



NEW CASTLE COUNTY COUNCIL
Administrative-Finance Committee
April 30, 2019 – 1:30 p.m.
8th Floor Council Conference Room

REVISED AGENDA

I. APPROVAL OF MINUTES:

4/9/19 Administrative-Finance Committee Minutes

II. RESOLUTIONS:

R19-072: A RESOLUTION PRESCRIBING THE DETAILS AND FORM AND PROVIDING FOR THE SALE OF GENERAL OBLIGATION BONDS OF NEW CASTLE COUNTY. Introduced by: Mr. Smiley, Mr. Cartier

FISCAL NOTE: This Resolution authorizes the issuance of up to \$83,000,000 of the County's General Obligation Bonds for certain capital projects. The fiscal impact of the issuance of the Bonds will depend on market conditions on the date of the sale.

R19-073: AMEND THE FY2019 CAPITAL PROGRAM: APPROPRIATE \$100,000 IN STATE OF DELAWARE, DEPARTMENT OF NATURAL RESOURCES AND ENVIRONMENTAL CONTROL (DNREC) FUNDING TOWARDS THE DEPARTMENT OF PUBLIC WORKS, GENERAL PARKLAND IMPROVEMENTS CAPITAL PROJECT. Introduced by: Mr. Sheldon, Mr. Woods

FISCAL NOTE: This resolution will amend the FY2019 Capital Program by appropriating \$100,000 in State of Delaware, Department of Natural Resources and Environmental Control (DNREC) funding towards the Department of Public Works, General Parkland Improvements Capital Project. The Department of Public Works has received documentation certifying that the State of Delaware, Department of Natural Resources and Environmental Control (DNREC) has awarded New Castle County \$100,000 for design and construction of a synthetic turf soccer field at Banning Park. The revised FY20 19 Capital Budget amount for the General Parkland Improvements Capital Project will be \$1,102,300. The revised FY2019 New Castle County Capital Budget grand total will be \$56,490,765. The appropriation of funding is within the adopted Key Financial Principals.

R19-074: AUTHORIZING THE COUNTY EXECUTIVE TO EXECUTE AN AGREEMENT AND OTHER DOCUMENTS NECESSARY TO ACCEPT A DONATION OF LAND AT 60 CONSTITUTION BOULEVARD FROM JEFFERSON FARMS SWIM CLUB, INC. FOR COUNTY PARKLAND AND RECREATIONAL PURPOSES. Introduced by: Mr. Smiley

FISCAL NOTE: The fiscal impact of this Ordinance, if approved, will result in no property tax revenue loss to New Castle County. Tax Parcel No. 10-019.40-548 is exempt from tax and, as a consequence, accepting this parcel will have no impact on New Castle County tax revenue. Closing costs to be paid by the County are estimated to be in the range of \$2,000 to \$3,000. The County currently mows the property since it is adjacent to existing parkland; therefore, there will be no discernible fiscal impact on future operating budgets.

R19-075: EARMARKING FUNDS TO CONDUCT A COMPREHENSIVE STUDY AND ASSESSMENT OF PARK LAND AND OPEN SPACE AND THE POTENTIAL CREATION AND PRESERVATION OF CERTAIN PARK LAND AND OPEN SPACE IN NEW CASTLE COUNTY BY NEW CASTLE COUNTY COUNCIL IN COLLABORATION WITH THE MEYER ADMINISTRATION. Introduced by: Mr. Smiley

FISCAL NOTE: New Castle County Council, in collaboration with the Meyer Administration, is hereby earmarking \$4.6 Million for purposes of a comprehensive study and assessment of park land and open space in New Castle County and the potential creation and/or preservation of park land and open space. There is no discernible fiscal impact.

R19-076: NEW CASTLE COUNTY COUNCIL REQUESTS THAT THE DELAWARE GENERAL ASSEMBLY AMEND DELAWARE CODE TITLE 9, SECTION 8131 RELATING TO THE RESIDENCY REQUIREMENT AND CERTAIN TAX EXEMPTIONS. Introduced by: Mr. Tackett

III. ORDINANCES:

°19-035: (STATUS: TO BE TABLED) THE ANNUAL REVENUE ORDINANCE OF NEW CASTLE COUNTY FOR FISCAL YEAR 2020 BEGINNING JULY 1, 2019. Introduced by: Mr. Smiley, Mr. Cartier

°19-036: (STATUS: TO BE TABLED) CALCULATION OF SEWER SERVICE CHARGES EFFECTIVE JULY 1, 2019 FOR FISCAL YEAR 2020. Introduced by: Mr. Smiley, Mr. Cartier

°19-037: (STATUS: TO BE TABLED) AN ORDINANCE AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OF NEW CASTLE COUNTY FOR THE PURPOSE OF FINANCING CERTAIN CAPITAL PROJECTS APPROVED IN THE FISCAL YEAR 2020 CAPITAL BUDGET. Introduced by: Mr. Smiley, Mr. Cartier

°19-038: (STATUS: TO BE TABLED) THE CAPITAL BUDGET ORDINANCE OF NEW CASTLE COUNTY FOR THE FISCAL YEAR BEGINNING JULY 1, 2019. Introduced by: Mr. Smiley, Mr. Cartier

°19-039: (STATUS: TO BE TABLED) ADOPT THE ANNUAL OPERATING BUDGET OF NEW CASTLE COUNTY FOR THE FISCAL YEAR BEGINNING JULY 1, 2019. Introduced by: Mr. Smiley, Mr. Cartier

*****Ordinances 19-035 through 19-039 are all related to the FY 2020 budget and will be tabled until the May 28, 2019 County Council Meeting. These items will be discussed at the May 28, 2019 Finance Committee Meeting.***

°19-040: APPROPRIATE \$220,000 FROM THE GARSTIN TRUST PORTFOLIO TO THE GARSTIN TRUST FUND IN ORDER TO FUND PARK MAINTENANCE FOR FISCAL YEAR 2020, TO BE ADMINISTERED BY THE DEPARTMENT OF PUBLIC WORKS. Introduced by: Mr. Sheldon, Mr. Woods

FISCAL NOTE: This Ordinance, if approved, would amend the Garstin Trust Fund by appropriating funding for FY2020 as follows:

Increase Materials and Supplies	120,000
Increase Contractual Services	<u>100,000</u>
TOTAL	<u>\$220,000</u>

This appropriation is administered by the Department of Public Works. Mr. and Mrs. Garstin established in their wills a residuary trust, a portion of which was given to New Castle County free from trust for the care, maintenance, and upkeep of parks under New Castle County jurisdiction. As of February 28, 2019, the balance of the endowment account was \$3,430,869.67. The fiscal impact of this Ordinance, if approved, would be an increase in the authorized spending authority of the Garstin Trust Fund by \$220,000.

°19-041: AMEND THE FY2019 CAPITAL BUDGET: APPROPRIATE \$100,000 IN STATE OF DELAWARE, DEPARTMENT OF NATURAL RESOURCES AND ENVIRONMENTAL CONTROL (DNREC) FUNDING TOWARD THE DEPARTMENT OF PUBLIC WORKS, GENERAL PARKLAND IMPROVEMENTS CAPITAL PROJECT. Introduced by: Mr. Sheldon, Mr. Woods

FISCAL NOTE: This Ordinance, if approved, will amend the FY2019 Capital Budget by appropriating \$100,000 in State of Delaware, Department of Natural Resources and Environmental Control (DNREC) funding towards the Department of Public Works, General Parkland Improvements Capital Project for design and construction of a synthetic turf soccer field at Banning Park. The revised FY2019 total Capital Budget amount for the General Parkland Improvements Capital Project will be \$1,102,30. The revised FY2019 New Castle County Capital Budget total will be \$56,490,765.

°19-042: TO ABATE OUTSTANDING NEW CASTLE COUNTY REAL PROPERTY TAXES AND RELATED PENALTY ON THE PILOT SCHOOL PROPERTY LOCATED AT 208 & 212 WOODLAWN ROAD, WILMINGTON, DE, PARCEL NO. 06-029.000-02. Introduced by: Ms. Durham

FISCAL NOTE: This Ordinance proposes a one-time abatement of outstanding New Castle County taxes and penalty, exclusive of school taxes, for Tax Year 2017, which total \$38,462.25 as of March 31, 2019.

IV. BOARD AND COMMISSION INTERVIEWS/REAPPOINTMENTS:

- Anita Sterling – Reappointment – Library Advisory Board
- Margaret Ann Ryan – Reappointment – Library Advisory Board
- Judith Taggart – Reappointment – Library Advisory Board

V. OTHER:

- Presentation by USI Insurance Services on Medical and Prescription Claims
- New Castle County Council Grant Requests/Community Events
- Expense & Revenue Round Table
- Comments by the County Executive Branch
- Other

VI. EXECUTIVE SESSION:

- Executive strategy session, including advice or opinion from attorneys at law, with respect to pending and/or potential litigation on the following:
 - o Sewer Service in Southern New Castle County
 - o Army Creek Superfund Site
 - o City of Wilmington Sewer Agreement Arbitration

VII. PUBLIC COMMENT:

VIII. ADJOURNMENT:

**AGENDA POSTED: April 23, 2019
REVISED AGENDA POSTED: April 24, 2019**

***The agenda is posted (7) seven days in advance of the scheduled meeting in compliance with 29 Del. C. Section 10004(e)(2). This agenda shall be subject to change to include the addition or deletion of items received from Council members, including executive session, which arise at the time of the meeting.**

****The agenda was revised on Wednesday, April 24th to correct an error in the fiscal note for R19-073.**