



NEW CASTLE COUNTY

**Building Permit Application
Residential**

DEPARTMENT OF LAND USE

87 READS WAY, NEW CASTLE, DE 19720

PHONE: 302-395-5400 • WWW.NCCDELU.ORG • EMAIL: PERMITS@NCCDE.ORG

EST. 5/10/2018

JOB LOCATION

Tax Parcel No. _____ [_____]

Street Address/City/Zip _____

Lot No. _____ Subdivision _____

OWNER INFORMATION

Owner Name (s) _____

Phone No. _____ Email _____

CONTRACTOR INFORMATION

NCC License No. _____ Company Name _____

Contact Name _____

Phone No. _____ Email _____

ACKNOWLEDGEMENT

I, the undersigned, hereby certify that I am an authorized agent for the contractor/owner (see NCC Authorized Agent form) and have the authority to make this application; that the information is complete and correct; and that the construction and/or use will conform to NCC Code and other applicable laws and regulations which relate to the property.

Applicant's Signature _____ Date _____

Applicant's Name (Please Print) _____

A/P No. _____

- Residential Addition Residential Renovation
- Detached Accessory Bldg Swimming Pool Manufactured/Modular Certificate of Use Only

Building Area _____ Total Floor Area _____ No. of Stories _____ No. of New Elevators _____

- Check all that apply to project:**
- HVACR Plumbing Sprinkler System Electric
 - Foundation Type:** Slab on Grade Crawl Space Basement Piers/Pilings
 - Framing Type:** Wood Steel Masonry Concrete
 - Water:** Public Well
 - Sewage:** Public Septic

Project Description _____

Project Valuation: Permit Fees shall be based on project valuation and/or a NCC valuation form. Refer to the project's applicable permit requirement sheet for complete list of permit fees associated with the project or the NCC Building Code – Chapter Six at www.nccde.org.

NOTE TO APPLICANTS – NCC reserves the right to refuse permit applications/submissions with incomplete or missing information. Applicants are required to write "n/a" if an item on the form does not apply to the proposed project.