



NEW CASTLE COUNTY COUNCIL
Administrative-Finance Committee
August 25, 2020 – 5:00 p.m.
Virtual Zoom Webinar Meeting**

MINUTES

I. CALL TO ORDER:

- The Administrative-Finance Committee Meeting was called to order at 5:00 p.m. by Councilman Smiley. A roll call of Council Members was taken. Council Members Bell, Carter, Cartier, Diller, Durham, Hollins, Kilpatrick, Sheldon, Street, Tackett, Woods, and President Hartley-Nagle were present.

II. APPROVAL OF MINUTES:

- Motion was made by Councilman Cartier, seconded by Councilwoman Diller, to accept the July 28, 2020 Administrative-Finance Committee Minutes. All in favor.

III. RESOLUTION:

R2R20-166: CONGRATULATING THE OFFICE OF FINANCE FOR EARNING THE CERTIFICATE OF ACHIEVEMENT FOR EXCELLENCE IN FINANCIAL REPORTING FOR NEW CASTLE COUNTY'S COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR THIRTY-NINE CONSECUTIVE YEARS. Introduced by: Mr. Smiley, Mr. Cartier

- Mr. Smiley explained this Resolution.
- No discussion or questions from Council.
- No Public Comment.

R20-167: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR AZTECA SYSTEMS HOLDINGS LLC FOR LICENSE AND SUPPORT FOR CITYWORKS® SOFTWARE FOR THE OFFICE OF TECHNOLOGY AND ADMINISTRATIVE SERVICES IN THE AMOUNT OF \$72,500.00. Introduced by: Mr. Smiley, Mr. Cartier

- Mr. Smiley explained this Resolution.
- No discussion or questions from Council.
- No Public Comment.

R20-168: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR INFOR PUBLIC SECTOR, INC. FOR THE RENEWAL OF THE MAINTENANCE CONTRACT FOR ANNUAL TECHNICAL SERVICES AGREEMENT FOR THE OFFICE OF TECHNOLOGY AND ADMINISTRATIVE SERVICES IN THE AMOUNT OF \$189,926.80. Introduced by: Mr. Smiley, Mr. Cartier

- Mr. Smiley explained this Resolution.
- No discussion or questions from Council.
- No Public Comment.

R20-169: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR PENNROSE LLC FOR A PASS-THROUGH GRANT FOR THE DEPARTMENT OF

COMMUNITY SERVICES IN THE AMOUNT OF \$125,000.00. Introduced by: Mr. Smiley, Mr. Cartier

- Mr. Smiley explained this Resolution.
- No discussion or questions from Council.
- No Public Comment.

VI. ORDINANCES:

°20-084: AMEND THE GRANTS BUDGET: APPROPRIATE \$5,000,000 FROM THE UNITED STATES DEPARTMENT OF TREASURY TO THE CORONAVIRUS RELIEF FUND GRANT FOR HAZARD PAY FOR ELIGIBLE INDIVIDUALS EMPLOYED BY GOVERNMENTAL ENTITIES CONSISTENT WITH GUIDANCE OF THE U.S. DEPARTMENT OF TREASURY AND ANY OTHER APPLICABLE LAW RELATED THERETO, TO BE ADMINISTERED BY THE OFFICE OF FINANCE. Introduced by: Ms. Hartley-Nagle

- Mr. Smiley read the title of this Ordinance.
- Ms. Hartley-Nagle requested that Mike Migliore, Counsel to Council, explain the Ordinance.
- Discussion and questions followed by Council.
- No Public Comment.

°20-085: AMEND THE FY2021 APPROVED OPERATING BUDGET: TRANSFER \$882,688 FROM THE FY2021 APPROVED BUDGET FOR THE NEW CASTLE COUNTY DEPARTMENT OF PUBLIC SAFETY, DIVISION OF POLICE AND DIVISION OF ADMINISTRATION, FROM THE DEPARTMENT'S *SALARIES AND WAGES AND BENEFITS* BUDGET LINE ITEMS TO THE DEPARTMENT OF COMMUNITY SERVICES FY2021 APPROVED BUDGET *CONTRACTUAL SERVICES* BUDGET LINE ITEM WITH SUCH FUNDS TO SUPPORT COMMUNITY INITIATIVES AND RACIAL JUSTICE IN NEW CASTLE COUNTY. Introduced by: Mr. Street, Mr. Hollins

- Mr. Street explained this Ordinance.
- Discussion or questions followed by Council.
- Public Comment from Col. Vaughn Bond.

°20-086: AMENDING *NEW CASTLE COUNTY CODE* CHAPTER 2 ("ADMINISTRATION"), ARTICLE 5 ("DEPARTMENTS AND OFFICES"), SECTION 2.05.515 ("COUNTY INVESTMENT ADVISORY BOARD; CREATED; DUTIES GENERALLY") REGARDING THE COUNTY INVESTMENT ADVISORY BOARD. Introduced by: Ms. Durham, Mr. Smiley

- Ms. Durham explained this Ordinance.
- No discussion or questions from Council.
- No Public Comment.

°20-087: AMEND THE GRANTS BUDGET: APPROPRIATE AN ADDITIONAL \$25,000,000 FROM THE UNITED STATES DEPARTMENT OF TREASURY TO THE CORONAVIRUS RELIEF FUND GRANT FOR HEALTHY COMMUNITIES DELAWARE, TO BE ADMINISTERED BY THE OFFICE OF FINANCE. Introduced by: Mr. Cartier, Mr. Carter

- Mr. Smiley explained this Ordinance.
- Mr. Cartier will be placing this Ordinance on the Table.
- No discussion or questions from Council.
- No Public Comment.

IV. OTHER:

- New Castle County Council Grant Requests/Community Events

<u>Grant Applicant</u>	<u>Sponsor</u>	<u>Amount Approved</u>	<u>Council Member Motion/Second</u>	<u>Vote</u>
The CENTER for Therapeutic and Educational Riding, Inc.	Carter	\$2,500. Bell - \$1,250. Carter - \$1,250.	Carter/Kilpatrick	Yes – 12 No – 0 Not voting – 1 (Smiley)
Coleman Memorial United Methodist Church	Street	\$2,500.	Street/Kilpatrick	Yes – 12 No – 0 Not voting – 1 (Smiley)
DE Coalition Against Domestic Violence	Hartley/ Nagle	\$2,500.	Hartley- Nagle/Kilpatrick	Yes – 12 No – 0 Not Voting -1 (Smiley)
I Am My Sister’s Keeper, Inc.	Hartley/ Nagle	\$2,500.	Hartley- Nagle/Kilpatrick	Yes – 12 No – 0 Not Voting – 1 (Smiley)
Tri-State Bird Rescue & Research	Sheldon	\$1,700.	Sheldon/Kilpatrick	Yes – 12 No – 0 Not voting – 1 (Smiley)
Trinity Presbyterian Church	Cartier	\$2,000.	Cartier/Kilpatrick	Yes – 12 No – 0 Not voting – 1 (Smiley)
The Everett Inc (Everett Theatre)	Carter	\$2,000. Carter - \$1,000. Bell - \$500. Hartley-Nagle - \$500.	Carter/Kilpatrick	Yes – 12 No – 0 Not voting – 1 (Smiley)
Newark Senior Center	Diller	\$800.	Diller/Kilpatrick	Yes – 12 No – 0 Not voting – 1 (Smiley)

- Expense & Revenue Round Table – Councilman Carter expressed that Public Works has been helpful with the clean-up from the most recent storm.
- Comments by the County Executive Branch – Susan Moore from the Executive Office, Thanked Council for sharing the testing sites.

IV. **PUBLIC COMMENT:** None

V. **ADJOURNMENT:**

- Motion made by Councilman Cartier, seconded by Councilwoman Kilpatrick, to adjourn the meeting. All in favor. The meeting was adjourned at 6:22 pm.

A recording of the meeting is available upon request. Respectfully submitted by Christine H. Roberts, Legislative Aide.

****In accordance with Governor Carney's recently issued *Proclamation*, coupled with the Governor's *Declaration of a State of Emergency*, New Castle County Council is holding this meeting as a telephone and video conference, utilizing **zoom** Webinar. Meeting materials, including a meeting agenda, legislation to be addressed during the meeting, and other materials related to the meeting are electronically accessible at <https://nccde.org/AgendaCenter/County-Council-1>**