I. Administrative-Finance Committee Co-chair John Cartier convened the Administrative-Finance Committee meeting at 5:08 PM on 5/12/20.

II. Council members present: Mr. Bell, Mr. Carter, Mr. Cartier, Ms. Diller, Ms. Durham, Ms. Hartley-Nagle, Mr. Hollins, Ms. Kilpatrick, Mr. Sheldon, Mr. Smiley, Mr. Tackett, Mr. Street, Mr. Woods.

III. Mr. Smiley made a motion to accept the minutes from both the 4/27/20 Budget Hearing and the 4/28/20 Finance Committee meetings. The motion was seconded by Ms. Kilpatrick and the minutes of both meetings were unanimously approved.

IV. ORDNANCES

°20-036: AMEND THE FY2020 APPROVED SEWER FUND OPERATING BUDGET: REALIGN BUDGETARY FUNDING OF $315,000 WITHIN THE DEPARTMENT OF PUBLIC WORKS TO FUND LEGAL FEES. Introduced by: Mr. Sheldon, Mr. Woods

- Mr. Cartier read ordinance.
- Mr. Sheldon explained.
- Mr. Cartier commented.
- The floor was opened to the public and there were no comments.

°20-037: AMEND THE PAY PLAN AND RATES OF PAY FOR CLASSIFIED SERVICE EMPLOYEES REPRESENTED BY FRATERNAL ORDER OF POLICE, NEW CASTLE COUNTY LODGE NO. 5. Introduced by: Ms. Hartley-Nagle

- Mr. Cartier read ordinance.
- Ms. Hartley-Nagle requested comment from County Administration.
- Ms. Vicki Ford, Executive Assistant, NCC Office of Budget and Finance explained ordinance is related to arbitration.
- Mr. Smiley read portion of ordinance specifics.
- The floor was opened to the public and there were no comments.

°20-039: AMEND THE GRANTS BUDGET: APPROPRIATE $1,427,933 FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT TO A SPECIAL COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM DESIGNATED AS CDBG-CV TO BE ADMINISTERED BY THE DEPARTMENT OF COMMUNITY SERVICES TO RESPOND TO THE CORONAVIRUS PANDEMIC. Introduced by: Mr. Hollins, Ms. Diller

- Mr. Cartier read ordinance.
• Mr. Hollins briefly explained ordinance.
• Carrie Casey, NCC Department of Community Services Manager explained ordinance funding usage in depth. Ms. Casey also answered questions from Council members.
• Several Council members commented.
• The floor was opened to the public and there were no comments.

**20-040**: AMEND THE GRANTS BUDGET: APPROPRIATE $690,366 FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT TO A SPECIAL EMERGENCY SOLUTIONS GRANT (ESG) PROGRAM DESIGNATED AS ESG-CV TO BE ADMINISTERED BY THE DEPARTMENT OF COMMUNITY SERVICES TO RESPOND TO THE CORONAVIRUS PANDEMIC. Introduced by: Mr. Hollins, Ms. Diller

• Mr. Cartier read ordinance.
• Ms. Diller briefly explained ordinance.
• Carrie Casey further explained ordinance funding usage.
• Mr. Cartier commended Ms. Casey.
• The floor was opened to the public and there were no comments.

**20-021**: TO AMEND NEW CASTLE COUNTY CODE CHAPTER 26 (“HUMANRESOURCES”) REGARDING THE REEMPLOYMENT OF PENSIONERS. Introduced by: Ms. Kilpatrick, Ms. Sheldon

• Mr. Cartier read ordinance.
• Ms. Kilpatrick explained ordinance.
• Mr. Sheldon added further explanation.
• The floor was opened to the public and there were no comments.

V. RESOLUTIONS

**R20-080**: NEW CASTLE COUNTY COUNCIL’S CURRENT NEW CASTLE COUNTY AIRPORT CONTRACT RECOMMENDATION. Introduced by: Mr. Smiley, Mr. Woods

• Mr. Cartier read resolution.
• Mr. Smiley explained resolution and read additional portions and explained goal of resolution.
• Mr. Woods added further explanation.
• Ms. Hartley-Nagle proposed to amend resolution and read amendment.
• Council members discussed resolution.
• The floor was opened to the public and there were several comments.
• Comments were made by Mr. Will Morey, NJ Freeholder from Cape May County concerning his county’s relationship with Delaware River and Bay Authority (DRBA).
• Mr. Alan Levin, Chair of NCC Airport Task Force, commented on task force relationship with DRBA.
• Mr. Thomas Cook, Executive Director of DRBA, discussed DRBA’s position.
• Mr. Smiley made a motion to move to Checkbook Update.

VI. OTHER:

- Department of Finance
  - Checkbook Update
    - Mr. Michael Smith, NCC CFO, explained NCC General Fund and Sewer Fund projections.
    - Mr. Cartier questioned Mr. Smith concerning COVID related funding.
    - Mr. Smith replied to Mr. Cartier’s questions.
    - The floor was opened to the public and there were no comments.
Community Services Library Funding Update
- Marcus Henry, General Manager, NCC Community Services, commented on NCC county library funding increase.
- Mr. Bell thanked Mr. Henry for consideration of library funding.
- Mr. Cartier commented.
- The floor was opened to the public and there were no comments.

New Castle County Council Grant Requests/Community Events

<table>
<thead>
<tr>
<th>GRANT APPLICANT</th>
<th>SPONSOR</th>
<th>AMOUNT APPROVED</th>
<th>COUNCIL MEMBER MOTION/SECOND</th>
<th>VOTE</th>
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<tbody>
<tr>
<td>Padua Academy</td>
<td>Bell</td>
<td>Bell -$1000</td>
<td>Mr. Bell made motion.</td>
<td>Yes-12 No-0 Not Voting-1 (Smiley)</td>
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<td></td>
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<td></td>
<td>Ms. Kirkpatrick seconded.</td>
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<tr>
<td>Connection Community Church *</td>
<td>Carter</td>
<td>Carter- $500</td>
<td>Mr. Carter made motion.</td>
<td>Yes-12 No-0 Not Voting-1 (Smiley)</td>
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<td>Hollins- $500</td>
<td>Mr. Bell seconded.</td>
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<td></td>
<td>Cartier- $250</td>
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<td>Street- $500</td>
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<td></td>
<td></td>
<td>Bell- $250</td>
<td>TOTAL= $2,000</td>
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<tr>
<td>Middletown Mainstreet</td>
<td>Carter</td>
<td>Carter- $2500</td>
<td>Mr. Carter made motion.</td>
<td>Yes-12 No-0 Not Voting-1 (Smiley)</td>
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<td></td>
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<td></td>
<td>Mr. Hollins seconded.</td>
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<tr>
<td>Friends of Frenchtown Woods/The Delaware Audubon Society</td>
<td>Carter</td>
<td>Carter- $2500</td>
<td>Mr. Carter made motion.</td>
<td>Yes-12 No-0 Not Voting-1 (Smiley)</td>
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<td></td>
<td></td>
<td></td>
<td>Mr. Bell seconded.</td>
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<tr>
<td>YMCA of Delaware</td>
<td>Durham</td>
<td>Durham-$1000</td>
<td>Ms. Durham made motion.</td>
<td>Yes-12 No-0 Not Voting-1 (Smiley)</td>
</tr>
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<td></td>
<td></td>
<td>Carter- $250</td>
<td>Mr. Carter seconded.</td>
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<td>Woods- $250</td>
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<td></td>
<td>Hollins-$500</td>
<td>TOTAL= $2,500</td>
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<td>Street- $250</td>
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--- Council Members present for the vote on grants: Mr. Bell, Mr. Carter, Mr. Cartier, Ms. Diller, Ms. Durham, Ms. Hartley-Nagle, Mr. Hollins, Ms. Kilpatrick, Mr. Sheldon, Mr. Smiley, Mr. Street, Mr. Tackett and Mr. Woods.

* Mr. Carter made a motion to suspend cap of this grant to exceed $1000. Mr. Smiley seconded. Motion was unanimously approved.
Mr. Carter then made a motion to make this grant $2,500. Mr. Smiley seconded. Motion was unanimously approved.
- **Expense & Revenue Round Table**
  - Mr. Cartier reported that there would be emergency ordinances introduced at Council Meeting related to federal COVID funding.
  - Mr. Street commented on emergency ordinances.

- **Comments by the County Executive Branch**
  - Ms. Susan Moore, NCC Policy Advisor, offered to answer question on memo concerning CARES Act.
  - Mr. Cartier commented.
  - Ms. Hartley-Nagle, Mr. Smiley and Mr. Hollins commented.

- **Other:** None

**VII. PUBLIC COMMENT:** None

**VIII. ADJOURNMENT:** Mr. Smiley made motion to adjourn. Ms. Kilpatrick seconded. Motion was unanimously approved. The meeting was adjourned at 6:43 PM.

*A recording of this meeting is available upon request. Respectfully submitted by Michele Rossi Gildea, Legislative Aide to Administrative-Finance Committee Co-Chair John Cartier.*

*In accordance with Governor Carney’s Proclamation, coupled with the Governor’s Declaration of a State of Emergency, New Castle County Council held this meeting as a telephone and video conference, utilizing Zoom Webinar. Meeting materials, including a meeting agenda, legislation to be addressed during the meeting, and other materials related to the meeting are electronically accessible at [https://nccde.org/AgendaCenter/County-Council-1](https://nccde.org/AgendaCenter/County-Council-1)*