY TRANSFER TAX EXEMPTION FOR FIRST-TIME HOMEBUYERS. Introduced by: Mr. Smiley, Mr. Cartier

- Mr. Cartier read the title and explained the ordinance
- David Gregor, CFO spoke on behalf of the ordinance
- The floor was opened for public comment and there was none.

VI. Other

- Mr. Smiley moved to move forward with a streamlined budget process. The motion was seconded by Mr. Bell and approved.

Grant Applicant	Sponsor	Amount Approved	Council Member Motion/Second	Vote
Odessa National Civic Association	Bell	\$500 -Bell- \$500	Bell/Kilpatrick	Yes – 9, No – 0 Not Voting – 1 (Smiley)
Brennan Estates Maintenance Corporation	Powers	\$1200 -Powers- \$1200	Kilpatrick/Cartier	Yes – 9, No – 0 Not Voting – 1 (Smiley)
Cab Calloway Band Booster Association	Street	\$2000 -Street- \$500	Street/Kilpatrick	Yes -9, No – 0 Not Voting – 1

		-Kilpatrick- \$500 -Woods- \$500 -Weiner- \$500		(Smiley)
Safe United Neighborhood	Hollins	\$1200 -Hollins- \$1200	Hollins/Kilpatrick	Yes – 9, No -0 Not Voting – 1 (Smiley)
302 Guns Down	Hollins	\$2500 -Hollins- \$2500	Hollins/Kilpatrick	Yes – 8, No – 0 Not Voting – 2 (Smiley, Street)

- Mr. Smiley moved to approve the expenditure of \$480 for Counsel to Council’s International Municipal Lawyers Association dues. The motion was seconded and approved.
- Mr. Street announced that he will make an effort to transfer funds for community policing
- Ms. Kilpatrick pointed out the recent News Journal article on Tamarra Morris

VII. Public comment – none

VIII. Mr. Smiley made a motion to adjourn, seconded by Ms. Diller and unanimously approved. The meeting was adjourned at 2:20 PM

Respectfully submitted by Daniel Hagelberg, Legislative Aide to Administrative-Finance Committee Co-Chair John Cartier.