

MINUTES
Administrative Committee-Finance Committee
January 9, 2018

I. Administrative-Finance Committee Co-chair George Smiley convened the Administrative-Finance Committee meeting at 1:30 p.m. on 1/09/18 in the 8th Floor Council Conference Room.

II. Council members present were: Mr. Bell, Mr. Cartier, Ms. Diller, Ms. Hartley-Nagle, Mr. Hollins, Ms. Kilpatrick, Mr. Sheldon, Mr. Smiley, Mr. Street, Mr. Tackett, Mr. Weiner, and Mr. Woods.

Absent was: Mr. Powers.

III. Mr. Smiley made a motion to accept the minutes from the 12/12/2017 meeting of the Administrative-Finance Committee. Ms. Kilpatrick seconded the motion and it passed unanimously.

VI. Discussion of Resolutions & Ordinances

Resolutions:

R18-020 : AMEND THE FY2018 CAPITAL PROGRAM: APPROPRIATE \$73,780 FROM THE RECORDER OF DEEDS TECHNOLOGY FEE ACCOUNT TO THE DEPARTMENT OF ADMINISTRATION, INFORMATION SYSTEMS EXPANSION II CAPITAL PROJECT.

Introduced by: Mr. Smiley, Mr. Cartier

- Mr. Cartier read the resolution Mike Hojnicky, Acting Director of Public Safety and Director of Administrative Services, explained the details.
- There was brief depth discussion.
- The floor was opened to the public for comments and there were several.

Ordinances:

°17-112: AMEND THE GRANTS BUDGET: APPROPRIATE \$346,320.68 IN ACTUAL PROGRAM INCOME AND \$373,679.32 IN ANTICIPATED PROGRAM INCOME TO THE NEIGHBORHOOD STABILIZATION PROGRAM III GRANT, WHICH IS ADMINISTERED BY THE NEW CASTLE COUNTY DEPARTMENT OF COMMUNITY SERVICES. Introduced

by: Mr. Hollins, Ms. Diller

- Mr. Cartier read resolution and Ms. Diller and Carrie Casey, Manager of Community Services, explained the details.
- There was brief discussion.
- The floor was opened to the public for comments, of which there were none.

°17-113: AMEND THE GRANTS BUDGET: APPROPRIATE \$600,000 IN ANTICIPATED PROGRAM INCOME TO THE NEIGHBORHOOD STABILIZATION PROGRAM I GRANT, WHICH IS ADMINISTERED BY THE NEW CASTLE COUNTY DEPARTMENT OF COMMUNITY SERVICES. Introduced by: Mr. Hollins, Ms. Diller

- Mr. Cartier read resolution and Ms. Diller and Carrie Casey, Manager of Community Services, explained the details.
- There was no discussion.
- The floor was opened to the public for comments, of which there were none.

°17-114: AMEND THE FY2018 CAPITAL BUDGET: APPROPRIATE \$73,780 FROM THE RECORDER OF DEEDS TECHNOLOGY FEE ACCOUNT TO THE DEPARTMENT OF ADMINISTRATION, INFORMATION SYSTEMS EXPANSION II CAPITAL PROJECT. Introduced by: Mr. Smiley, Mr. Cartier

- Mr. Cartier read resolution and explained the details.
- There was no discussion.
- The floor was opened to the public for comments, of which there were none.

°17-070: (STATUS: TABLED) TO AMEND NEW CASTLE COUNTY CODE CHAPTER 14 (“FINANCE AND TAXATION”) REGARDING THE PROCESS FOR ABATEMENT OF CERTAIN TAXES AND PENALTIES FOR CERTAIN EXEMPT ORGANIZATIONS. Introduced by: Mr. Smiley

- Mr. Smiley stated that the resolution would remain tabled.

V. Item J, Item K & Item L – None.

VI. Other Business –

- **County Checkbook Presentation**
 - Presentation was given by Brian Maxwell, CFO.
 - There was lengthy and in-depth discussion.
 - The floor was opened to the public for comments, of which there were none.
- **New Castle County Council Grant Requests/Community Events**

1/09/18 FINANCE COMMITTEE MEETING GRANT REQUESTS

GRANT APPLICANT	AMOUNT REQUESTED/ AMOUNT PROPOSED	INTENDED USE OF GRANT	Standard Accounting Practices/Non-Discrimination Policy	PRIOR COUNCIL GRANTS	COUNCIL MEMBER/ MOTION/ SECOND
African American Heritage Center of Delaware	\$2,500/ \$2,500	Develop plans for the AAHC, youth related activities, apprenticeships, and business development.	Yes/Yes	4/13- \$1,000	Hartley-Nagle/ Kilpatrick
Faithful Friends, Inc.	\$2,500/ \$2,500 Woods- \$1,000 Bell- \$250 Tackett- \$750 Hartley-Nagle- \$500	Feline Spay & Neutering, Vet. and Nurse care, Rabies vaccinations.	Yes/Yes	6/13 - \$200	Woods/ Kilpatrick

Amounts highlighted in yellow are final totals.

Council Members Present for Vote

- Bell
- Cartier
- Diller
- Hartley-Nagle
- Hollins
- Kilpatrick
- Powers
- Sheldon
- Smiley
- Street
- Tackett
- Weiner
- Woods

Vote Count	Both			
Yes	11			
No	0			
Not Voting	1 (Smiley)			
Absent	1			

- **Expense & Revenue Round Table-** None.
- **Comments by Executive Office-**
 - Brian Boyle, Policy Director, made comments of behalf of the Executive Office pertaining to recent staff changes, revenue issues, and upcoming legislative agenda.
 - There was brief discussion.
 - The floor was opened to the public for comments, of which there were none.
- **Other**
 - Mr. Hollins reminded Council that there is a table reserved at the Martin Luther King Breakfast and that he needs all members who are planning to attend to let he, or his aide know as soon as possible.

VII. Mr. Smiley made a motion to adjourn, seconded by Ms. Diller. The meeting was adjourned at 3:02 PM.

A recording of the meeting is available upon request. Respectfully submitted by Brian Holajter, Legislative Aide to Administrative-Finance Committee Co-Chair John Cartier.