

**Administrative-Finance Committee**  
**CO-CHAIR, GEORGE SMILEY**  
COUNCILMAN SEVENTH DISTRICT  
**CO-CHAIR, JOHN J. CARTIER**  
COUNCILMAN EIGHTH DISTRICT



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**NEW CASTLE COUNTY COUNCIL**  
**Administrative-Finance Committee**  
**September 10, 2019 – 1:30 p.m.**  
**Joseph M. Reda Council Conference Room**

**MINUTES**

- I.** Administrative-Finance Co-Chair John Cartier called the Administrative-Finance Committee to order at 1:30 on Tuesday, September 10, 2019. Council Members present during the meeting were: Mr. Bell, Mr. Carter, Mr. Cartier, Ms. Diller, Ms. Durham, Ms. Hartley-Nagle, Mr. Hollins, Ms. Kilpatrick, Mr. Sheldon, Mr. Smiley, Mr. Street, and Mr. Woods
- II.** APPROVAL OF MINUTES: Councilman Smiley made a motion to approve the 8/27/19 Administrative Finance Committee Minutes, Ms. Kilpatrick seconded the motion, and the minutes were adopted unanimously.
- III. RESOLUTIONS:**

**R19-157: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR FAMILY PROMISE OF NORTHERN NEW CASTLE COUNTY, INC. FOR A PASS-THROUGH GRANT FOR THE DEPARTMENT OF COMMUNITY SERVICES IN THE AMOUNT OF \$90,000.00. Introduced by: Mr. Smiley, Mr. Cartier**

- Mr. Cartier read the title of the resolution and Carey Casey from Community Services explained it.
- There was no public comment

**R19-158: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR THE CITY OF NEWARK PLANNING AND DEVELOPMENT DEPARTMENT FOR A PASS-THROUGH GRANT FOR THE DEPARTMENT OF COMMUNITY SERVICES IN THE AMOUNT OF \$269,319.00. Introduced by: Mr. Smiley, Mr. Cartier**

- Mr. Cartier read the title of the resolution and Carey Casey from Community services explained it.
- There was no public comment.

**R19-159: AMEND THE FY2020 CAPITAL PROGRAM: APPROPRIATE \$50,000 IN FUNDING FROM THE STATE OF DELAWARE FISCAL YEAR 2020 BOND AND**

**CAPITAL IMPROVEMENTS ACT TOWARD THE DEPARTMENT OF PUBLIC WORKS, GENERAL PARKLAND IMPROVEMENTS CAPITAL PROJECT. Introduced by: Mr. Sheldon, Mr. Woods, Mr. Cartier**

- Mr. Cartier read the title of the Resolution and Tracy Surles from Public Works explained it.
- There was no public comment

**R19-160: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR THE STATE OF DELAWARE, DEPARTMENT OF HEALTH AND SOCIAL SERVICES FOR ANIMAL CONTROL SERVICES AS MANDATED BY THE STATE OF DELAWARE FOR THE DEPARTMENT OF PUBLIC SAFETY IN THE AMOUNT OF \$1,607,178.71. Introduced by: Mr. Smiley, Mr. Cartier**

- Mr. Cartier read the title of the Resolution and Carla Jones from Public Safety explained it.
- There was no public comment

**IV. ORDINANCES:**

**°19-081: AMEND THE FY2020 CAPITAL BUDGET: APPROPRIATE \$50,000 IN FUNDING FROM THE STATE OF DELAWARE FISCAL YEAR 2020 BOND AND CAPITAL IMPROVEMENTS ACT TOWARD THE DEPARTMENT OF PUBLIC WORKS, GENERAL PARKLAND IMPROVEMENTS CAPITAL PROJECT. Introduced by: Mr. Sheldon, Mr. Woods**

- Mr. Cartier read the title of the Ordinance and it was explained that this was a companion to R19-159. The two pieces will be moved in together this evening.
- There was no public comment

**°19-082: AMEND THE GRANTS BUDGET: APPROPRIATE \$33,755 FROM THE STATE OF DELAWARE, DEPARTMENT OF TRANSPORTATION TO THE EZION FAIR CHURCH – PARKING LOT IMPROVEMENTS GRANT FOR THE DEPARTMENT OF PUBLIC WORKS. Introduced by: Mr. Sheldon, Mr. Woods**

- Mr. Cartier read the title of the Ordinance and it was explained by Tracy Surles of Public Works
- There was no public comment.

**°19-083: TO AMEND THE PAY PLAN AND RATES OF PAY FOR CLASSIFIED SERVICE MANAGERS AND ADMINISTRATORS, REPRESENTED BY THE DELAWARE PUBLIC EMPLOYEES COUNCIL 81, AMERICAN FEDERATION OF STATE, COUNTY AND MUNICIPAL EMPLOYEES (AFSCME), AFL-CIO, AFFILIATE LOCAL 3109, TO REVISE THE POSITION TITLE OF TRANSPORTATION DIVISION MANAGER TO FLEET SERVICES MANAGER AND TO ADOPT THE REVISED CLASS SPECIFICATION. Introduced by: Ms. Hartley-Nagle**

- Mr. Cartier read the title of the Ordinance and it was explained by Tracy Surles of Public Works
- There was no public comment

**°19-084: AMEND THE GRANTS BUDGET: APPROPRIATE \$400,000 IN FUNDS FROM THE DELAWARE STATE HOUSING AUTHORITY TO THE STRONG NEIGHBORHOODS HOUSING PROGRAM III GRANT TO BE ADMINISTERED BY THE NEW CASTLE COUNTY DEPARTMENT OF COMMUNITY SERVICES. Introduced by: Mr. Hollins, Ms. Diller**

- Mr. Cartier read the title of the Ordinance and it was explained by Carey Casey of Community Services
- There was no public comment

**°19-087: TO PROVIDE FOR THE INSTALLATION OF TRADITIONAIRE STREET LIGHTS IN THE COLONY AT SUMMIT BRIDGE - EAST SUBDIVISION LOCATED IN THE PENCADER HUNDRED AND FOR A LIGHT TAX BASED ON THE COST OF STREET LIGHTS. Introduced by: Mr. Carter**

- Mr. Cartier read the title of the Ordinance and Mr. Carter explained it.
- There was no public comment.

**V. OTHER:**

- **New Castle County Council Grant Requests/Community Events**

<b>GRANT APPLICANT</b>	<b>Grant Amount</b>	<b>INTENDED USE OF GRANT</b>	<b>PRIOR COUNCIL GRANTS IN CURRENT FISCAL YEAR</b>	<b>COUNCIL MEMBER MOTION/SECOND</b>	<b>Vote</b>
Nehemiah Gateway CDC*	\$2500 (Street: 1250) (Hollins: 1250)	To purchase computer equipment to support the Delaware Tax & Financial Services Campaign.	No	Street / Bell	11-0-1 (Smiley, Not voting)
River Road Swim Club	\$2500(Cartier)	Safety upgrades and improved	No	Cartier /Diller	11-0-1 (Smiley, Not voting)

		rescue equipment			
EDGE for Tomorrow, LLC	\$2500(Cartier)	To support the EDGE afterschool math, reading, STEM enrichment programs for at-risk children.	No	Cartier	11-0-1 (Smiley, Not voting)
March of Dimes Delaware	\$2500 (500 each from Kilpatrick, Woods, Bell, Durham, Hartley-Nagle)	To support their annual fundraiser, The Farmer & The Chef	No	Kilpatrick	11-0-1 (Smiley, Not voting)

- Expense & Revenue Round Table
- Comments by the County Executive Branch
- Other

**VI. PUBLIC COMMENT:** None

**VII. ADJOURNMENT:** The meeting was adjourned at 1:58 PM