

MINUTES
Administrative Committee-Finance Committee
July 9, 2019

- I. Administrative-Finance Committee Co-chair George Smiley convened the Administrative-Finance Committee meeting at 2:00 p.m. on 7/9/19 in the 8th Floor Council Conference Room.
- II. Council members present were: Mr. Bell, Mr. Carter, Ms. Diller, Ms. Durham, Ms. Hartley-Nagle, Mr. Hollins, Ms. Kilpatrick, Mr. Smiley, Mr. Woods, Mr. Sheldon, and Mr. Tackett.
- Mr. Smiley announced that Mr. Cartier and Mr. Street were unavailable for the meeting.
- III. Ms. Kilpatrick made a motion to accept the minutes from the 6/25/19 Finance Committee Meeting. The motion was seconded by Ms. Diller and the minutes were unanimously approved.
- IV. Resolutions:

R19-123: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR THE STATE OF DELAWARE DIVISION OF COMMUNICATIONS FOR YEARLY MAINTENANCE CONTRACT FOR VOLUNTEER FIRE SERVICE HIGH-BAND PAGING SYSTEM FOR THE DEPARTMENT OF PUBLIC SAFETY IN THE AMOUNT OF \$65,050.97. Introduced by: Mr. Smiley, Mr. Cartier

- Mr. Smiley read the title and explained the resolution.
- The floor was opened to the public for comment and there was none.

R19-124: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR NEW CASTLE CONSERVATION DISTRICT TO PROVIDE REQUIRED LOCAL MATCH FOR THE DEPARTMENT OF PUBLIC WORKS IN THE AMOUNT OF \$75,000.00. Introduced by: Mr. Smiley, Mr. Cartier

- Mr. Smiley read the title and explained the resolution.
- The floor was opened to the public for comment and there was none.

R19-125: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR NEW CASTLE CONSERVATION DISTRICT FOR ANNUAL EQUIPMENT LEASE PAYMENT FOR THE DEPARTMENT OF PUBLIC WORKS IN THE AMOUNT OF \$45,000.00. Introduced by: Mr. Smiley, Mr. Cartier

- Mr. Smiley read the title and explained the resolution.
- The floor was opened to the public for comment and there was none.

R19-126: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR THE STATE OF DELAWARE DIVISION OF COMMUNICATIONS FOR CONTINUATION OF VHF RADIO COMMUNICATIONS SYSTEM MAINTENANCE AND ASSOCIATED SERVICES FOR THE DEPARTMENT OF PUBLIC WORKS IN THE AMOUNT OF \$66,229.00. Introduced by: Mr. Smiley, Mr. Cartier

- Mr. Smiley read the title and explained the resolution.
- The floor was opened to the public for comment and there was none.

R19-127: RESOLUTION APPROVING ISSUANCE OF ONE OR MORE TAX-EXEMPT LEASE PURCHASE AGREEMENTS BY THE MILL CREEK FIRE COMPANY IN AN AMOUNT NOT TO EXCEED \$1,600,000 FOR THE PURPOSE OF FINANCING TWO FIRE TRUCKS. Introduced by: Mr. Sheldon

- Mr. Smiley read the title and explained the resolution for Mr. Sheldon.
- The floor was opened to the public for comment and there was none.

- V. Ordinances: None

VI. Other:

- Super Lien Update – David Gregor, CFO
 - David Gregor, CFO and Joe Day, Department of Land Use, provide an update on the Super Lien legislation and the liens that were placed over the previous fiscal year.
 - Public Comments/Question: Bob Wasserbach, County Auditor, had a question regarding the process.
- **New Castle County Council Grant Requests/Community Events:**

Grant Applicant	Sponsor	Amount Approved	Council Member Motion/Second	Vote
Odyssey Charter School	Durham	\$1000	Durham/Kilpatrick	Yes – 10 No – 0 Not Voting – 1 (Smiley)
August Quarterly Festival Committee*	Street	\$2500 - Street \$1250, - Hollins \$1250	Smiley/Kilpatrick	Yes – 10 No – 0 Not Voting – 1 (Smiley)

- Mr. Smiley moved to approve \$2500 for August Quarterly Festival Committee subject to recite of a revised page 2 of their grant application. The motion was seconded by Ms. Kilpatrick and approved.
- Mr. Smiley advised Council that an error on previous fiscal year grant was brought to his attention. In FY19, Mr. Bell had mistakenly exceeded the \$2500 cap for the New Castle Public Library by \$1000. Mr. Smiley moved allow the FY19 grants to the library stand and to restrict the New Castle Public Library to \$1500 in FY20. The motion was seconded by Ms. Kilpatrick and approved.
- **Expense & Revenue Round Table**
 - Mr. Carter announced that at the next meeting he would have an update the Council Meeting Streaming project.
- **Comments by the Executive Office** – None
- **Other** – None

VIII. Public Comment – None

IX. Ms. Kilpatrick made a motion to adjourn, it was seconded by Ms. Diller and unanimously approved. The meeting was adjourned at 2:28 PM.

A recording of the meeting is available upon request. Respectfully submitted by Tara Finnigan, Legislative Aide to Administrative-Finance Committee Co-Chair George Smiley.