

**MINUTES**  
**Administrative Committee-Finance Committee**  
**April 30, 2019**

- I. Administrative-Finance Committee Co-chair George Smiley convened the Administrative-Finance Committee meeting at 1:30 p.m. on 4/30/19 in the 8th Floor Council Conference Room.
- II. Council members present were: Mr. Bell, Mr. Carter, Mr. Cartier, Ms. Diller, Ms. Durham, Ms. Hartley-Nagle, Mr. Hollins Ms. Kilpatrick, Mr. Sheldon, Mr. Smiley and Mr. Tackett
- III. Mr. Cartier made a motion to accept the minutes from the 4/9/19 Finance Committee Meeting. The motion was seconded by Mr. Carter and the minutes were unanimously approved.
- IV. Resolutions:

**R19-072: A RESOLUTION PRESCRIBING THE DETAILS AND FORM AND PROVIDING FOR THE SALE OF GENERAL OBLIGATION BONDS OF NEW CASTLE COUNTY. Introduced by: Mr. Smiley, Mr. Cartier**

- Mr. Smiley read the title and explained the resolution.
- David Gregor, CFO, spoke about the resolution and responded to questions from Council.
- The floor was opened to the public for comment and there was none.

**R19-073: AMEND THE FY2019 CAPITAL PROGRAM: APPROPRIATE \$100,000 IN STATE OF DELAWARE, DEPARTMENT OF NATURAL RESOURCES AND ENVIRONMENTAL CONTROL (DNREC) FUNDING TOWARDS THE DEPARTMENT OF PUBLIC WORKS, GENERAL PARKLAND IMPROVEMENTS CAPITAL PROJECT. Introduced by: Mr. Sheldon, Mr. Woods**

- Mr. Smiley read the title.
- Mr. Sheldon explained that resolution.
- The floor was opened to the public for comment and there was none.

**R19-075: EARMARKING FUNDS TO CONDUCT A COMPREHENSIVE STUDY AND ASSESSMENT OF PARK LAND AND OPEN SPACE AND THE POTENTIAL CREATION AND PRESERVATION OF CERTAIN PARK LAND AND OPEN SPACE IN NEW CASTLE COUNTY BY NEW CASTLE COUNTY COUNCIL IN COLLABORATION WITH THE MEYER ADMINISTRATION. Introduced by: Mr. Smiley**

- Mr. Smiley read the title and explained the resolution. He distributed an amendment that he would offer on the floor of the Council Meeting.
- There was discussion amongst Council.
- The floor was opened to the public for comment and there was none.

**R19-076: NEW CASTLE COUNTY COUNCIL REQUESTS THAT THE DELAWARE GENERAL ASSEMBLY AMEND DELAWARE CODE TITLE 9, SECTION 8131 RELATING TO THE RESIDENCY REQUIREMENT AND CERTAIN TAX EXEMPTIONS. Introduced by: Mr. Tackett**

- Mr. Smiley read the title.
- Mike Migliore, Counsel to Council, notified Council that Mr. Tackett was on his way and requested that chair go out of order and come back to this item.

V. Ordinances:

**°19-035: (STATUS: TO BE TABLED) THE ANNUAL REVENUE ORDINANCE OF NEW CASTLE COUNTY FOR FISCAL YEAR 2020 BEGINNING JULY 1, 2019. Introduced by: Mr. Smiley, Mr. Cartier**

**°19-036: (STATUS: TO BE TABLED) CALCULATION OF SEWER SERVICE CHARGES EFFECTIVE JULY 1, 2019 FOR FISCAL YEAR 2020. Introduced by: Mr. Smiley, Mr. Cartier**

**°19-037: (STATUS: TO BE TABLED) AN ORDINANCE AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OF NEW CASTLE COUNTY FOR THE PURPOSE OF FINANCING CERTAIN CAPITAL PROJECTS APPROVED IN THE FISCAL YEAR 2020 CAPITAL BUDGET. Introduced by: Mr. Smiley, Mr. Cartier**

**°19-038: (STATUS: TO BE TABLED) THE CAPITAL BUDGET ORDINANCE OF NEW CASTLE COUNTY FOR THE FISCAL YEAR BEGINNING JULY 1, 2019. Introduced by: Mr. Smiley, Mr. Cartier**

**°19-039: (STATUS: TO BE TABLED) ADOPT THE ANNUAL OPERATING BUDGET OF NEW CASTLE COUNTY FOR THE FISCAL YEAR BEGINNING JULY 1, 2019. Introduced by: Mr. Smiley, Mr. Cartier**

- Mr. Smiley announced that °19-035, °19-036, °19-037, °19-038, and °19-039 would be read in by title and tabled. These ordinances will be discussed at the May 28, 2019 Finance Committee and Council Meeting.

**°19-040: APPROPRIATE \$220,000 FROM THE GARSTIN TRUST PORTFOLIO TO THE GARSTIN TRUST FUND IN ORDER TO FUND PARK MAINTENANCE FOR FISCAL YEAR 2020, TO BE ADMINISTERED BY THE DEPARTMENT OF PUBLIC WORKS. Introduced by: Mr. Sheldon, Mr. Woods**

- Mr. Smiley read the title.
- Mr. Sheldon explained that ordinance.
- The floor was opened to the public for comment and there was none.

**°19-041: AMEND THE FY2019 CAPITAL BUDGET: APPROPRIATE \$100,000 IN STATE OF DELAWARE, DEPARTMENT OF NATURAL RESOURCES AND ENVIRONMENTAL CONTROL (DNREC) FUNDING TOWARD THE DEPARTMENT OF PUBLIC WORKS, GENERAL PARKLAND IMPROVEMENTS CAPITAL PROJECT. Introduced by: Mr. Sheldon, Mr. Woods**

- Mr. Smiley read the title.
- Mr. Sheldon explained that ordinance and noted that this is the companion legislation to R19-073.
- The floor was opened to the public for comment and there was none.

**°19-042: TO ABATE OUTSTANDING NEW CASTLE COUNTY REAL PROPERTY TAXES AND RELATED PENALTY ON THE PILOT SCHOOL PROPERTY LOCATED AT 208 & 212 WOODLAWN ROAD, WILMINGTON, DE, PARCEL NO. 06-029.000-02. Introduced by: Ms. Durham**

- Mr. Smiley read the title.
- Ms. Durham stated that she intends to table this ordinance at tonight's Council Meeting.

-- Mr. Smiley returned to R19-076.

**R19-076: NEW CASTLE COUNTY COUNCIL REQUESTS THAT THE DELAWARE GENERAL ASSEMBLY AMEND DELAWARE CODE TITLE 9, SECTION 8131 RELATING TO THE RESIDENCY REQUIREMENT AND CERTAIN TAX EXEMPTIONS. Introduced by: Mr. Tackett**

- Mr. Smiley re-read the title.
- Mr. Tackett explained the resolution.
- Discussion took place amongst council members.
- The floor was opened to the public for comment and there was none.

VI. Boards and Commission Interviews/Re-appointments:

- Sue Moore, Executive Office, noted the following individuals are up for re-appointment to the Library Advisory Board:
  - Anita Sterling
  - Margaret Ann Ryan
  - Judith Taggart
- Mr. Smiley noted that resolutions for these three re-appointments will be voted on at the May 14, 2019 Council Meeting.

VII. Other:

- **Presentation by USI Insurance Services on Medical and Prescription Claims**
  - David Gregor, CFO, spoke about the issue and introduced Kent Evans from USI
  - Kent Evans, USI, gave a presentation and responded to Council Members questions.

- **New Castle County Council Grant Requests/Community Events:**

<b>Grant Applicant</b>	<b>Sponsor</b>	<b>Amount Approved</b>	<b>Council Member Motion/Second</b>	<b>Vote</b>
Roseville Park Civic Association	Sheldon	<b>\$600</b>	Sheldon/Kilpatrick	Yes – 9, No – 0 Not Voting – 1 (Smiley)
Mount Pleasant High School After Prom 2109	Cartier	<b>\$2500</b> - Cartier \$2000, - Hartley-Nagle \$250, - Durham \$250	Cartier/Kilpatrick	Yes – 9, No – 0 Not Voting – 1 (Smiley)
Holy Trinity (Old Swedes Foundation, Inc.)	Hartley-Nagle	<b>\$2500</b>	Hartley-Nagle/ Kilpatrick	Yes – 9, No – 0 Not Voting – 1 (Smiley)
True Life Church	Tackett	<b>\$1365</b>	Smiley/Kilpatrick	Yes – 9, No – 0 Not Voting – 1 (Smiley)
SNCC Rotary Club Foundation	Bell/Carter	<b>\$600</b> - Bell- \$300 - Carter \$300	Carter/Kilpatrick	Yes – 9, No – 0 Not Voting – 1 (Smiley)

- **Expense & Revenue Round Table** – None

- **Comments by the Executive Office**

- Sue Moore, Executive Office, announced that the County Executive has selected a new CHRO, Jacqueline Jenkins and hopes to have legislation for her on the next Council agenda, May 14, 2019.
- Ms. Moore reminded Council about the upcoming Town Hall Meetings and also announced that the Executive Office is working on scheduling one more Town Hall meeting in the Pike Creek area.

- **Other** –

- Council Portrait - Mr. Smiley asked if anyone on Council had any comments or discussion on the portrait. There were no comments.
- Mr. Carter requested that the Executive Session on Southern Sewer be moved to last because he does not plan to participate.

### VIII. Executive Session

- Mr. Smiley announced that he would make one motion to go into Executive Session to address several topics with one motion. He noted that some individuals will only be in attendance for one topic and will leave the room after that topic is complete.
- Mr. Smiley moved to go into executive session to receiving legal advice and updates on pending and/or potential litigation on matters before New Castle County. The motion was seconded by Mr. Cartier and approved.
- The following individuals were asked to remain for the first session: Richard Hall (Land Use GM), Andrea Trabelsi,(Assistant Land Use Manager), Tracey Surles (Public Works GM), Carol Dulin (County Attorney), Mary Ann Dougherty (First Assistant County Attorney), Mary Jacobson (First Assistant County Attorney), Brian Merritt (Assistant County Attorney), Max Walton (Outside Counsel), Mike Migliore (Counsel to Council), Tara Finnigan (Legislative Aide)
- The following individuals were asked to remain for the second session (City of Wilmington Sewer Agreement Arbitration): Carol Dulin (County Attorney), Mary Ann Dougherty (First Assistant County Attorney), Tracey Surles (Public Works GM), Mike Harris (Public Works – Stormwater and Environmental Programs Manager), Mike Migliore (Counsel to Council), Tara Finnigan (Legislative Aide)
- The following individuals were asked to remain for the third session (Army Creek Superfund Site): Carol Dulin (County Attorney), Mary Ann Dougherty (First Assistant County Attorney), Tracey Surles (Public

Works GM), Mike Harris (Public Works – Stormwater and Environmental Programs Manager), Margaret Hill (Outside Counsel), Mike Migliore (Counsel to Council), Tara Finnigan (Legislative Aide)

- Council exited the executive session at 4:01 PM.
- After the close of the Executive Session, Mr. Smiley invited the public into the meeting room, and announced that the Executive Session was held for the aforementioned purposes and no votes were taken. Council received updates on the following:
  - Sewer Services in Southern New Castle County
  - City of Wilmington Sewer Agreement Arbitration
  - Army Creek Superfund Site

IX. Public Comment – None

X. Mr. Tackett made a motion to adjourn, it was seconded by Ms. Diller and unanimously approved. The meeting was adjourned at 4:02 PM.

*A recording of the meeting is available upon request. Respectfully submitted by Tara Finnigan, Legislative Aide to Administrative-Finance Committee Co-Chair George Smiley.*