I. MEETING CALL TO ORDER:
- The Administrative-Finance Committee Meeting was called to order at 5:00 p.m., by Councilman Smiley. A roll call of Council Members was taken. Council Members Bell, Carter, Cartier, Durham, Hollins, Kilpatrick, Sheldon, Street, Tackett, and Woods were present. President Hartley-Nagle and Ms. Diller sent an advance notice that they would be absent.

II. APPROVAL OF MINUTES:
- Motion made by Councilwoman Kilpatrick, seconded by Councilman Cartier, to accept the July 13, 2021 Administrative-Finance Committee Minutes. All in favor.

III. RESOLUTIONS:

R21-135: AMEND THE FY2021 CAPITAL PROGRAM: ADDING THE REASSESSMENT 2024 CAPITAL PROJECT IN THE DEPARTMENT OF ADMINISTRATION. Introduced by: Mr. Smiley, Mr. Cartier
- Mr. Smiley read the title.
- No discussion from Council.
- No Public Comment.

R21-136: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT WITH THE CORBIT CALLOWAY MEMORIAL LIBRARY TO PROVIDE LIBRARY SERVICES FOR THE DEPARTMENT OF COMMUNITY SERVICES, DIVISION OF LIBRARIES IN THE AMOUNT OF $201,593.00. Introduced by: Mr. Bell, Mr. Smiley, Mr. Cartier
- Mr. Smiley read the title.
- Mr. Bell stated per title.
- No discussion from Council.
- No Public Comment.

R21-137: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT WITH THE DELAWARE CITY LIBRARY TO PROVIDE LIBRARY SERVICES FOR THE DEPARTMENT OF COMMUNITY SERVICES, DIVISION OF LIBRARIES IN THE AMOUNT OF $200,846.00. Introduced by: Mr. Bell, Mr. Smiley, Mr. Cartier
- Mr. Smiley read the title.
- Mr. Bell stated per title.
- No discussion from Council.
- No Public Comment.

R21-138: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT WITH THE NEW CASTLE PUBLIC LIBRARY TO PROVIDE LIBRARY SERVICES FOR THE DEPARTMENT OF COMMUNITY SERVICES, DIVISION OF
LIBRARIES IN THE AMOUNT OF $387,385.00. Introduced by: Mr. Bell, Mr. Smiley, Mr. Cartier

- Mr. Smiley read the title.
- Mr. Bell stated per title.
- No discussion from Council.
- No Public Comment.

R21-139: AMEND THE FY2022 CAPITAL PROGRAM: APPROPRIATE $50,000 FROM THE RECORDER OF DEEDS TECHNOLOGY FEE ACCOUNT TO THE DEPARTMENT OF ADMINISTRATION, RECORDER OF DEEDS HOA PORTAL CAPITAL PROJECT. Introduced by: Mr. Smiley, Mr. Cartier

- Mr. Smiley read and explained the Resolution.
- No discussion from Council.
- No Public Comment.

R21-140: AMEND THE FY2022 CAPITAL PROGRAM: APPROPRIATE $50,000 FROM THE REGISTER OF WILLS TECHNOLOGY FEE ACCOUNT TO THE DEPARTMENT OF ADMINISTRATION, REGISTER OF WILLS SYSTEM CAPITAL PROJECT. Introduced by: Mr. Smiley, Mr. Cartier

- Mr. Smiley read and explained the Resolution.
- No discussion from Council.
- No Public Comment.

R21-141: TO AMEND NEW CASTLE COUNTY COUNCIL PROCEDURAL RULE 8.1.9 REGARDING COUNCIL MEETING PARTICIPATION. Introduced by: Ms. Durham

- Mr. Smiley read the title.
- Ms. Durham explained the Resolution.
- No discussion from Council.
- No Public Comment.

IV. ORDINANCE(S):

*21-085: AMEND THE GRANTS BUDGET: APPROPRIATE $72,461.96 IN ACTUAL PROGRAM INCOME TO THE INNOVATIVE DEVELOPMENT EMPOWERMENT AREA (IDEA) HOMEBUYER/HOMEOWNER REHAB GRANT, WHICH IS ADMINISTERED BY THE DEPARTMENT OF COMMUNITY SERVICES, DIVISION OF COMMUNITY DEVELOPMENT AND HOUSING. Introduced by: Mr. Hollins, Ms. Diller

- Mr. Smiley read the Ordinance.
- Mr. Hollins explained the Ordinance.
- No discussion from Council.
- No Public Comment.


- Mr. Smiley read the Ordinance.
- Mr. Hollins explained the Ordinance.
- No discussion from Council.
- No Public Comment.
AMEND THE FY2022 CAPITAL BUDGET: APPROPRIATE $50,000 FROM THE RECORDER OF DEEDS TECHNOLOGY FEE ACCOUNT TO THE DEPARTMENT OF ADMINISTRATION, RECORDER OF DEEDS HOA PORTAL CAPITAL PROJECT. Introduced by: Mr. Smiley, Mr. Cartier
- Mr. Smiley read and explained the Ordinance.
- No discussion from Council.
- No Public Comment.

AMEND THE FY2022 CAPITAL BUDGET: APPROPRIATE $50,000 FROM THE REGISTER OF WILLS TECHNOLOGY FEE ACCOUNT TO THE DEPARTMENT OF ADMINISTRATION, REGISTER OF WILLS SYSTEM CAPITAL PROJECT. Introduced by: Mr. Smiley, Mr. Cartier
- Mr. Smiley read and explained the Ordinance.
- No discussion from Council.
- No Public Comment.

IV. OTHER:
- New Castle County Council Grant Request/Community Events

<table>
<thead>
<tr>
<th>Grant Applicant</th>
<th>Sponsor</th>
<th>Amount Approved</th>
<th>Council Member Motion/Second</th>
<th>Vote</th>
</tr>
</thead>
<tbody>
<tr>
<td>Shipley Heights Neighborhood Association</td>
<td>Cartier</td>
<td>$2,500</td>
<td>Cartier/Kilpatrick</td>
<td>Yes – 11 Absent – 2 Not Voting -</td>
</tr>
<tr>
<td>Ridgewood Civic Association</td>
<td>Cartier</td>
<td>$2,000</td>
<td>Cartier/Kilpatrick</td>
<td>Yes – 11 Absent – 2 Not Voting -</td>
</tr>
<tr>
<td>Kappa Mainstream Leadership, Inc.</td>
<td>Street/Bell</td>
<td>$1000 Street – 500 Bell – 500</td>
<td>Street/Kilpatrick</td>
<td>Yes – 11 Absent – 2 Not Voting -</td>
</tr>
<tr>
<td>Child Inc.</td>
<td>Tackett</td>
<td>$750</td>
<td>Tackett/Kilpatrick</td>
<td>Yes – 11 Absent – 2 Not Voting -</td>
</tr>
<tr>
<td>Roseville Park Civic Association</td>
<td>Sheldon</td>
<td>$1,100</td>
<td>Sheldon/Tackett</td>
<td>Yes – 11 Absent – 2 Not Voting - 1</td>
</tr>
<tr>
<td>Arundel Civic Association</td>
<td>Sheldon</td>
<td>$1,500</td>
<td>Sheldon/Woods</td>
<td>Yes – 11 Absent – 2 Not Voting - 1</td>
</tr>
<tr>
<td>Autism Delaware</td>
<td>Cartier</td>
<td>This grant was tabled.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Civic Association of Belvedere and Vicinity, Inc.</td>
<td>Woods</td>
<td>$2,000 Woods - $1500 Street - $500</td>
<td>Woods/Sheldon</td>
<td>Yes – 11 Absent – 2 Not Voting -</td>
</tr>
</tbody>
</table>
United Way of Delaware, Inc.  | Woods  | $2,500  
Woods - $1,500  
Kilpatrick - $500.  
Bell - $500.  
| Woods/Kilpatrick  | Yes – 10  
Absent – 2  
Not Voting - 2  
| 

The Global Ripple Effect Project, Inc.  | Hartley- Nagle  | $2,500  
| Tackett/Kilpatrick  | Yes – 11  
Absent – 2  
Not Voting - 1  
| 

Western District Advisory Council/ Tools 4 School  | Street  | *$500  
| Cartier/Bell  | Yes – 11  
Absent – 2  
Not Voting - 1  
| 

New Castle Prevention Coalition  | Street  | $1,410  
| Street/Kilpatrick  | Yes – 11  
Absent – 2  
Not Voting - 1  

*Motion was made to use the unused expenditure funds from the National Night Out.

- Expense & Revenue Round Table
  - None
- Presentation by Michael Hojnicki and Michael Smith concerning business license requirements
  - Mr. Hojnicki gave a presentation to Council regarding Business license requirements. (Copy available upon request)
  - Council discussion followed and there was no public comment.
- Consideration of submitted Telecommuting agreements
  - Consideration of submitted telecommuting agreements for four (4) Legislative Assistants were presented to Council. Legislative Assistants Barlow, Murphy, Traylor and Zara were approved. Request from Legislative Assistant George was discussed and will come back on the August 31st meeting for consideration.
- Discussion regarding reinstituting bottled water due to COVID
  - Ms. Hill stated that Council President Hartley-Nagle asked about having the individual bottles returned starting August 31st. After discussion by Council, it was decided to use the large water cooler.

V. PUBLIC COMMENT:
- None

VI. ADJOURNMENT:
- Motion made by Councilman Carter, seconded by Councilwoman Kilpatrick to adjourn the meeting. All in favor. The meeting was adjourned at 6:00 p.m.

A recording of the meeting is available upon request. Respectfully submitted by Christine Roberts, Legislative Assistant, to Councilman George Smiley.

**Under Title 29, Section 10006 of the Delaware State Code, New Castle County Council is holding this meeting as a telephone and video conference, utilizing Zoom Webinar. In addition, this meeting is open to the public in Council Chambers (800 N. French Street, Wilmington, DE 19801). The link to join the meeting via computer, smart device, or smart phone is: https://zoom.us/j/377322142. You may also call into the meeting (audio) using the following call in numbers: 1-312-626-6799 or +1-646-558-8656 or +1-346-248-7799 or +1-669-900-9128 or +1-253-215-8782 or +1-301-715-8592. Then enter the Webinar ID: 377 322 142. If you do not have a good connection with one, please try the others. Additional information regarding phone functionality during the meeting is available at: https://support.zoom.us/hc/en-us/articles/360029527911-Live-Training-Webinars**