

Administrative-Finance Committee
CO-CHAIR, GEORGE SMILEY
COUNCILMAN SEVENTH DISTRICT
CO-CHAIR, JOHN J. CARTIER
COUNCILMAN EIGHTH DISTRICT



LOUIS L. REDDING CITY COUNTY BUILDING
800 N. French Street
Wilmington, DE 19801
Office: (302) 395-8383
Fax: (302) 395-8386
E-mail: jjcartier@nccde.org
E-mail: gsmiley@nccde.org

NEW CASTLE COUNTY COUNCIL
Administrative-Finance Committee
September 25, 2018 – 1:30 p.m.
8th Floor Council Conference Room

AGENDA

I. APPROVAL OF MINUTES:

9/11/18 Administrative-Finance Committee Minutes

II. RESOLUTIONS:

R18-151: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR INFOR PUBLIC SECTOR, INC. FOR THE RENEWAL OF THE MAINTENANCE CONTRACT FOR ANNUAL TECHNICAL SERVICES AGREEMENT FOR THE OFFICE OF TECHNOLOGY AND ADMINISTRATIVE SERVICES IN THE AMOUNT OF \$192,281.91. Introduced by: Mr. Smiley, Mr. Cartier

FISCAL NOTE: This Resolution authorizes the execution of one purchase order contract totaling \$192,281.91 to Infor Public Sector, Inc. for the renewal of maintenance contract for annual technical services agreement for Land Use and Special Services Hansen Software.

R18-152: AUTHORIZING THE COUNTY EXECUTIVE TO EXECUTE A FINANCING AGREEMENT WITH THE DELAWARE WATER POLLUTION CONTROL REVOLVING FUND, ACTING BY AND THROUGH THE DELAWARE DEPARTMENT OF NATURAL RESOURCES AND ENVIRONMENTAL CONTROL, IN AN AMOUNT NOT TO EXCEED \$1,675,885, TO FUND SEWER PIPE REPAIRS AT TWENTY-FIVE LOCATIONS, AND REPLACE MANHOLE FRAMES AND COVERS AT TWENTY-ONE LOCATIONS THROUGHOUT THE MILL CREEK SEWERSHED; PROVIDING FOR THE PURCHASE OF THE BOND; AND AUTHORIZING THE EXECUTION OF VARIOUS DOCUMENTS IN CONNECTION THEREWITH. Introduced by: Mr. Smiley, Mr. Cartier

FISCAL NOTE: This Resolution authorizes the County Executive to execute a financing agreement with the Delaware Water Pollution Control Revolving Fund, acting by and through the Delaware Department of Natural Resources and Environmental Control, in an amount not to exceed \$1,675,885 for the purpose of funding sewer pipe repairs at twenty-five locations, and replacement of manhole frames and covers at twenty-one locations throughout the Mill Creek sewershed. The Resolution allows the Bond to be sold to the Delaware Water Pollution Control Revolving Fund and also authorizes the County Executive to execute various documents in connection with the issuance of the Bond and implementation of the financing agreement.

This Resolution pledges the full faith, credit and taxing power of the County to the prompt payment of the principal of, premium, if any, and the interest (2.601%) on the Bond.

R18-153: AUTHORIZING THE COUNTY EXECUTIVE TO EXECUTE A FINANCING AGREEMENT WITH THE DELAWARE WATER POLLUTION CONTROL REVOLVING FUND, ACTING BY AND THROUGH THE DELAWARE DEPARTMENT OF NATURAL RESOURCES AND ENVIRONMENTAL CONTROL, IN AN AMOUNT NOT TO EXCEED \$782,469, TO FUND PIPE REPAIRS AT FIVE LOCATIONS AND CONDUCT POST CONSTRUCTION CCTV INSPECTION OF 1000 LF OF SEWER PIPE, LOCATED WITHIN THE SAME AREA OF NEW CASTLE COUNTY;

PROVIDING FOR THE PURCHASE OF THE BOND; AND AUTHORIZING THE EXECUTION OF VARIOUS DOCUMENTS IN CONNECTION THEREWITH. Introduced by: Mr. Smiley, Mr. Cartier

FISCAL NOTE: This Resolution authorizes the County Executive to execute a financing agreement with the Delaware Water Pollution Control Revolving Fund, acting by and through the Delaware Department of Natural Resources and Environmental Control, in an amount not to exceed \$782,469 for the purpose of funding pipe repairs at five locations and post construction CCTV inspection of 1000 LF of sewer pipe, located within the same area of New Castle County. The Resolution allows the Bond to be sold to the Delaware Water Pollution Control Revolving Fund and also authorizes the County Executive to execute various documents in connection with the issuance of the Bond and implementation of the financing agreement.

This Resolution pledges the full faith, credit and taxing power of the County to the prompt payment of the principal of, premium, if any, and the interest (2.601%) on the Bond.

R18-154: APPROVING THE TAX EXEMPT STATUS OF AMERICAN TURNERS OF DELAWARE, INC. FOR RECREATIONAL PROPERTY LOCATED AT 701 SOUTH CLAYTON STREET, WILMINGTON, DELAWARE TAX PARCEL NO. 26-033.40-167. Introduced by: Mr. Street

FISCAL NOTE: This Ordinance would reduce New Castle County's property tax revenue as follows:

Fiscal Year 2019 \$711.41
Fiscal Year 2020 \$760.75
Fiscal Year 2021 \$760.75

R18-155: RESOLUTION IN SUPPORT OF AN ORDINANCE TO PROVIDE A FINITE TAX EXEMPTION FOR DOT FOODS, INC. IN SUPPORT OF ECONOMIC DEVELOPMENT IN NEW CASTLE COUNTY. Introduced by: Mr. Bell

FISCAL NOTE: No discernable fiscal impact.

R18-141: (Status: Tabled) AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR DIAMOND STATE C-L-T, INC. FOR A PASS-THROUGH GRANT FOR THE DEPARTMENT OF COMMUNITY SERVICES IN THE AMOUNT OF \$50,000.00. Introduced by: Mr. Smiley, Mr. Cartier

FISCAL NOTE: This Resolution authorizes the execution of one purchase order contract totaling \$50,000 to Diamond State C-L-T, Inc. These funds will be used to assist one home buying family in the 60%-80% AMI range with buyer-initiated leasehold home ownership program.

III. ORDINANCES:

°18-094: TO AMEND *NEW CASTLE COUNTY CODE* CHAPTER 2 (“ADMINISTRATION”), ARTICLE 2 (“COUNTY COUNCIL”) TO REQUIRE PUBLIC ACCESS TO NEW CASTLE COUNTY COUNCIL MEETINGS BY WAY OF CERTAIN AUDIO AND VIDEO SYSTEMS. Introduced by: Mr. Weiner

FISCAL NOTE: County Council may contract with a third party in order to implement the requirements of the Ordinance (if the requirements cannot be satisfied in-house). The final cost to implement the requirements of the Ordinance will be based on any RFI that may be necessary. However, on demand audio technology has already been implemented by Council (although, until now, this service has not been statutorily codified). The cost to provide this service is negligible. The cost to implement the other on demand and streaming audio and video technologies is to be determined.

°18-095: TO AMEND *NEW CASTLE COUNTY CODE* CHAPTER 2 (“ADMINISTRATION”), ARTICLE 4 (“BOARDS, COMMITTEES AND COMMISSIONS”), DIVISION 2.04.000. (“GENERALLY”) TO REQUIRE CERTAIN NEW CASTLE COUNTY BOARDS TO PROVIDE PUBLIC ACCESS TO PUBLIC MEETINGS BY WAY OF CERTAIN AUDIO AND VIDEO SYSTEMS. Introduced by: Mr. Weiner

FISCAL NOTE: The Board of Assessment Review, the Planning Board, the Board of Adjustment, and the Historic Review Board may contract with a third party in order to implement the requirements of the Ordinance (if the requirements cannot be satisfied in-house). The final cost to implement the requirements of the Ordinance will be based on any RFI that may be necessary. Based on a preliminary assessment, the cost to implement on demand audio technology is estimated to be approximately \$2,500. The cost to implement the other on demand and streaming audio and video technologies is to be determined.

IV. OTHER:

- New Castle County Council Grant Requests/Community Events
- Expense & Revenue Round Table
- Comments by the County Executive Branch
- Other

V. PUBLIC COMMENT:

VI. ADJOURNMENT:

AGENDA POSTED: September 18, 2018