

MINUTES
Administrative Committee-Finance Committee
February 13, 2018

I. Administrative-Finance Committee Co-chair John Cartier convened the Administrative-Finance Committee meeting at 12:32 p.m. on 2/13/18 in the 8th Floor Council Conference Room.

II. Council members present were: Mr. Bell, Mr. Cartier, Ms. Diller, Mr. Hollins, Ms. Kilpatrick, Mr. Sheldon, Mr. Smiley, Mr. Street, Mr. Tackett, Mr. Weiner, and Mr. Woods.

Absent were: Mr. Powers, and Ms. Hartley-Nagle.

III. Mr. Smiley made a motion to accept the minutes from the 1/23/2018 meeting of the Administrative-Finance Committee. Ms. Kilpatrick seconded the motion and it passed unanimously.

IV. Executive Session

- Mr. Smiley made a motion to go into executive session for the purposes of discussing a personnel matter, which was seconded by Mr. Weiner and it passed unanimously.
- Executive session began at 12:36 pm.
- At 12:42 the committee came out of executive session and Mr. Cartier declared that no votes were taken.
- Mr. Smiley made a motion to return to regular order, which was seconded by Ms. Kilpatrick and passed unanimously.

V. Discussion of Resolutions & Ordinances

Resolutions: None.

Ordinances:

°18-004: AMEND THE FY2018 CAPITAL BUDGET: TRANSFER \$955,000 FROM THE GLASGOW REGIONAL PARK HERMITAGE CAPITAL PROJECT TO THE GLASGOW REGIONAL PARK MAINTENANCE BASE CAPITAL PROJECT. Introduced by: Mr. Tackett

- Mr. Cartier read the ordinance and Mr. Tackett and Tracy Surles, GM of Special Services, explained the details.
- There was brief discussion.
- The floor was opened to the public for comments and there were none.

°17-070: (STATUS: TABLED) TO AMEND NEW CASTLE COUNTY CODE CHAPTER 14 (“FINANCE AND TAXATION”) REGARDING THE PROCESS FOR ABATEMENT OF CERTAIN TAXES AND PENALTIES FOR CERTAIN EXEMPT ORGANIZATIONS. Introduced by: Mr. Smiley

- Mr. Smiley stated that the ordinance would remain tabled.

VI. Item J, Item K & Item L – None.

VII. Other Business –

- **Council FY19 budget discussion**
 - Mr. Smiley initiated the discussion.
 - Mr. Smiley motioned to accept the condensed FY19 budget meeting schedule, which was seconded by Ms. Kilpatrick.
 - There was discussion about condensing it further in future years and on budget related items.

- **New Castle County Council Grant Requests/Community Events**

2/13/18 FINANCE COMMITTEE MEETING GRANT REQUESTS

GRANT APPLICANT	AMOUNT REQUESTED/ AMOUNT PROPOSED	INTENDED USE OF GRANT	Standard Accounting Practices/Non-Discrimination Policy	PRIOR COUNCIL GRANTS	COUNCIL MEMBER/ MOTION/ SECOND
Greater Newark Baseball League, Inc.	\$2,000/\$2,000	Assist children with cost of playing baseball in the league.	Yes/Yes	3/21/17 3/8/16 2/24/15	Diller/ Kilpatrick
Autism Delaware	\$2,500/\$1,500 Cartier- \$500 Diller- \$500 Kilpatrick- \$500	Assist families with Autism treatment.	Yes/Yes	N/A	Cartier/ Kilpatrick
Del-Mar. Va Council, Boy Scout of America	\$2,000/\$1,000 Kilpatrick-\$500 Weiner-\$500	Provide scholarships, books, uniforms, and activity fees.	Yes/Yes	2/8/16	Kilpatrick/ Diller
Piedmont Baseball League	\$2,500/\$2,500	Assist in funding for renovations of facilities	Yes/Yes	2/28/17 12/8/15	Kilpatrick/ Diller

Amounts highlighted in yellow are final totals.

Council Members Present for Vote

- Bell
- Cartier
- Diller
- Hartley-Nagle
- Hollins
- Kilpatrick
- Powers
- Sheldon
- Smiley
- Street
- Tackett
- Weiner
- Woods

Vote Count	ALL
Yes	8
No	0
Not Voting	1 (Smiley)
Absent	4

- **Expense & Revenue Round Table-** None.
- **Comments by Executive Office-**
 - Brian Boyle, Policy Director, stated that the administration is willing to sit with Council members to discuss their budget requests this year.
 - There was in-depth discussion on upcoming budget issues.
- **Other**
 - Mr. Smiley started a discussion on how money is moved to fund projects and programs from within the budget and how to address deficits from those moves.
 - There was in-depth discussion.

VIII. Ms. Kilpatrick made a motion to adjourn, seconded by Ms. Diller. The meeting was adjourned at 1:34 PM.

A recording of the meeting is available upon request. Respectfully submitted by Brian Holajter, Legislative Aide to Administrative-Finance Committee Co-Chair John Cartier.