

Administrative-Finance Committee
CO-CHAIR, GEORGE SMILEY
COUNCILMAN SEVENTH DISTRICT
CO-CHAIR, JOHN J. CARTIER
COUNCILMAN EIGHTH DISTRICT



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NEW CASTLE COUNTY COUNCIL
Administrative-Finance Committee
October 23, 2018 – 2:00 p.m.
8th Floor Council Conference Room

AGENDA

I. APPROVAL OF MINUTES:

9/11/18 Administrative-Finance Committee Minutes

II. RESOLUTIONS:

R18-175: AMEND THE FY2019 CAPITAL PROGRAM: APPROPRIATE \$64,000 FROM THE NEW CASTLE COUNTY TECHNOLOGY FEE ACCOUNT WITHIN THE OFFICE OF THE RECORDER OF DEEDS TOWARDS THE DEPARTMENT OF ADMINISTRATION, INFORMATION SYSTEMS EXPANSION II CAPITAL PROJECT. Introduced by: Mr. Smiley, Mr. Cartier

FISCAL NOTE: This Resolution, if adopted, will amend the FY2019 Capital Program by appropriating \$64,000 from the New Castle County Technology Fee Account within the Office of the Recorder of Deeds towards the Department of Administration, Information Systems Expansion II Capital Project for the purchase of forty-five (45) Cradlepoints for new police vehicles.

The revised FY2019 total Capital Budget amount for the Information Systems Expansion II Capital Project will be \$3,564,000. The revised FY2019 New Castle County Capital Budget grand total will be \$48,316,765. There is no discernible impact on the current operating budget. The appropriation of funding from the New Castle County Technology Fee Escrow Account within the Office of the Recorder of Deeds is within the adopted Key Financial Policies.

R18-176: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR PICTOMETRY INTERNATIONAL CORPORATION FOR RENEWAL OF AERIAL PHOTOGRAPHY SOFTWARE LICENSES FOR THE OFFICE OF TECHNOLOGY AND ADMINISTRATIVE SERVICES IN THE AMOUNT OF \$71,899.00. Introduced by: Mr. Smiley, Mr. Cartier

FISCAL NOTE: This Resolution authorizes the execution of one purchase order contract totaling \$71,899.00. Funding is included in the FY2019 Approved Capital Budget.

R18-177: AUTHORIZING THE COUNTY EXECUTIVE TO EXECUTE A FINANCING AGREEMENT WITH THE DELAWARE WATER POLLUTION CONTROL REVOLVING FUND, ACTING BY AND THROUGH THE DELAWARE DEPARTMENT OF NATURAL RESOURCES AND ENVIRONMENTAL CONTROL, IN AN AMOUNT NOT TO EXCEED \$6,184,000, TO FUND THE MT. PLEASANT INTERCEPTOR PROJECT, HOCKESSIN GREENE STORMWATER REHABILITATION PROJECT AND WOODSIDE COURT STORMWATER REHABILITATION PROJECT; PROVIDING FOR THE PURCHASE OF THE BOND; AND AUTHORIZING THE EXECUTION OF VARIOUS DOCUMENTS IN CONNECTION THEREWITH. Introduced by: Mr. Smiley, Mr. Cartier

FISCAL NOTE: : This Resolution authorizes the County Executive to execute a financing agreement with the Delaware Water Pollution Control Revolving Fund, acting by and through the Delaware Department of Natural Resources and Environmental Control, in an amount not to exceed \$6,184,000, of which \$5,384,000 shall be for the

purpose of constructing 5,500 linear feet of 30 inch gravity sewer interceptor to serve the Whispering Woods and surrounding community, \$400,000 for the rehabilitation of the Hockessin Greene stormwater basin, and \$400,000 for the rehabilitation of the Woodside Court stormwater basin. The Resolution allows the Bond to be sold to the Delaware Water Pollution Control Revolving Fund and also authorizes the County Executive to execute various documents in connection with the issuance of the Bond and implementation of the financing agreement.

This Resolution pledges the full faith, credit and taxing power of the County to the prompt payment of the principal of, premium, if any, and the interest (2.394%) on the Bond.

R18-141: (Status: Tabled) AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR DIAMOND STATE C-L-T, INC. FOR A PASS-THROUGH GRANT FOR THE DEPARTMENT OF COMMUNITY SERVICES IN THE AMOUNT OF \$50,000.00. Introduced by: Mr. Smiley, Mr. Cartier

FISCAL NOTE: This Resolution authorizes the execution of one purchase order contract totaling \$50,000 to Diamond State C-L-T, Inc. These funds will be used to assist one home buying family in the 60%-80% AMI range with buyer-initiated leasehold home ownership program.

III. ORDINANCES:

°18-101: AMEND THE FY2019 CAPITAL BUDGET: APPROPRIATE \$64,000 FROM THE NEW CASTLE COUNTY TECHNOLOGY FEE ACCOUNT WITHIN THE OFFICE OF THE RECORDER OF DEEDS TOWARDS THE DEPARTMENT OF ADMINISTRATION, INFORMATION SYSTEMS EXPANSION II CAPITAL PROJECT. Introduced by: Mr. Smiley, Mr. Cartier

FISCAL NOTE: This Ordinance, if approved, will amend the FY2019 Capital Budget by appropriating \$64,000 from the New Castle County Technology Fee Account within the Office of the Recorder of Deeds towards the Department of Administration, Information Systems Expansion II Capital Project. The funding will be used for the purchase of forty-five (45) Cradlepoints for new police vehicles. Cradlepoints improve connectivity to the Verizon Wireless network which also includes an 800 MHz antenna that improves vehicle connectivity to the 911 CAD system.

The revised FY20 19 Capital Budget amount for the Information Systems Expansion II Capital Project will be \$3,564,000. The revised FY2019 New Castle County Capital Budget grand total will be \$48,316,765. The appropriation of funding from the New Castle County Technology Fee Escrow Account within the Office of the Recorder of Deeds is within the adopted Key Financial Policies.

°18-102: AMEND THE FY2019 APPROVED OPERATING BUDGET: APPROPRIATE \$250,000 TO THE DEPARTMENT OF ADMINISTRATION, OFFICE OF LAW CONTRACTUAL SERVICES BUDGET LINE ITEM. Introduced by: Mr. Smiley, Mr. Cartier

FISCAL NOTE: This Ordinance, if approved, will amend the FY2019 Approved Operating Budget by appropriating \$250,000 the Department of Administration, Office of Law Contractual Services Budget Line Item. These additional funds will support previously incurred and anticipated attorney fees related to the Vacant Housing Initiative. The expenditures will be offset by anticipated revenue of \$250,000. The revised FY2019 Approved Operating Budget will be \$291,878,331. Funding for this item in FY2020 will be included in the requested Annual Operating Budget and will be offset by anticipated revenue.

°18-103: TO AUTHORIZE THE ABATEMENT OF NEW CASTLE COUNTY REAL PROPERTY TAXES AND PENALTIES ON THE PROPERTY OF THE FOUNTAIN OF LIVING WATER CHURCH LOCATED AT 1013 BROWN STREET, WILMINGTON, DE, TAX PARCEL NUMBER 26-049.10-001. Introduced by: Mr. Street

FISCAL NOTE: This Ordinance, if adopted, would reduce the New Castle County's receivable balance by \$520.33.

°18-104: TO REVISE *NEW CASTLE COUNTY CODE*, CHAPTER 14 ("FINANCE AND TAXATION"), ARTICLE 6 ("EXEMPTION FROM REAL PROPERTY TAXATION"), DIVISION 14.06.300. ("PROPERTY OF THE ELDERLY AND DISABLED"), SECTIONS 14.06.302. ("QUALIFICATIONS FOR AND AMOUNT OF ELDERLY EXEMPTION") AND 14.06.303. ("QUALIFICATIONS FOR AND AMOUNT OF DISABILITY EXEMPTION") REGARDING RESIDENCY. Introduced by: Mr. Smiley

FISCAL NOTE: This Ordinance, if adopted, would preserve the current property tax exemption for existing elderly and disabled persons; therefore, no fiscal impact will be realized for those currently receiving the benefit. This Ordinance, if adopted, would change the qualification for new elderly and disabled applicants. The fiscal impact for those qualified applicants is anticipated to be as follows:

Property Tax:

Assuming the tax rate remains the same, the revenue impact to the County is estimated to yield an additional \$0 to \$35,200, which will be cumulative annually in tax revenue. The three-year revenue impact is estimated as follows:

FY2019:	\$ 0
FY2020:	\$ 0 – \$ 35,200
FY2021:	\$ 0 – \$ 35,200

°18-105: TO AUTHORIZE THE ABATEMENT AND REFUND OF NEW CASTLE COUNTY REAL PROPERTY TAXES ON THE PROPERTY OF NEW COVENANT PRESBYTERIAN CHURCH LOCATED AT 1125 AND 1131 JAMISON CORNER ROAD, MIDDLETOWN, DE, TAX PARCEL NUMBER 13-013.002-27. Introduced by: Mr. Bell

FISCAL NOTE: This Ordinance, if adopted, would reduce New Castle County's receivable balance by \$2,924.32 for Fiscal Year 2019. School taxes are excluded from this Ordinance. Inasmuch as the property is now exempt from taxation, there is no future fiscal impact.

°17-039: (STATUS: TABLED) TO AMEND *NEW CASTLE COUNTY CODE* CHAPTER 2 ("ADMINISTRATION"), ARTICLE 3 ("OFFICERS AND EMPLOYEES"), DIVISION 2.03.100 ("CODE OF ETHICS"), SECTION 2.03.106 ("FINANCIAL DISCLOSURE: STATEMENTS REQUIRED") REGARDING PERSONS REQUIRED TO FILE A STATEMENT OF FINANCIAL INTERESTS. Introduced by: Ms. Kilpatrick, Mr. Weiner, Mr. Cartier

FISCAL NOTE: This ordinance would amend *New Castle County Code* Chapter 2 ("Administration"), Article 3 ("Officers and Employees"), Division 2.03.100 ("Code of Ethics"), Section 2.03.106 ("Financial Disclosure: Statements Required") by requiring members of the Design Review Advisory Committee to file a statement of financial interests for the preceding calendar year with the Ethics Commission no later than May 1 of each year the member holds a position and of the year after the member leaves the position. There will be no discernible fiscal impact upon the adoption of this legislation.

°17-051: (STATUS: TABLED) TO AMEND *NEW CASTLE COUNTY CODE* CHAPTER 2 ("ADMINISTRATION"), ARTICLE 3 ("OFFICERS AND EMPLOYEES"), DIVISION 2.03.100 ("CODE OF ETHICS"), SECTION 2.03.106 ("FINANCIAL DISCLOSURE: STATEMENTS REQUIRED") REGARDING PERSONS REQUIRED TO FILE A STATEMENT OF FINANCIAL INTERESTS. Introduced by: Ms. Kilpatrick

FISCAL NOTE: This ordinance would amend *New Castle County Code* Chapter 2 (“Administration”), Article 3 (“Officers and Employees”), Division 2.03.100 (“Code of Ethics”), Section 2.03.106 (“Financial Disclosure: Statements Required”) by requiring members of the New Castle County Investment Advisory Board to file a statement of financial interests for the preceding calendar year with the Ethics Commission no later than May 1 of each year the member holds a position and of the year after the member leaves the position. There will be no discernible fiscal impact upon the adoption of this legislation.

IV. OTHER:

- **New Castle County Council Grant Requests/Community Events**
- **Expense & Revenue Round Table**
- **Comments by the County Executive Branch**
- **Other**

V. PUBLIC COMMENT:

VI. ADJOURNMENT:

AGENDA POSTED: October 16, 2018

***The agenda is posted (7) seven days in advance of the scheduled meeting in compliance with 29 Del. C. Section 10004(e)(2). This agenda shall be subject to change to include the addition or deletion of items received from Council members, including executive session, which arise at the time of the meeting.**