



NEW CASTLE COUNTY
Administrative-Finance Committee
10-13-2020 – 5:00 PM
Virtual Zoom Webinar Meeting**

AGENDA

I. APPROVAL OF MINUTES:

September 22, 2020 Administrative-Finance Committee Meeting

II. RESOLUTIONS:

R20-189: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR DOCUMENT TECHNOLOGY SYSTEMS FOR ANNUAL MAINTENANCE CONTRACT FOR RECORDER OF DEEDS TRAKRECORD SOFTWARE FOR THE OFFICE OF TECHNOLOGY AND ADMINISTRATIVE SERVICES IN THE AMOUNT OF \$53,000.00. Introduced by: Mr. Smiley, Mr. Cartier

R20-190: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR 2 FISH HOME RENOVATIONS FOR A PASS-THROUGH GRANT FOR THE DEPARTMENT OF COMMUNITY SERVICES IN THE AMOUNT OF \$150,000.00. Introduced by: Mr. Smiley, Mr. Cartier

R20-191: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR CONNECTIONS CSP INC. FOR A PASS-THROUGH GRANT FOR THE DEPARTMENT OF COMMUNITY SERVICES IN THE AMOUNT OF \$150,000.00. Introduced by: Mr. Smiley, Mr. Cartier

R20-192: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR INTERFAITH HOUSING DELAWARE, INC. FOR A PASS-THROUGH GRANT FOR THE DEPARTMENT OF COMMUNITY SERVICES IN THE AMOUNT OF \$150,000.00. Introduced by: Mr. Smiley, Mr. Cartier

R20-193: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR INTERFAITH HOUSING DELAWARE, INC. FOR A PASS-THROUGH GRANT FOR THE DEPARTMENT OF COMMUNITY SERVICES IN THE AMOUNT OF \$150,000.00. Introduced by: Mr. Smiley, Mr. Cartier

R20-194: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR THE ARC OF DELAWARE FOR A PASS-THROUGH GRANT FOR THE DEPARTMENT OF COMMUNITY SERVICES IN THE AMOUNT OF \$110,000.00. Introduced by: Mr. Smiley, Mr. Cartier

R20-195: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR PICTOMETRY INTERNATIONAL CORPORATION FOR RENEWAL

OF AERIAL PHOTOGRAPHY SOFTWARE LICENSES FOR THE DEPARTMENT OF LAND USE IN THE AMOUNT OF \$71,899.00. Introduced by: Mr. Smiley, Mr. Cartier

R20-199: AUTHORIZING THE ALLOCATION OF \$1,100,000 FROM THE RESERVE ALLOCATION CREATED PURSUANT TO ORDINANCE 20-094 TO THE DELAWARE DEPARTMENT OF LABOR FOR THE ADMINISTRATION OF A TRAINING PROGRAM PURSUANT TO THE DELAWARE RAPID WORKFORCE TRAINING AND REDEPLOYMENT INITIATIVE. Introduced by: Mr. Cartier

R20-200: AUTHORIZING THE ALLOCATION OF \$300,000.00 FROM THE RESERVE ALLOCATION CREATED PURSUANT TO ORDINANCE 20-094 FOR THE ADMINISTRATION OF A WINTER-READY RESTAURANT GRANT PROGRAM. Introduced by: Mr. Smiley

R20-201: AUTHORIZING THE ALLOCATION OF UP TO \$136,000,000 FROM THE RESERVE ALLOCATION CREATED PURSUANT TO ORDINANCE 20-094 TO THE STATE OF DELAWARE FOR PURPOSES OF COST-SHARING RELATED TO CERTAIN STATE PROGRAMS. Introduced by: Mr. Smiley, Mr. Cartier

III. ORDINANCES:

°20-103: AMEND THE FY2021 APPROVED OPERATING BUDGET: APPROPRIATE \$71,899 IN FUNDING RECEIVED FROM THE RECORDER OF DEEDS TECHNOLOGY FEE ACCOUNT TO THE DEPARTMENT OF LAND USE, GEOGRAPHIC INFORMATION SYSTEMS EQUIPMENT BUDGET LINE ITEM. Introduced by: Mr. Tackett, Ms. Kilpatrick

IV. OTHER:

- New Castle County Council Grant Requests/Community Events
- Expense & Revenue Round Table
- Checkbook Update: NCC CFO Michael Smith
- Travel Approval Request—Clerk of Council Hill and Deputy Clerk of Council Finnigan, NaCo Leadership Academy (online program)
- Comments by the County Executive Branch
- Other

V. PUBLIC COMMENT:

VI. ADJOURNMENT:

AGENDA POSTED: September 1, 2020

***The agenda is posted (7) seven days in advance of the scheduled meeting in compliance with 29 Del. C. Section 10004(e)(2). This agenda shall be subject to change to include the addition or deletion of items received from Council members, including executive session, which arise at the time of the meeting.**

****In accordance with Governor Carney's recently issued *Proclamation*, coupled with the Governor's *Declaration of a State of Emergency*, New Castle County Council is holding this meeting as a telephone and video conference, utilizing **Zoom** Webinar. The link to join the meeting via computer, smart device, or smart phone is: <https://zoom.us/j/377322142>**

Meeting materials, including a meeting agenda, legislation to be addressed during the meeting, and other materials related to the meeting are electronically accessible at <https://nccde.org/AgendaCenter/County-Council-1>

You may also call into the meeting (audio) using the following call in numbers: 1-312-626-6799 or +1-646-558-8656 or +1-346-248-7799 or +1-669-900-9128 or +1-253-215-8782 or +1-301-715-8592. Then enter the Webinar ID: 377 322 142.

If you do not have a good connection with one, please try the others. Additional information regarding phone functionality during the meeting is available at: <https://support.zoom.us/hc/en-us/articles/360029527911-Live-Training-Webinars>

Members of the public joining the meeting utilizing the link or the call-in number will be provided an opportunity to make comments in real time. A comment period will be administered by a moderator to ensure everyone has an opportunity to comment. You will not be able to speak until called upon by the moderator. There are functions in the program that allow you to do this. Please see the link in the previous paragraph.

Finally, if you would like to submit comments or questions on legislation that will be considered during the meeting, please feel free to send them to Michele.Gildea@newcastlede.gov. All comments should be submitted by 4:30 pm on October 13, 2020.