

NEW CASTLE COUNTY GOVERNMENT

Number 1158

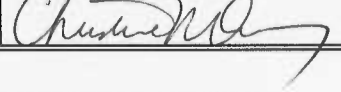
Page 1 of 2

Date 02/24/15

CLASS SPECIFICATION

Title: MASTER POLICE CORPORAL

Approved:



GENERAL STATEMENT OF DUTIES: Performs general duty police work in the protection of life and property throughout the County; prevents violation of statutes and ordinances; investigates and suppresses disturbances; investigates complaints; makes arrests and issues summonses when appropriate; does related work as required.

DISTINGUISHING FEATURES OF THE CLASS: An employee in this class performs work of varied police assignments. This class is distinguished from the Police Officer class in that the Master Police Corporal has good knowledge of the duties assignable to the Police Officer and is qualified to perform all duties assignable to the Police Officer class and, in addition, is able to handle the most complex as a result of long service. This employee is expected to take the lead in assignments and demonstrate the correct police techniques. The rank of Master Corporal shall also be subject to the following provisions:

- (1) The Master Corporal rank may be lost by an unsatisfactory performance evaluation and/or serious disciplinary action.
- (2) The Master Corporal rank, once obtained and lost, would be reinstated once a satisfactory performance evaluation is obtained.
- (3) It is understood that the rank of Master Corporal is not a supervisory position but recognition of satisfactory years of service and leadership.
- (4) It is also understood that the rank of Master Corporal does not give preference to that officer for consideration of any promotional opportunity other than the years of service that are considered when determining seniority points.

EXAMPLES OF WORK (Illustrative Only)

- Enforces State laws and County regulations;
- Patrols an assigned area during a specific period in motorized police equipment;
- Checks doors and windows and examines premises of unoccupied buildings or residences in order to detect suspicious conditions;
- Investigates suspicious conditions and complaints and makes arrests of persons who violate laws and ordinances;
- Accompanies prisoners to headquarters, jail, or court and appears in court as arresting officer;
- Directs traffic and either arrests or gives violation tickets to those who break traffic laws;
- Attends fires or accidents in assigned area as directed, giving all possible assistance and preparing necessary reports from investigations made;
- Maintains order in crowds and attends parades and other public gatherings;
- Watches for stolen cars and wanted or missing persons;

NEW CASTLE COUNTY GOVERNMENT

Number 1158

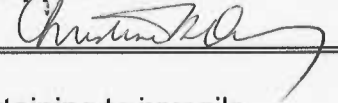
Page 2 of 2

CLASS SPECIFICATION

Date 02/24/15

Title: MASTER POLICE CORPORAL

Approved:



- Conducts investigations and enforces County and State laws pertaining to juvenile offenders;
- Gives advice on laws and ordinances and general information to the public;
- Operates radio patrol car or patrol wagon as required;
- Operates radar unit for traffic control;
- Serves subpoenas and executes warrants issued by the courts of New Castle County;
- Provides escort service for public dignitaries, funerals, over width vehicles, and explosive vehicles;
- Transports prisoners to specified destinations;
- Assists motorists whose vehicles are broken down or stranded;
- Conducts special investigations as directed in plain clothes;
- Promotes an ongoing attitude of dedication to excellent public service and ensures that external and internal customers are provided with the highest quality of service;
- Operates a personal computer and other related equipment in the course of the work.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES: Sound knowledge of the principles and practices of police work; sound knowledge of the methods and procedures of the department, including thorough knowledge of the methods and procedures of police communications in New Castle County; thorough knowledge of first-aid methods; good social and general intelligence; good judgment; good powers of observation and memory; skill in the use of firearms; ability to understand and carry out complex oral and written instructions; ability to communicate courteously and effectively, both verbally and in writing; ability to drive an automobile.

MINIMUM QUALIFICATIONS: A Senior Corporal, on the second (2nd) anniversary of continuous service after obtaining the rank of Senior Corporal, shall be eligible for the rank of Master Corporal provided he/she has received two satisfactory evaluations after obtaining the rank of Senior Corporal and is rated satisfactory in the current year.

ADDITIONAL REQUIREMENTS: Must pass a Class Ia County physical examination. Weight should be proportionate to height; acuity of vision of not more than 20/200 corrected to 20/20 in each eye; the ability to distinguish between the colors of red, green, and amber with no pathology of the eyes and acceptable depth perception; possession of a valid Delaware Class D driver's license or its equivalent; must be a United States citizen.