

**CO-CHAIR, TIMOTHY SHELDON**  
COUNCILMAN NINTH DISTRICT  
**CO-CHAIR, JANET KILPATRICK**  
COUNCILWOMAN THIRD DISTRICT



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**NEW CASTLE COUNTY COUNCIL**  
**PERSONNEL SUBCOMMITTEE SPECIAL MEETING**  
**CO-CHAIR – COUNCILMAN SHELDON**  
**CO-CHAIR – COUNCILWOMAN KILPATRICK**

**January 16, 2018**

**3:30 pm**

Council Conference Room – 8<sup>th</sup> Floor  
City/County Building  
800 N. French Street, Wilmington, DE

**Minutes**

- **Call to Order**  
Meeting was chaired by Ms. Kilpatrick  
Meeting was called to order at 3:30 p.m.
- Council Members Present: Bell, Diller, Hartley-Nagle, Hollins, Kilpatrick, Powers, Sheldon, Smiley, Street, Tackett, Weiner, Woods
- Approval of Minutes: Mr. Smiley moved to approve the minutes of the January 9, 2018 Personnel Subcommittee meeting. The motion was seconded by Ms. Diller and approved.
- Executive session for discussion regarding personnel matters: Mr. Smiley moved to enter executive session for the purpose of discussing outstanding confidential personnel matters/complaints. The motion was seconded by Mr. Cartier and approved. Council entered executive session.
- Council exited executive session and Ms. Kilpatrick announced that no votes were taken within the executive session. Mr. Weiner added that Council only discussed that which was advertised.
- Mr. Smiley moved to suspend Council employee handbook section 3.10.3, to hire a human resources specialist to investigate the #4 allegation, and report back to County Council, and for Council to allocate \$15,000 from within their budget to cover said costs. The motion was seconded by Mr. Cartier and approved.  
Yes: Bell, Diller, Hollins, Kilpatrick, Powers, Sheldon, Smiley, Street, Tackett, Weiner, Woods  
Not voting: Hartley-Nagle
- Adjournment: Mr. Smiley moved to adjourn the meeting. It was seconded by Ms. Diller and approved. The meeting was adjourned at 5:20.

*Respectfully submitted by Anthony deFiore, Legislative Aide to Councilwoman Janet T. Kilpatrick., Co-Chairman, Personnel Subcommittee. This meeting of the Personnel Subcommittee was also taped and a recording of the portion of the meeting not held in executive session is available upon request.*