

SHERIFF

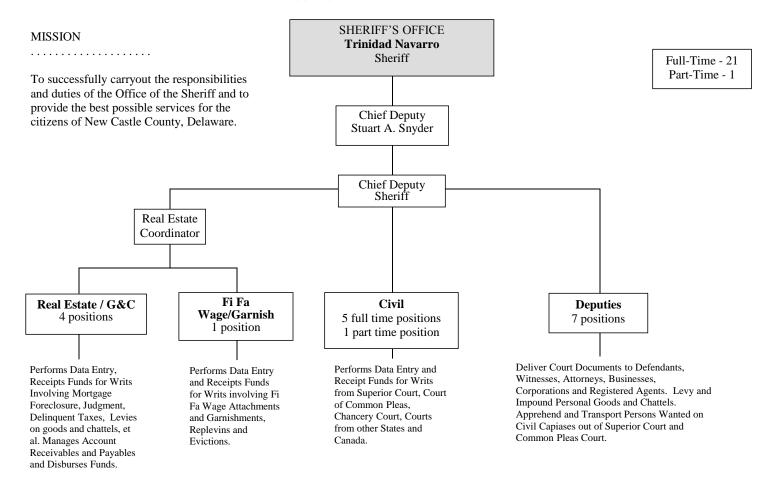
FY2015

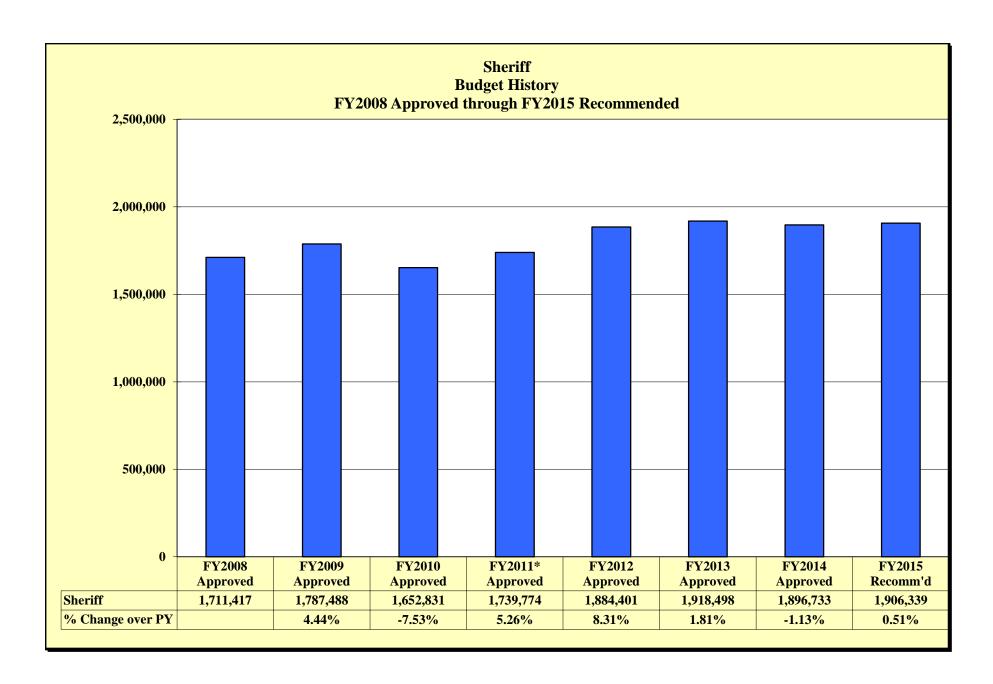
RECOMMENDED BUDGET

TO COUNTY COUNCIL

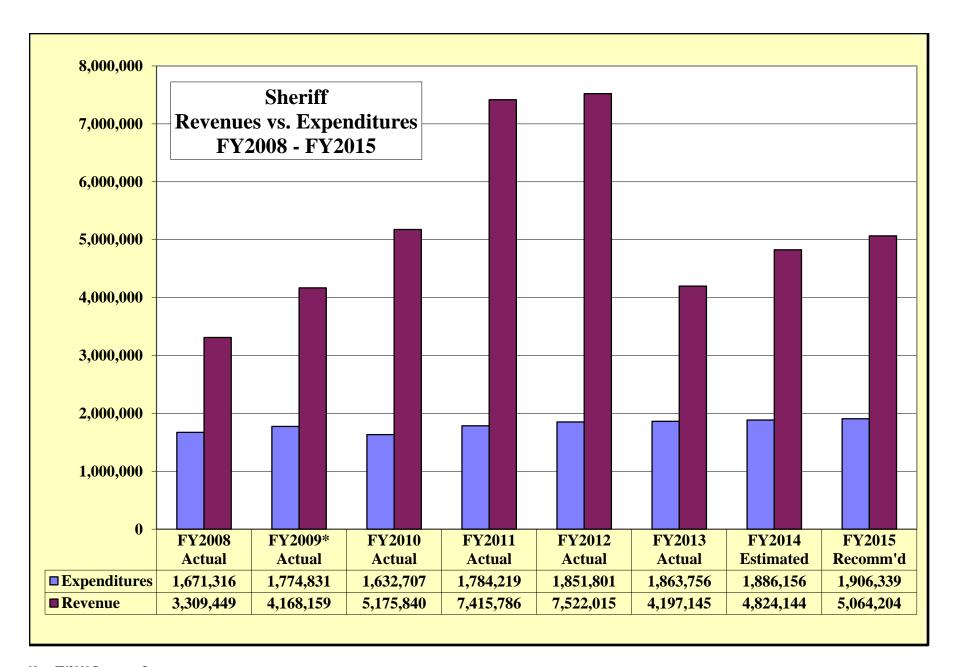


Sheriff of New Castle County



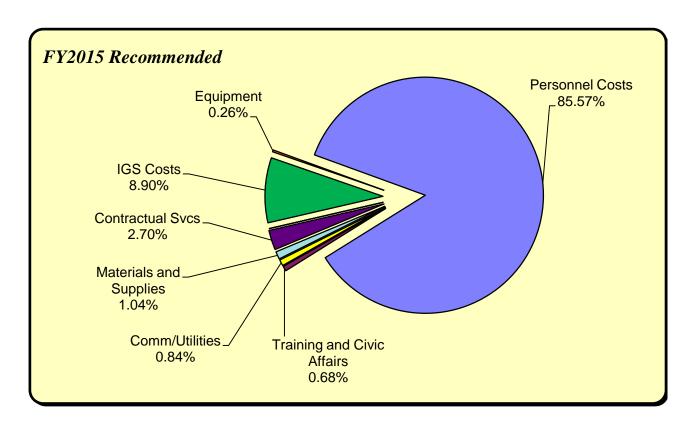


^{*} FY-2011 Does not include \$100K approved by Council in Ordinance 10-087 to transfer Courthouse duties to Capitol Police.





NEW CASTLE COUNTY SHERIFF FY2015 BUDGET RECOMMENDATION

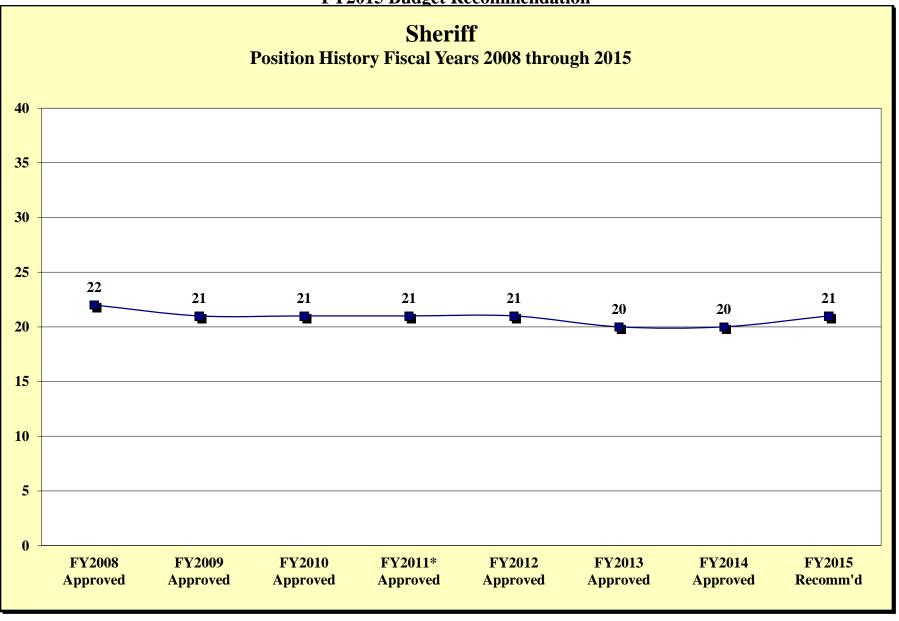


Object Level	FY2015 Recommended
Personnel Costs	\$1,631,242
Training and Civic Affairs	\$13,040
Comm/Utilities	\$16,050
Materials and Supplies	\$19,860
Contractual Svcs	\$51,473
IGS Costs	\$169,674
Equipment	\$5,000
Total Budget	\$1,906,339



New Castle County Sheriff

FY2015 Budget Recommendation





DIVERSITY COMPARISON 2011 - 2013

as of 12-31-13

		as of 12-51-15					BER OF EMP	OF EMPLOYEES				
					MALE					FEMALE		
JOB CATEGORIES		Overall Totals (Sum of Col. B-K)	White (Not of Hispanic Origin)	Black (Not of Hispanic Origin)	Hispanic	Asian or Pacific Islander	American Indian or Alaskan Native	White (Not of Hispanic Origin)	Black (Not of Hispanic Origin)	Hispanic	Asian or Pacific Islander	American Indian or Alaskan Native
		A	В	C	D	E	F	G	Н	I	J	K
	2013	2	1		1							
Certain Elected/Appointed Officials	2012	2	1		1							
	2011	2	1		1							
	2013	1			1							
Professionals	2012	1			1							
	2011	1			1							
	2013	0										
Technicians	2012	0										
	2011	0										
	2013	8	6					2				
Protective Service Workers	2012	8	6					2				
	2011	8	6					2				
	2013	9						6	3			
Administrative Support	2012	9						6	3			
	2011	9						6	3			
	2013	0										
Skilled Craft Workers	2012	0										
	2011	0										
	2013	0										
Service-Maintenance	2012	0							†·····			
	2011	0							†·····			
		†									·	
	2013	20	7	0	2	0	0	8	3	0	0	0
TOTAL	2012	20	7	0	2	0	0	8	3	0	0	0
	2011	20	7	0	2	0	0	8	3	0	0	0

State and Local Government Information (EEO-4) Report Format

COMMENTS: The Sheriff's Office is committed to workforce diversity. Currently our numbers reflect gender and racial diversity. Note: Part-Time Employee (BFNH) is not included in this report.



SHERIFF BUDGET RECOMMENDATION

Object Level	FY2014 Approved	FY2015 Recomm'd	FY2014 Approved vs. FY2015 Recomm'd	% Incr (Decr) over FY2014 Approved
Salaries and Wages	\$1,064,151	1,086,590	\$22,439	2.11%
Employee Benefits	\$528,861	544,652	\$15,791	2.99%
Training and Civic Affairs	\$11,240	13,040	\$1,800	16.01%
Communication and Utilities	\$17,850	16,050	-\$1,800	-10.08%
Materials and Supplies	\$16,260	19,860	\$3,600	22.14%
Contractual Services	\$48,473	51,473	\$3,000	6.19%
IGS Costs	\$171,564	169,674	-\$1,890	-1.10%
Equipment Replacement	\$5,000	5,000	\$0	0.00%
Fixed Charges	\$33,334	0	-\$33,334	-100.00%
Land/Structures	-	_	\$0	0.00%
Contingency	-	_	\$0	0.00%
Intragov. Service Credits	-	-	\$0	0.00%
Total:	\$1,896,733	\$1,906,339	\$9,606	0.51%



BUDGET DETAILS

	FY2015		
Object Level	Recommended	\$ Change	% Change

Salaries and Wages: \$1,086,590 \$22,439 2.11%

Change reflects the addition of one full-time Account Clerk II position partially offset by the reduction in part-time salaries.

Employee Benefits: \$544,652 \$15,791 2.99%

Change reflects a Benefit Rate of 51.3% along with the benefit costs associated with adding one full time position.

Training and Civic Affairs: \$13,040 \$1,800 16.01%

Change reflects minor increases that have been added to this object level to accommodate anticipated additional expenditures in Parking, Tips, Seminar Fees and Community Event object lines. The increases are offset by a reduction of an equal amount in the Communication & Utilities object level.

Airfare - \$1,000 Mileage Reimbursement - \$240 Parking Fees - \$6,000 Meals - \$1,000 Tips/Misc. Exp - \$50 Hotel Accommodations - \$1,500 Conference Fees - \$1,000 Seminar Fees - \$500 Membership Dues - \$1,000 Community Events - \$750

Communication and Utilities: \$16,050 (\$1,800) -10.08%

Minor reductions have been made to this object level in anticipation of a reduction in expenditures in this level and the anticipated increase in expenditures in the Training & Civic Affairs object level.

Postage: \$10,300 Telephone Repair: \$250 Telephone Service: \$1,500 Wireless Data Service - \$4,000

Materials and Supplies: \$19,860 \$3,600 22.14%

Change reflects an increase in Clothing & Uniforms (Deputy Contract) that account for the increase in this object level.

Ammunition: \$1,100 Weapon Supplies: \$300 Misc. Materials - \$1,500 Clothing and Uniforms: \$10,100

Office Supplies: \$2,500 Computer Supplies: \$3,000 Medical and Safety: \$200 Books and Subscriptions: \$1,160

Contractual Services: \$51,473 \$3,000 6.19%

An increase in Attorney Fees account for the increase in this object level. Attorney requested an increase due to the legal workload increase in both real estate and civil matters. An increase in this object line last occurred in FY-10. For additional expenses associated with this object level see page 16.



BUDGET DETAILS

	FY2015		
Object Level	Recommended	\$ Change	% Change

IGS Costs: \$169,674 (\$1,890) -1.10%

The primary decrease in this object level is due to a 11.96% reduction in Data Processing charges.

Data Processing cross charges \$82,512 Fleet-Vehicles cross charges \$78,455 GIS cross charges \$307

Printing & Duplicating cross charges \$5,700 Photocopies cross charge \$2,700

Equipment Replacement: \$5,000 \$0 0.00%

No Changes.

Equipment Replacement expenses include:

Safety Equipment: \$2,500 Office Furniture: \$1,500 Pistols: \$1,000

Fixed Charges: \$0 (\$33,334) -100.00%

This object level has been reduced to zero to reflect the end of our financial agreement, as stated in the MOU. (Pass-through Expense to State of Delaware Homeland Security, Capitol Police).

 Land/Structures:
 \$0
 \$0
 0.00%

 N/A

 Contingency:
 \$0
 \$0.00%

 N/A
 \$0
 \$0.00%

Intragov. Service Credits: \$0 \$0 0.00% N/A



NEW CASTLE COUNTY SHERIFF FY2015 POSITION ADJUSTMENTS

		Desiries deleries					
	Position addition	Position deletion					
	INCREASE			DECREASE			
	INCREASE	DECREASE					
#	Title		#	Title			
1	Account Clerk II						
1	TOTAL INCREASE			TOTAL DECREASE			

FY2015 NEW/DELETED PROGRAMS/SERVICES/OTHER

NEW PROGRAMS/SERVICES: ACCOUNT CLERK II

Following the audit conducted by the County Auditor in 2011, we've instituted several changes, controls, and reviews to our financial business process. Almost all changes were made to insure proper financial controls and separation of duties in the handling of funds. Our office handles nearly \$20 million annually in complex financial transactions. Many of those transactions are similar to real estate settlements, and some of those are very intricate due to settlement of liens, fines, interest owed, and penalties. In addition, appeals and Court rulings sometimes result in the complete reversal of all of those transactions, further complicating our financial process. Due to the inherited office personnel positions, many of the complex financial transactions are being performed by a Row Office Legal Aide, which is an appointed position. It is clear that the current tasks (see below Summary of Duties) being performed by the incumbent employee have little in common with the examples of work and statement of duties for Row Office Legal Aide. In order for our office to reconcile the duties required to the class specification, we feel that the position of Account Clerk II should be added to our office staff. The addition of this position would credential and validate the position for accounting and labor purposes.

Summary of Current Duties and Assignments Performed

- Performs semi-monthly accounts receivable process and follows up on unpaid amounts less than 120 days old.
- Performs semi-monthly accounts payable process including vendor payables, attorney payables, county and municipal payables, payments of excess proceeds to Superior Court and Fed wires to NCC for revenue and tax/sewer payments.
- Reviews and confirms daily bank deposits.
- Performs quality control of real estate activities (post sale taxes and fees on system) and completes the deeding process for Third party and buyback real estate sales and reviews all required paperwork in accordance with quality control expectations.
- Reconcile department bank statement monthly against department accounting system.
- Customer service via email and answers phones and provides counter help as needed with General Public, Attorneys, Defendants, and Government Agencies.
- Reviews "out of the ordinary" case fee activities and applies receipted funds to open invoices.
- Perform the Real Estate Sale bidder registration on the day of sale and adds all qualified auction participants into department database.
- Highly qualified at operating PC and proficient at understanding new software applications.
- Performs duties as requested by the Real Estate Administrator including various research and data collection activities.

The Sheriff will continue to implement and refine our audit program designed to reduce audit issues (separation of financial duties) historically identified during our annual outside audits. This program involves the use of an outside independent accountant to perform random sampling of our financial records, case files, and report reviews on a monthly basis to ensure accuracy of the system and financial reconciliation between our bank account and software system.

The Sheriff will continue to seek to develop and implement new accounting procedures and office practices to further reduce the chance of financial accounting error, and to strengthen our position for outside audit review. The independent accountant is also assisting the office with written processes and procedures for each office position with financial responsibilities. When this process is complete, each office position will have a written processes and procedures manual so the office practices are standardized to best accounting procedures.

The Sheriff will continue to contract and utilize legal counsel service for matters involving real estate and civil process. The Sheriff's legal counsel has requested a \$3K annual contract increase for future services. The volume of legal counsel services has increased over Sheriff Navarro's term due in part to refinement in the excess proceeds process. The last contract increase occurred in FY-10 when the annual contract fee went from \$22,200 to \$30K.

FY2015 NEW/DELETED PROGRAMS/SERVICES/OTHER

DELETED PROGRAMS/SERVICES:

In order to fund the new position, it is the Sheriff's intention to relinquish one Research Aide (PT) position and reduce funding for the remaining Research Aide position for just 600 hours. For nearly four years, workload has forced our office to utilize contractual (temporary) employees or two part time research aids to accomplish our court mandated tasks. We feel that four years goes beyond the intended scope of temporary and part time office staff.

FY2014 SIGNIFICANT ACCOMPLISHMENTS

Earned over \$4 million in revenue resulting in a net revenue to the County of \$2.9 million.

The Sheriff's Office and the Superior Court of Delaware continue to work together in the Project Rightful Owner to assist homeowners and bona fide lien holders to claim the excess proceeds following a Sheriff Sale in an orderly and equitable manner.

Implemented new software program features that significantly improved financial management processes and enhanced our service process by streamlining data entry and providing real time service status.

Processed and served over 30K court documents requiring over 57K service trips.

Performed over 12K service trips for AG Subpoenas, for which we receive zero compensation per State law.

Maintained an over 79% success rate for completion of service.

Executed and transported 5 Civil Commitments to various Mental Health Facilities.

Implemented a new monthly audit review process of our financial and production records.

Enhanced our website by adding foreclosure assistance information links and listing the G&C Sheriff Sale list and Property Detail information links.

The Sheriff's Office continues to analyze processes and modify our software program to ensure accurate and acceptable financial and management practices and reports.

As a result of Delaware Law (HB 58), that went into effect January 19, 2012, the Sheriff's Office encountered a significant reduction in the number of mortgage foreclosures set up and sold at Sheriff Sale. This reduction had a significant impact on our real estate revenue stream, however we are beginning to see a slight increase in the number of sales being set up each month and a significant increase (15%) in the number of sales in relationship to the number of set-ups. This increase will result in a revenue increase in our 4% revenue line. It is anticipated that this increase will continue throughout FY-2015 since the sunset clause has been extended to January 18, 2018.

The Sheriff provided 15 PowerPoint - Crime Prevention/Awareness Presentations to a variety of citizen groups throughout New Castle County.

The Sheriff has also undertaken review of cases with significant excess proceeds, and has made successful efforts in several cases to return funds in the amount of \$89,371 to people who otherwise may not have received them.

NEW CASTLE COUNTY SHERIFF FY2015 NEW/DELETED PROGRAMS/SERVICES/OTHER

FY2015 CHALLENGES

The current reduction in foreclosure actions was brought on by the passing of HB-58 (Automatic Residential Mortgage Foreclosure Mediation Program) which was signed into law on 9/21/2011 and went into effect on 1/19/2012. Within a few weeks of the new law, the Sheriff's Office went from setting up 350 foreclosure sales per month to as few as 24, with a current average of 165 per month. This new law originally had a sunset date of 1/18/2014; however, that date has since been extended to 1/18/2018. Since the sunset clause will not take effect for more than four years, the Sheriff's Office does not anticipate a return to the set-up numbers (350) we experienced prior to the enactment of this law. We have in recent months experienced an increase (15%) in the percentage of sales in relationship to the number of set-ups. Additionally, we've experienced a workload increase of 27% in our non-real estate civil actions. Although civil cases don't produce nearly the revenue generated by real estate sales, they are still consumptive of both office and field staffing resources. These civil actions are also accompanied by Court mandated time sensitive completion dates.

The economy is still unstable and a significant number of people are still struggling or failing to meet their mortgage obligations. The result will be a continued foreclosure surge that began in 2008 and will most likely continue through FY 2015.

Currently the Sheriff's Office is functioning without the service of one (1) Deputy due to an on duty injury that resulted in the employee transferring to another department. To compensate for the loss of this deputy, the Sheriff has been supplementing service by requiring his Chief Deputy to assist in completing services. The Sheriff anticipates hiring a new deputy prior to the beginning of FY 2015. Until then, the Sheriff's Office will continue to operate without the service of one (1) Deputy.

The Sheriff's Office will continue to pursue the State Attorney General's Office to eliminate the physical delivery of subpoenas by the Sheriff, for which the Sheriff's Office receives no compensation (State Law) and incurs significant costs (10% of our budget). The Sheriff will continue to work with the AG's Office in providing criminal subpoena service at the highest level.

The Sheriff will again contract with an outside accountant to develop and implement a monthly review of our financial records, office practices, office procedures, case files, and bank statement reconciliation. This program will assist in eliminating the issue of separation of duties that has historically been reflected in our audits, as well as give a professional accountant's review of our procedures to comply with the recommendations of the County Auditor's report submitted in FY '12.

The Sheriff's Office will continue to seek ways to improve services and reduce operating costs through management reviews.

In addition to our projected \$5M revenue, the Sheriff's Office will continue to collect over \$700K in taxes and other government fees (fines, penalties, sewer, et al) that will be turned over to the County, but not credited as revenue generated by the Sheriff's Office.

Technology Improvements

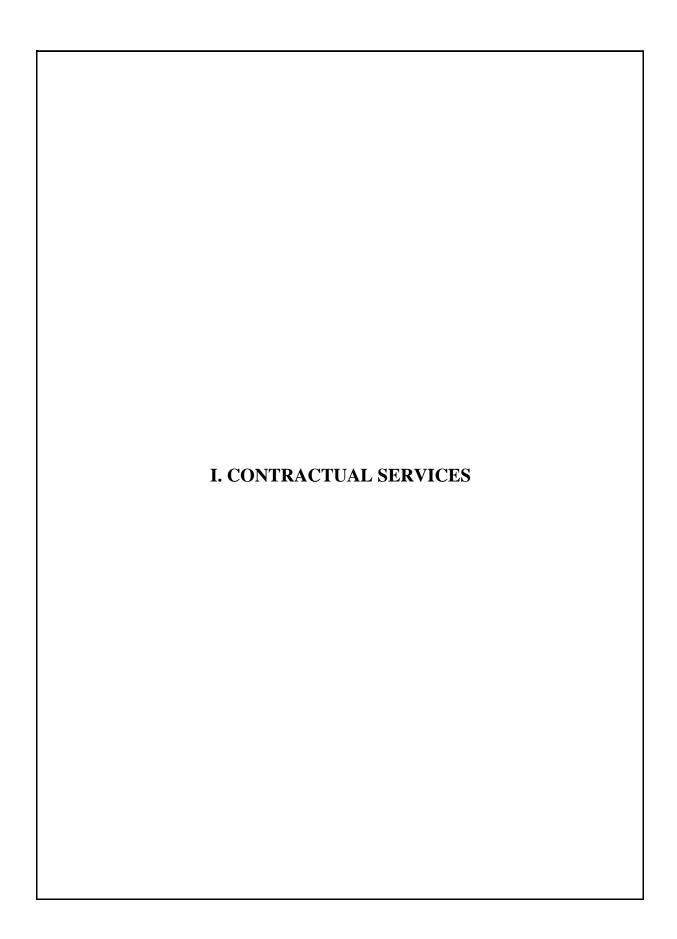
The Sheriff's Office will continue to explore the possibility of an automated interface with File&Serve (Court document Software System) to import data directly into our Version 4 software program.

The Sheriff recently implemented an automated interface with Superior Court to export our Return Letters directly into the courts records. This new process is not without some minor hiccups which are being worked on by the court's software provider. This new process has reduced, by 24 hours, the time it used to take between when the return was created and when it was received by the court.

The Sheriff's Office will continue to move forward in implementing the full benefits of our software program. This will include implementing ACH banking applications and the Client Access feature. We currently have six law firms that are utilizing our Client Access feature. In addition to having access to our system, the Client Access feature also allows attorneys to receive automatic email service updates. Activating this feature has

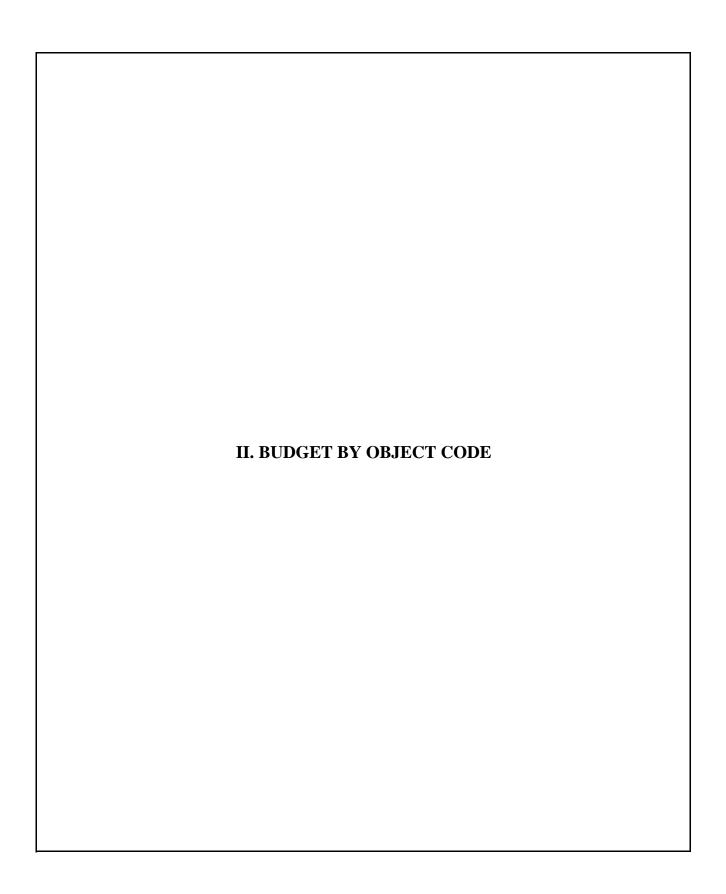
NEW CASTLE COUNTY SHERIFF SERVICE LEVELS

	FY2012 (actual)	FY2013 (actual)	FY2014 (projected)	FY2015 (projected)
Civil Actions/Civil Commitments Service Trips for Court Documents	23,610/14	18,540/14	21,456/20	24,674/20
	55,967	49,137	57,622	61,191
Real Estate Sales - scheduled / sold	3,511 / 1,185	1,620 / 820	1,714 / 923	1,796 / 795
Revenue Budget Attained	\$7,522,015	\$4,197,145	\$4,824,144	\$5,064,204
Expenditure & Position Summary Full-Time Positions Part-Time Positions	\$1,851,801 21	\$1,863,756 21	\$1,886,156 20 2	\$1,906,339 21 1



New Castle County Sheriff's Office FY2015 Contractual Services Details

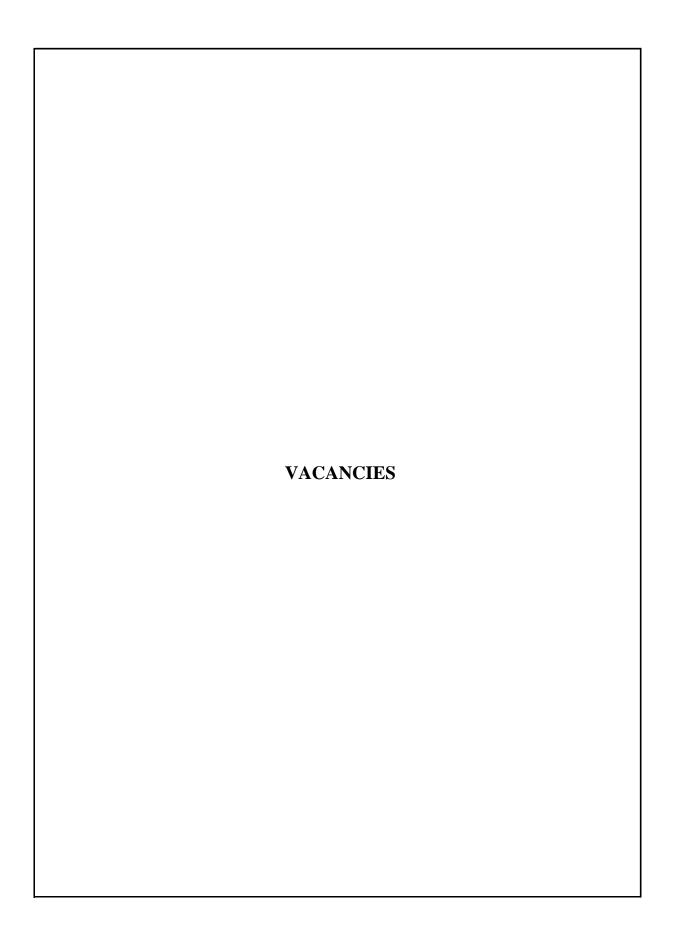
OCA	OCA Title	Object Level	Object Level 3 Title	FY2015 Budgeted Amount	
330100	Sheriff's Office	5101 5102 5103 5300 5406 5408 5504 5740	Equipment repairs Radio & Comm. repairs Telephone Equip. repairs Printing & Related Costs Other Professional. Services Attorney Fees Other Equipment Car Wash Service Subtotal contractual services	500 200 800 15,000 33,000 1,200	Repair of Fax/Typewriter/Time Clock Stamp etc Deputies Communication Equipment (Two Way Radios) Repair of Telephone Equipment Printing of Sheriff Materials Outside Auditor Sheriff's Legal Counsel Scanner Car wash service for Deputy Cars
	IGS Costs	5900 5901 5902 5904 5907	IS Contrac- Data Processing IS Contrac- Photocopies IS Contrac- Printing & Dupli IS Contrac- Fleet Vehicles IS Contrac - IGS Subtotal Cross Charges	82,512 2,700 5,700 78,455 307 \$ 169,674	
Total Con	tractual Services	ı		\$ 221,147	



New Castle County Sheriff's Office

FY2015 Object Code Details

15 Employ 22 Trainin 23 Commu 24 Materia		Object Level 3 1001Salaries & Wages-Permanent 1003Salaries & Wages-Seasonal 1007Salaries & Wages-Shift Diff. 1008Salaries & Wages-Overtime 1500Emp. BeneRegular Overhead 1510Empl. Ben Premium Overhead 1520E/B-Regular-Part-Time 2001Airfare 2004 Mileage Reimbursement 2006Parking Fees 2007 Tips, Misc. Expenses 2010Hotel Accommodations 2020Meals 2101Conference Fees 2102 Seminar Fees 2301Membership Dues 2315 Community Event 3100Postage 3200Telephone Service 3203Telephone Equipment Repairs 3212Cellular/Wireless Data Service	Total 1,063,397 7,788 1,900 13,505 1,086,590 535,970 7,903 779 544,652 1,000 240 6,000 50 1,500 1,000 1,000 750 1,000 750 1,000 1,000 1,000 250 1,500 1,000 250					
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22 Training 22 Training 23 Commu 24 Materia	g/Civic Affairs	2004 Mileage Reimbursement 2006Parking Fees 2007 Tips, Misc. Expenses 2010Hotel Accommodations 2020Meals 2101Conference Fees 2102 Seminar Fees 2301Membership Dues 2315 Community Event 3100Postage 3200Telephone Service 3203Telephone Equipment Repairs	1,000 240 6,000 50 1,500 1,000 500 1,000 750 1,000 750 13,040 10,300 1,500					
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23 Commu 24 Materia	0	2006Parking Fees 2007 Tips, Misc. Expenses 2010Hotel Accommodations 2020Meals 2101Conference Fees 2102 Seminar Fees 2301Membership Dues 2315 Community Event 3100Postage 3200Telephone Service 3203Telephone Equipment Repairs	6,000 50 1,500 1,000 1,000 500 1,000 750 13,040 10,300 1,500					
23 Commu 24 Materia	0	2007 Tips, Misc. Expenses 2010Hotel Accommodations 2020Meals 2101Conference Fees 2102 Seminar Fees 2301Membership Dues 2315 Community Event 3100Postage 3200Telephone Service 3203Telephone Equipment Repairs	50 1,500 1,000 1,000 500 1,000 750 13,040 10,300 1,500					
23 Commu 24 Materia	0	2010Hotel Accommodations 2020Meals 2101Conference Fees 2102 Seminar Fees 2301Membership Dues 2315 Community Event 3100Postage 3200Telephone Service 3203Telephone Equipment Repairs	1,500 1,000 1,000 500 1,000 750 13,040 10,300 1,500					
23 Commu 24 Materia	0	2020Meals 2101Conference Fees 2102 Seminar Fees 2301Membership Dues 2315 Community Event 3100Postage 3200Telephone Service 3203Telephone Equipment Repairs	1,000 1,000 500 1,000 750 13,040 10,300 1,500					
23 Commu 24 Materia	0	2101Conference Fees 2102 Seminar Fees 2301Membership Dues 2315 Community Event 3100Postage 3200Telephone Service 3203Telephone Equipment Repairs	1,000 500 1,000 750 13,040 10,300 1,500					
23 Commu 24 Materia	0	2102 Seminar Fees 2301Membership Dues 2315 Community Event 3100Postage 3200Telephone Service 3203Telephone Equipment Repairs	500 1,000 750 13,040 10,300 1,500					
23 Commu 24 Materia	0	2301Membership Dues 2315 Community Event 3100Postage 3200Telephone Service 3203Telephone Equipment Repairs	1,000 750 13,040 10,300 1,500					
23 Commu 24 Materia	0	3100Postage 3200Telephone Service 3203Telephone Equipment Repairs	750 13,040 10,300 1,500					
23 Commu 24 Materia	0	3100Postage 3200Telephone Service 3203Telephone Equipment Repairs	13,040 10,300 1,500					
23 Commu 24 Materia	0	3200Telephone Service 3203Telephone Equipment Repairs	10,300 1,500					
23 Commo 24 Materia 24 Materia		3200Telephone Service 3203Telephone Equipment Repairs	1,500					
24 Materia 24 Materia		3203Telephone Equipment Repairs						
24 Materia 24 Materia								
24 Materia 24 Materia			4,000					
24 Materia 24 Materia	nications/Utilities Total		16,050					
24 Materi		4000Books and Subscriptions	1,160					
	• •	4001Clothing and Uniforms	10,100					
		4004Miscellaneous Materials	1,500					
		4101Office Supplies	2,500					
		4104 Computer Supplies	3,000					
		4105Medical and Safety Supplies	200					
		4301Ammunition	1,100					
		4302Weapons Supplies	300					
25 Contrac	24 Materials/Supplies Total							
	tual Services	5101Equipment Repairs	550					
		5102Radio & Communication Repairs	500					
		5103Telephone Equipment Repairs	200					
		5300Printing & Related Costs	800					
i I		5406 Other Professional Services	15,000					
		5408 Attorney Fees	33,000					
		5504Other Equipment & Property	1,200					
		5740Car Wash Service	223					
	ctual Services Total		51,473					
26 Equipm	ent	6111Safety Equipment <\$5,000	2,500					
		6160 Office Equipment =<\$5,000	1,500					
		6701 Pistols	1,000					
26 Equipm			5,000					
	ru Expense	7210 Fee to State of Delaware (Capitol PD)	-					
27 Fixed (-					
30 IGS Ch	arges	5900IS Contrac-Data Processing	82,512					
		5901IS Contrac-Photocopies	2,700					
		5902IS Contrac-Printing & Dupl.	5,700					
		5904IS Contrac-Frinting & Dupi.	78,455					
		270413 COHUAC-FIEEL VEHICLES	307					
30 ICS CI		5007IS Contrac CIS						
Sheriff Total	arges Total	5907IS Contrac-GIS	169,674					



NEW CASTLE COUNTY SHERIFF VACANCIES

Description	Date Vacated	Comments
Deputy	3/3/2014	Actively Recruiting
Total Vacancies: 1		

FEE SCHEDULE

FY2015 Fee Schedule

Department: Sheriff of NCC

ltem	Obj. Code	Revenue Source	Current Fee	Last Increased	FY2014 Estimated Revenue	FY 2015 Recommended Proj Rev	Comparable Public Fee	Comparable Private Fee
1	203	SUPERIOR COURT FEE	\$30 PER DOCUMENT PER LOCATION	2005	\$439,350	\$478,878	SUSSEX \$30 KENT \$30	Brandywine Process - \$35-\$45, Any Alias, \$75 Delaware Attorney Svc \$45 Law Serve - \$58 Add. Def. \$25 O'Rourke Invest. Svc \$30 per Def.
2	203	SUPERIOR COURT FEE (REAL ESTATE) (GOODS & CHATTELS)	REAL ESTATE - \$150 SET UP FEE GOODS & CHATTELS - \$100 SET UP	2010	\$257,000	C 760 700	SUSSEX \$75 KENT \$500	N/A
3	205	SUPERIOR COURT FEE	4% OF HIGH BID ON REAL ESTATE (\$500 MIN\$10,000 MAX)	2007	\$3,974,205	SA 1AR 511	SUSSEX 4% KENT 4%	N/A
5	206	COURT OF COMMON PLEAS PAPERS	\$30 PER ORIGINAL SERVICE \$5 ADD. DEF. SAME ADDRESS	2007	\$72,091	\X\\\ /\\ /	SUSSEX \$25 KENT \$30	Brandywine Process - \$35-\$45, Any Alias, \$75 Delaware Attorney Svc \$45 - \$40 Law Serve - \$58 Add. Def. \$25 O'Rourke Invest. Svc \$30 per Def.
6	207	COPY FEES & LIST SALES	\$1 PER PAGE & \$20 PER LIST	2010	\$600	\$250	SUSSEX N/A KENT N/A	N/A
7	208	OUT OF STATE SERVICE	\$75 PER DOCUMENT	10+ YEARS	\$80,398		SUSSEX \$80 KENT \$75	O'Rourke Invest. Svc \$50 per Def.
8	502	INTEREST	BANK ACCOUNT- INTEREST		\$0	\$1,500		
9		TOTAL REVENUE		Total	\$4,823,644	5,064,204		

