NEW CASTLE COUNTY

DEPARTMENT OF LAND USE
87 READS WAY, NEW CASTLE, DE 19720
PHONE: 302-395-5400 • WWW.NCCDELU.ORG

Building Permit Certification
Architect

EST. 12/06/2000, REV. 09/21/2011

I, _____, certify that I am a registered Architect in the State of Delaware pursuant to Title 24, Chapter 3 of the Delaware Code. I have prepared the architectural plans for _____ project, dated _____, that are being submitted for the purpose of receiving a building permit. I have also reviewed the legally applicable record plan for this project, recorded in the office of the New Castle County Recorder of Deeds in and for New Castle County, Delaware on Microfilm No. _____.

(1) I HEREBY CERTIFY THAT TO THE BEST OF MY KNOWLEDGE AND BELIEF THE AFOREMENTIONED ARCHITECTURAL PLANS ARE:

(a) IN FULL COMPLIANCE WITH THE APPROVED RECORD PLAN, INCLUDING BUT IN NO WAY LIMITED TO, ALL RECORD PLAN NOTES, MICROFILM NO. _____;

Exception: If other than the approved record plan square footage of _____ is being requested in this building permit application, the different square footage must be specified:

☐ If less square footage, the square footage to be built is _____; or

☐ If additional square footage is being requested to be added to the approved record plan pursuant to the limitations of the New Castle County Code, the square footage to be built is _____ (must be less than 1,000 additional s.f.). *Approved by* _____ / /

(b) IN FULL COMPLIANCE WITH ALL APPLICABLE RECORDED DEED RESTRICTIONS; AND

(c) IN FULL COMPLIANCE WITH ALL APPLICABLE COUNTY, STATE AND FEDERAL LAWS AND REGULATIONS.

(2) I HAVE NO KNOWLEDGE OR BELIEF THAT ANY OTHER PERSON WHO MAY HAVE ASSISTED IN THE PREPARATION OF THE RECORD PLAN OR ARCHITECTURAL PLAN VIOLATED OR INTENDS TO VIOLATE ANY COUNTY, STATE OR FEDERAL LAW RELATED TO THE AFORMENTIONED RECORD PLAN OR ARCHITECTURAL PLAN.

CERTIFIED AND SEALED this _____ day of _____, 20___ by:

***This certification is voluntarily made under penalty of perjury, pursuant to Title 11, Chapter 12 of the Delaware Code, and under any and all other penalties provided in law. Any violation of the record plan or other county, state or federal law may result in civil, criminal and/or administrative penalties. Any conflict discovered between county, state or federal laws must be identified in a letter attached to this certification with an explanation regarding how the conflict was resolved.**

_____ _____
Signature and Seal of Architect Firm

DE Registration No. _____

This form must be completed and submitted to the Department before any building permit application may be accepted for a non-residential building or additions to a non-residential building.