

**Administrative-Finance Committee**  
**CO-CHAIR, GEORGE SMILEY**  
COUNCILMAN SEVENTH DISTRICT  
**CO-CHAIR, JOHN J. CARTIER**  
COUNCILMAN EIGHTH DISTRICT



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**NEW CASTLE COUNTY COUNCIL**  
**Administrative-Finance Committee**  
**December 11, 2018 – 2:00 p.m.**  
**8<sup>th</sup> Floor Council Conference Room**

**AGENDA**

**I. APPROVAL OF MINUTES:**  
11/27 Administrative Finance Committee Minutes

**II. RESOLUTIONS:**  
**R18-187: AUTHORIZING THE COUNTY EXECUTIVE TO EXECUTE A SALES AGREEMENT AND OTHER DOCUMENTS NECESSARY TO PURCHASE APPROXIMATELY 8+/- ACRES OF PROPERTY LOCATED IN MIDDLETOWN, DELAWARE AT 1001 PROMENADE PLACE, TAX PARCEL NO. 23-009.00-157, TO BE USED FOR THE SITE OF THE SOUTHERN REGIONAL LIBRARY AND RELATED EDUCATION AND COMMUNITY PURPOSES. Introduced by: Mr. Carter**

**FISCAL NOTE:** The purchase price of the property is four million six hundred thousand dollars (\$4,600,000.00). In addition, the County will be responsible for all costs associated with acquiring the property, including but not limited to the costs of surveying, subdivision, environmental assessments, deed preparation, recording and title insurance. The property will be used for the Southern Regional Library, and related educational and community purposes. Funding has been previously approved in the Department of Community Services Southern Library Capital Project #130329.

**III. ORDINANCES:**  
**°18-116: AUTHORIZING THE COUNTY EXECUTIVE TO EXECUTE A PURCHASE AGREEMENT AND OTHER DOCUMENTS NECESSARY TO SELL APPROXIMATELY 3.3728± ACRES OF PROPERTY LOCATED IN MIDDLETOWN, DELAWARE AT 617 MARL PIT ROAD, TAX PARCEL NO. 13-017.00-036 FOR \$71,800.00, TO BE USED TO IMPROVE THE INTERSECTION AT CEDAR LANE AND MARL PIT ROAD. Introduced by: Mr. Bell**

**FISCAL NOTE:** This Ordinance, if adopted, would increase the New Castle County's receivable balance by \$71,800.

**°18-117: AUTHORIZING THE COUNTY EXECUTIVE TO EXECUTE A PURCHASE AGREEMENT AND OTHER DOCUMENTS NECESSARY TO SELL APPROXIMATELY 0.6329± ACRES OF PROPERTY LOCATED IN MIDDLETOWN,**

**DELAWARE AT 729 MARL PIT ROAD, TAX PARCEL NO. 13-017.00-040 FOR \$12,700.00, TO BE USED TO IMPROVE THE INTERSECTION AT CEDAR LANE AND MARL PIT ROAD. Introduced by: Mr. Bell**

**FISCAL NOTE:** This Ordinance, if adopted, would increase the New Castle County's receivable balance by \$12,700.

**°18-118: AUTHORIZING THE COUNTY EXECUTIVE TO EXECUTE A PURCHASE AGREEMENT AND OTHER DOCUMENTS NECESSARY TO SELL APPROXIMATELY 1.0730± ACRES OF PROPERTY LOCATED IN MIDDLETOWN, DELAWARE AT 0 W. MIDDLEPARK DRIVE, TAX PARCEL NO. 23-064.00-001, FOR \$55,000.00, TO BE USED TO IMPROVE THE INTERSECTION AT CEDAR LANE AND MARL PIT ROAD. Introduced by: Mr. Carter**

**FISCAL IMPACT:** This Ordinance, if adopted, would increase the New Castle County's receivable balance by \$55,000.

**°18-120: TO AMEND *NEW CASTLE COUNTY CODE* CHAPTER 2 ("ADMINISTRATION"), ARTICLE 5 ("DEPARTMENTS AND OFFICES"), DIVISION 2.05.500 ("DEPARTMENT OF ADMINISTRATION"), SECTION 2.05.514 ("OFFICE OF LAW"), REGARDING RETENTION OF LEGAL CONSULTANTS AND MONTHLY REPORTS TO COUNTY COUNCIL. Introduced by: Mr. Smiley**

**FISCAL IMPACT:** There will be no discernable fiscal impact upon the approval of this resolution.

**°18-125: AMEND THE FY2019 APPROVED OPERATING BUDGET: TRANSFER \$2,500 FROM THE GRANTS AND FIXED CHARGES BUDGET LINE ITEM OF COUNTY COUNCIL TO THE SALARIES AND WAGES AND EMPLOYEE BENEFITS BUDGET LINE ITEMS FOR THE DEPARTMENT OF PUBLIC SAFETY, DIVISION OF EMERGENCY COMMUNICATIONS. Introduced by: Mr. Smiley**

**FISCAL NOTE:** This Ordinance, if approved, will transfer \$2,500 from the County Council – Grants and Fixed Charges Budget Line Item to the Department of Public Safety – Salaries and Wages and Employee Benefits Budget Line Items to enable the Department of Public Safety, Division of Emergency Communications to reach out to the community by offering a training course and certification as an Emergency Telecommunicator for up to twenty-five participants.

This legislation will reduce the FY2019 Approved Operating Budget for County Council by \$2,500 and increase the Department of Public Safety by \$2,500. The FY2019 Approved Operating Budget for the Department of Public Safety will be revised from \$103,961,951 to \$103,964,451. This legislation will result in no increase to the FY2019 Approved Operating Budget as the legislation is a transfer of funds between departments. There is no fiscal impact for FY2020 or FY2021.

**IV. OTHER:**

- Presentation of June 30<sup>th</sup> 2018 CAFR (Comprehensive Annual Financial Report) by Clifton Larson Allen
- Maintenance Corporation Billing Fees Discussions
- Public Works Transportation Study Process Update
- New Castle County Council Grant Requests/Community Events
- Expense & Revenue Round Table
- Comments by the County Executive Branch
- Other

**V. PUBLIC COMMENT:**

**VI. ADJOURNMENT:**

**AGENDA POSTED: December 4, 2018**

**\*The agenda is posted (7) seven days in advance of the scheduled meeting in compliance with 29 Del. C. Section 10004(e)(2). This agenda shall be subject to change to include the addition or deletion of items received from Council members, including executive session, which arise at the time of the meeting.**