

**DEPARTMENT OF SPECIAL SERVICES**

**FY2014 GENERAL FUND**

**BUDGET REQUEST**

**TO COUNTY COUNCIL**

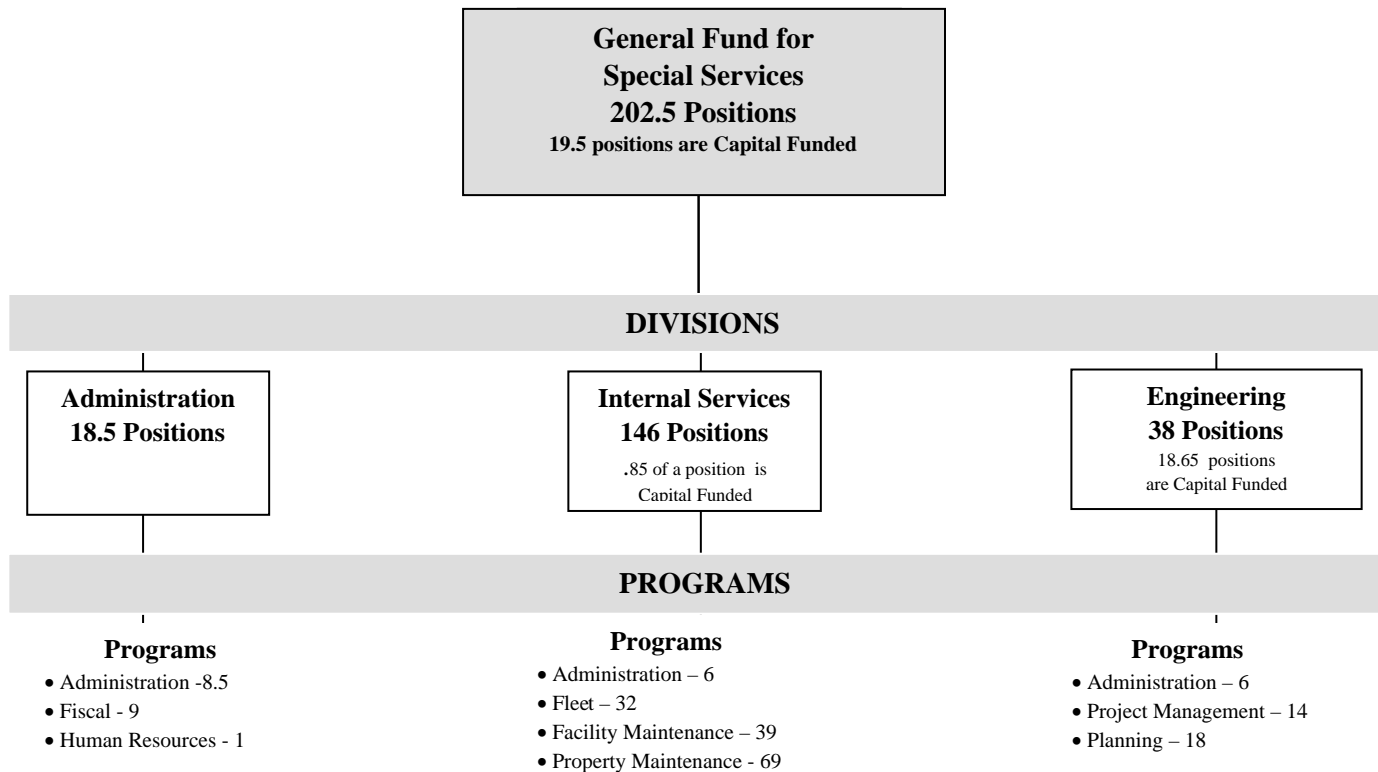
**April 15, 2013**



## *Department of Special Services*

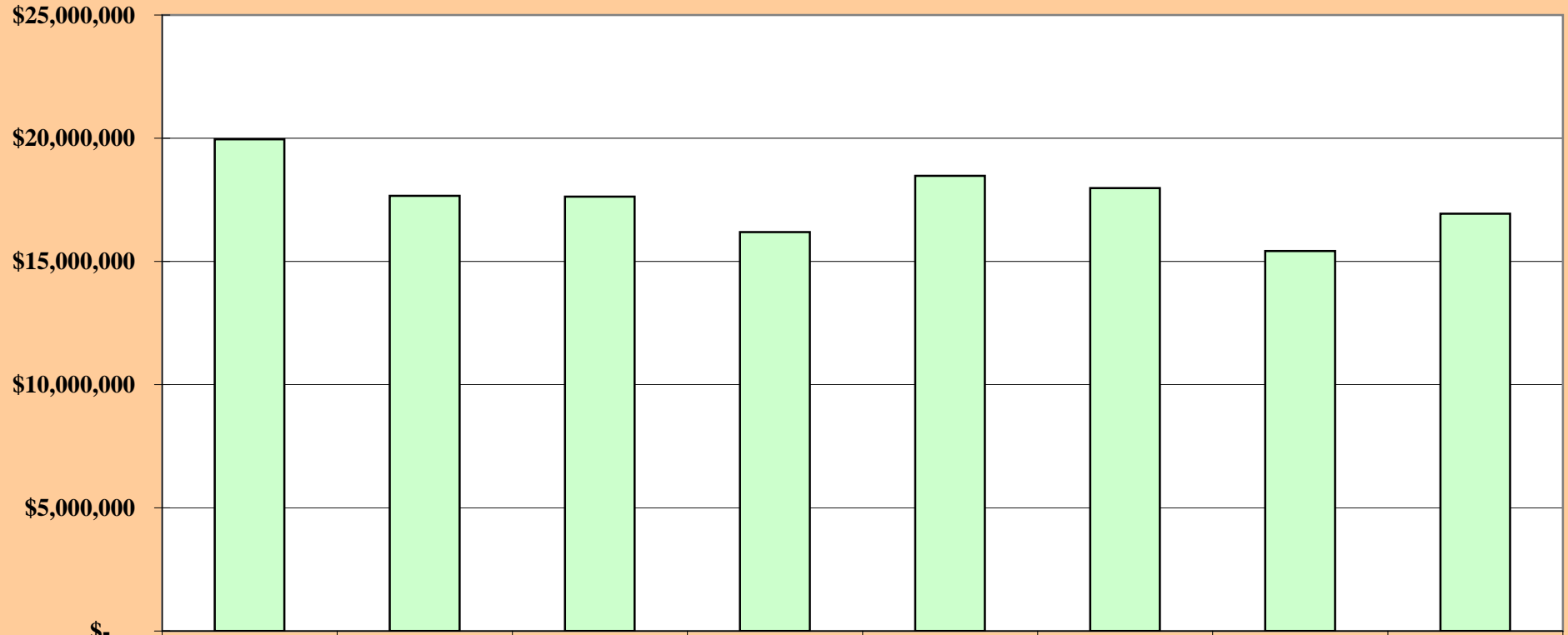
### **MISSION**

The general philosophy for the Department of Special Services, in following the County's Mission Statement mandate, is to maximize services to County Residents as efficiently as possible within a reasonable cost. We are primarily responsible for all buildings, properties, vehicles, sanitary sewer lines, pump stations and treatment plants. Our primary goals are to offer residents beautiful places to enjoy their leisure, keep Public Safety vehicles in optimum working condition, provide clean and safe facilities such as libraries, adult activity centers and recreation centers as well as maintain a countywide sewer system and manage the County's stormwater program.



**NEW CASTLE COUNTY  
DEPARTMENT OF SPECIAL SERVICES  
FY2014 BUDGET PRESENTATION - GENERAL FUND**

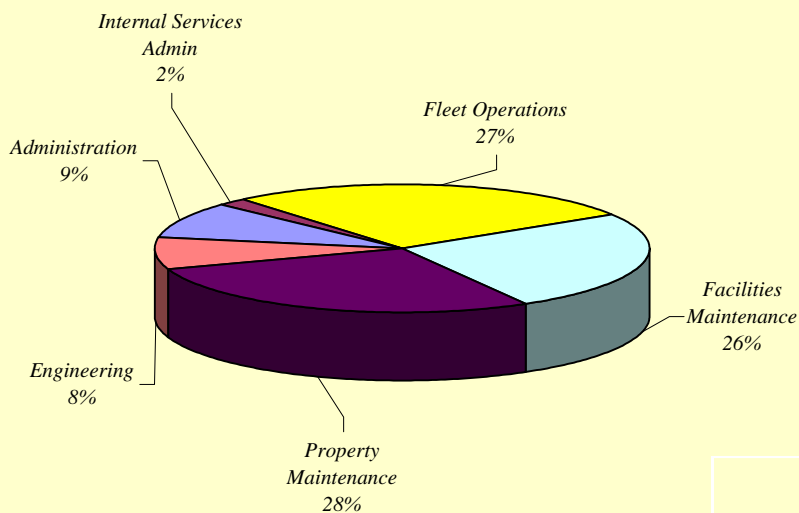
**FY2007 Approved through FY2014 Requested**



	<b>FY2007 Approved</b>	<b>FY2008 Approved</b>	<b>FY2009 Approved</b>	<b>FY2010 Approved</b>	<b>FY2011 Approved</b>	<b>FY2012 Approved</b>	<b>FY2013 Approved*</b>	<b>FY2014 Requested</b>
<b>Special Services</b>	\$19,961,310	\$17,661,155	\$17,634,267	\$16,187,503	\$18,470,892	\$17,979,077	\$15,419,448	\$16,941,911
<b>% Change over PY</b>	4.32%	-11.52%	-0.15%	-8.20%	14.11%	-2.66%	-14.24%	9.87%

\*FY13 restated to reflect movement of equipment replacement to the Capital Budget.  
3/34

**NEW CASTLE COUNTY  
DEPARTMENT OF SPECIAL SERVICES  
FY2014 BUDGET PRESENTATION - GENERAL FUND**



**Division**

Administration	
Internal Services Admin	
Fleet Operations	
Facilities Maintenance	
Property Maintenance	
Engineering	
<b>Total Special Services Budget:</b>	
<b>Less IGS Credits (Fleet Charges)</b>	
<b>Recommended Budget</b>	

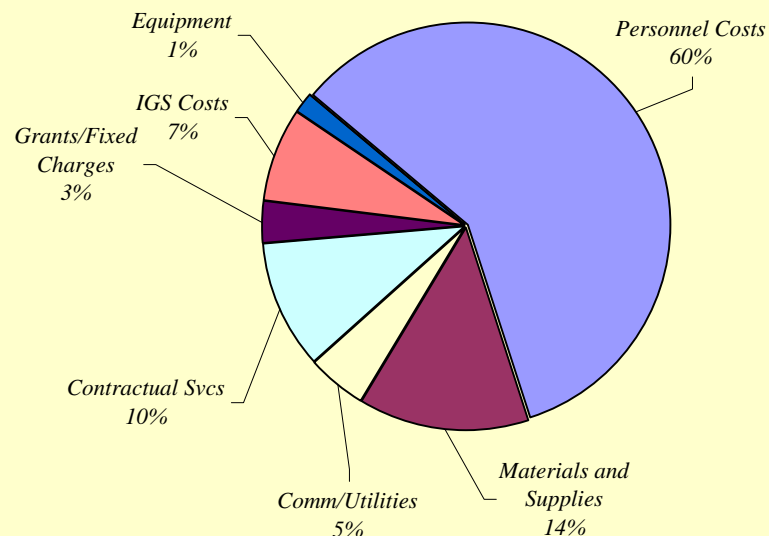
**FY2014**

**Requested**

\$2,436,929
573,905
7,256,855
6,903,572
7,510,570
2,164,933
<b>\$26,846,764</b>
<b>(9,904,853)</b>
<b>\$16,941,911</b>

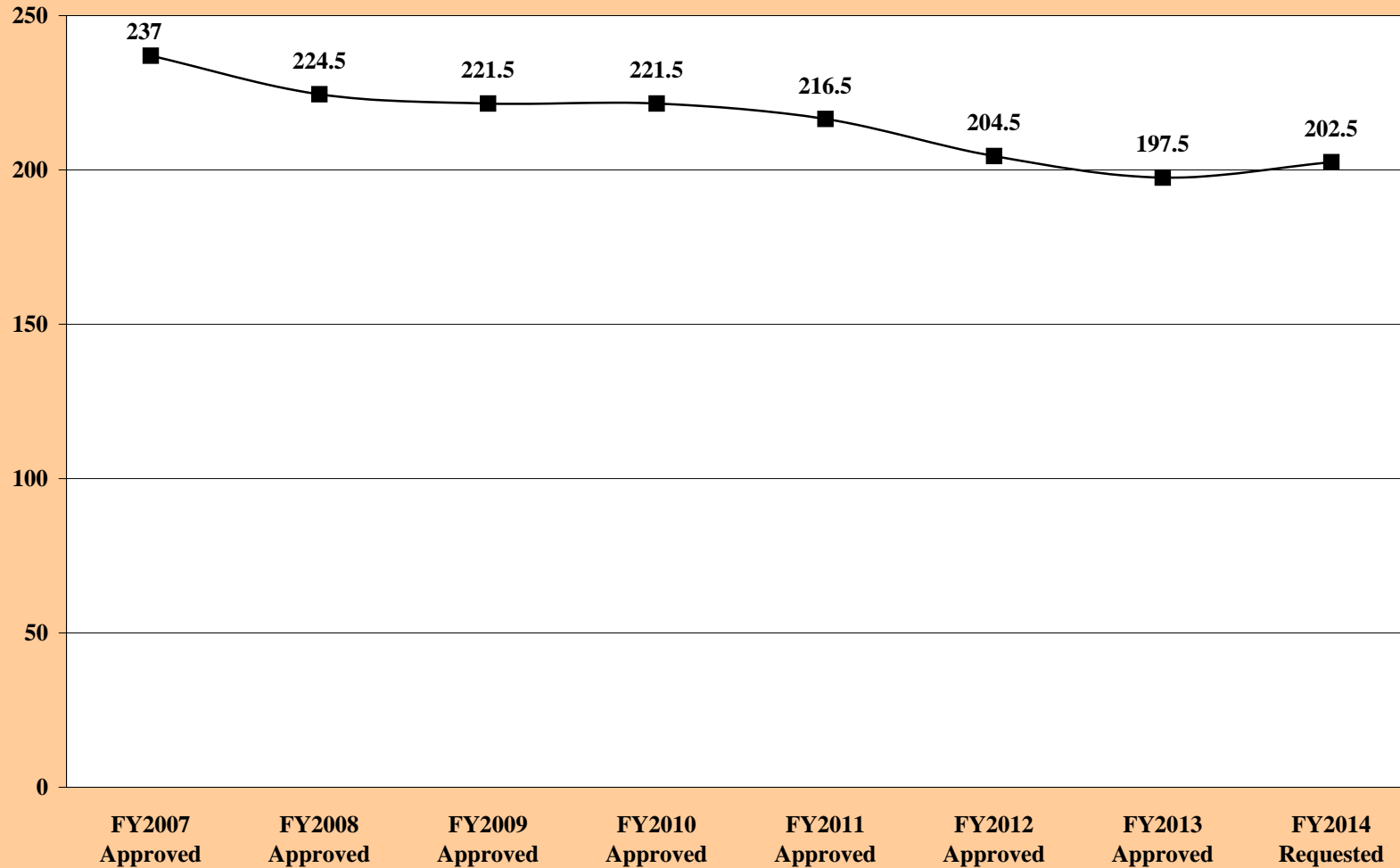
**Object Level**

	<b><u>FY2014</u></b>
	<b><u>Requested</u></b>
Personnel Costs	\$15,830,749
Comm/Utilities	1,311,349
Materials and Supplies	3,614,760
Contractual Svcs	2,766,980
IGS Costs	2,006,654
Grants/Fixed Charges	885,000
Equipment	399,030
Other	32,242
<b>Total Budget</b>	<b>\$26,846,764</b>
Less:	
<b>IGS Credits (Fleet Charges)</b>	<b>(9,904,853)</b>
<b>Recommended Budget</b>	<b>\$16,941,911</b>



**NEW CASTLE COUNTY  
DEPARTMENT OF SPECIAL SERVICES  
FY2014 BUDGET PRESENTATION - GENERAL FUND**

**Position History Fiscal Years 2007 Approved through 2014 Requested**



**NEW CASTLE COUNTY  
DEPARTMENT OF SPECIAL SERVICES  
FY2014 GENERAL FUND BUDGET PRESENTATION**

**CALENDAR YEAR 2012 DIVERSITY**

JOB CATEGORIES		NUMBER OF EMPLOYEES											
		Overall Totals (Sum of Col. B-K) A	MALE						FEMALE				
			White (Not of Hispanic Origin) B	Black (Not of Hispanic Origin) C	Hispanic D	Asian or Pacific Islander E	American Indian or Alaskan Native F	White (Not of Hispanic Origin) G	Black (Not of Hispanic Origin) H	Hispanic I	Asian or Pacific Islander J	American Indian or Alaskan Native K	
Officials and Administrators	1	7	5	1				1					
Professionals	2	23	14	1				8					
Technicians	3	16	13	2				1					
Protective Service Workers	4	0											
Paraprofessionals	5	11	4	5				1	1				
Administrative Support	6	23	5					14	4				
Skilled Craft Workers	7	46	44	2									
Service-Maintenance	8	61	41	8	5			6	1				
Certain Elected/Appointed Officials	9	0											
<b>TOTAL @ 12/13/2012:</b>	10	187	126	19	5	0	0	31	6	0	0	0	

State and Local Government Information (EEO-4) Report Format

**COMMENTS:**

The Department of Special Services is committed to diversity and inclusiveness in the workplace. Our commitment to diversity extends beyond ethnicity and gender, to the differences in each of us such as education, religion, affiliations, and backgrounds.

**DEPARTMENT OF SPECIAL SERVICES DIVERSITY COMPARISON**

JOB CATEGORIES	NUMBER OF EMPLOYEES											
	Overall Totals (Sum of Col. B-K)	MALE					FEMALE					
		White (Not of Hispanic Origin)	Black (Not of Hispanic Origin)	Hispanic	Asian or Pacific Islander	American Indian or Alaskan Native	White (Not of Hispanic Origin)	Black (Not of Hispanic Origin)	Hispanic	Asian or Pacific Islander	American Indian or Alaskan Native	
		A	B	C	D	E	F	G	H	I	J	K
Officials and Administrators	2012	7	5	1				1				
	2011	9	7	1				1				
	2010	10	8	1				1				
Professionals	2012	23	14	1				8				
	2011	23	13	1				9				
	2010	20	11	1				8				
Technicians	2012	16	13	2				1				
	2011	15	13	2								
	2010	17	14	2				1				
Paraprofessionals	2012	11	4	5				1	1			
	2011	0										
	2010	0										
Administrative Support	2012	23	5					14	4			
	2011	23	5					14	4			
	2010	24	6					14	4			
Skilled Craft Workers	2012	46	44	2								
	2011	44	42	2								
	2010	42	40	2								
Service-Maintenance	2012	61	41	8	5			6	1			
	2011	69	45	10	5			7	2			
	2010	74	48	11	5			8	2			
Certain Elected/Appointed Officials	2012	0										
	2011	1	1									
	2010	1						1				
<b>TOTAL</b>	2012	187	126	19	5	0	0	31	6	0	0	0
	2011	184	126	16	5	0	0	31	6	0	0	0
	2010	188	127	17	5	0	0	33	6	0	0	0

State and Local Government Information (EEO-4) Report Format  
as of 12/13/2012

**PART-TIME, SEASONAL, TEMPORARY DIVERSITY COMPARISON**  
**AS OF JULY 20, 2012**

JOB CATEGORIES		NUMBER OF EMPLOYEES										
		Overall Totals (Sum of Col. B-K)	MALE					FEMALE				
			White (Not of Hispanic Origin)	Black (Not of Hispanic Origin)	Hispanic	Asian or Pacific Islander	American Indian or Alaskan Native	White (Not of Hispanic Origin)	Black (Not of Hispanic Origin)	Hispanic	Asian or Pacific Islander	American Indian or Alaskan Native
A	B	C	D	E	F	G	H	I	J	K		
Protective Services		0										
Professionals		1					1					
Paraprofessionals		18	10	6			1		1			
Administrative Support		1	1									
<b>TOTAL:</b>		<b>20</b>	<b>11</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	

*State and Local Government Information (EEO-4) Report Format*

**COMMENTS:**

These numbers encompass the entire Department of Special Services, both General and Sewer Funds.  
 Date selected reflects peak hiring of part-time, seasonal and temporary employees.



**DIVERSITY**  
**Department of Special Services**

The Department of Special Services is committed to diversity and inclusiveness in the workplace. Our commitment to diversity extends beyond ethnicity and gender, to the differences in each of us such as education, religion, affiliations, and backgrounds. As part of our commitment to Diversity the Department is:

- Continuing to work closely with Office of Human Resources to further diversify the workforce. We have made every effort to ensure examination and selection interview panels are diverse. We have focused on hiring female and minority seasonal employees because these employees are often attracted to full-time County employment.
- Filling critically-needed positions with qualified diverse talent. The expected retirements in the future along with the filling of current funded vacancies will provide an excellent opportunity to increase the diversity of the workforce.
- Encouraging more training of employees to improve the chance of diverse employees promoting and to prepare for the expected turnover in the next few years.
- Through Administrative Services, Special Services will continue to reach out to minority and women-owned businesses that could potentially partner with the County for contractual services.
- Participated with Council and Administrative Services in Minority Business Forum, a minority and women-owned business workshop.



**DEPARTMENT OF SPECIAL SERVICES  
FY2014 BUDGET REQUEST - GENERAL FUND  
TO THE COUNTY COUNCIL**

Object Level	FY2013 Approved	FY2014 Requested	FY2013 Approved vs. FY2014 Requested	% Incr (Decr) over FY2013 Approved
Salaries and Wages	\$ 9,851,070	\$ 10,590,692	\$ 739,622	7.51%
Employee Benefits	4,743,800	5,240,057	496,257	10.46%
Training and Civic Affairs	32,022	32,242	220	0.69%
Communication and Utilities	1,268,026	1,311,349	43,323	3.42%
Materials and Supplies	3,547,382	3,614,760	67,378	1.90%
Contractual Services	2,289,224	2,766,980	477,756	20.87%
Equipment Replacement	373,671	399,030	25,359	6.79%
Fixed Charges	1,015,000	885,000	(130,000)	-12.81%
Land/Structures	-	-	-	-
IGS Costs	2,010,291	2,006,654	(3,637)	-0.18%
Intragov. Service Credits	(9,711,038)	(9,904,853)	(193,815)	2.00%
<b>Total:</b>	<b>\$ 15,419,448</b>	<b>\$ 16,941,911</b>	<b>\$ 1,522,463</b>	<b>9.87%</b>
Add Back IGS Credits	\$ 9,711,038	\$ 9,904,853	\$ 193,815	2.00%
Budget Exclusive of IGS Credits	\$ 25,130,486	\$ 26,846,764	\$ 1,716,278	6.83%



NEW CASTLE COUNTY  
DEPARTMENT OF SPECIAL SERVICES  
FY2014 GENERAL FUND BUDGET DETAILS

Object Level	FY2014 Requested		\$ Change	% Change
<b>Salaries and Wages :</b>	<b>\$10,590,692</b>		<b>\$739,622</b>	<b>7.51%</b>
<i>Change is attributed to:</i>				
Salaries & Wages Permanent - \$448,522		Salaries & Wages Seasonal - \$197,300		
Salaries & Wages Overtime - \$93,800				
<i>Significant expenses include:</i>				
Salaries & Wages Permanent - \$9,863,496		Salaries & Wages Seasonal - \$294,500		
Salaries & Wages Overtime - \$418,208		Salaries & Wages Shift Diff - \$14,488		
<b>Employee Benefits:</b>	<b>\$5,240,057</b>		<b>\$496,257</b>	<b>10.46%</b>
<i>Change is attributed to:</i>				
Benefits Permanent - \$443,473		Benefits Seasonal - \$19,730		
Benefits Overtime - \$33,054				
<i>Significant expenses include:</i>				
Benefits Permanent - \$5,020,906		Benefits Seasonal - \$29,450		
Benefits Premium - \$189,701				
<b>Training and Civic Affairs:</b>	<b>\$32,242</b>		<b>\$220</b>	<b>0.69%</b>
<i>Significant expenses include:</i>				
Training/Conf./Seminar Fees - \$19,000		Membership Dues - \$2,950		
Hotel/Meal Accommodations - \$5,600		Mileage/Toll/Parking - \$1,692		
Service Awards/Catering - \$1,500		Airfare - \$1,500		
<i>Training/Seminar fees include required certifications and licenses</i>				
<b>Communication and Utilities:</b>	<b>\$1,311,349</b>		<b>\$43,323</b>	<b>3.42%</b>
<i>Change is attributed to:</i>				
Sewer Service - \$10,350		Electric Service - \$32,473		
<i>Significant expenses include:</i>				
Electric Service - \$872,782		Landfill Charges - \$12,000		
Gas Heat - \$162,500		Telephone Services - \$78,400		
Heating Oil - \$40,786		Water Service - \$75,601		
Postage - \$13,500		Sewer Service - \$52,130		
<b>Materials and Supplies:</b>	<b>\$3,614,760</b>		<b>\$67,378</b>	<b>1.90%</b>
<i>Change is attributed to:</i>				
Custodial Supplies - \$10,500		Animal Food - \$95,000		
Equipment Repair Supplies- \$11,500		Office Supplies - \$3,891		
Vehicular Supplies - (\$72,770)		Lumber/Construction Material/Elec. Supplies - \$6,860		
<i>Significant expenses include:</i>				
Clothing and Uniforms - \$43,730		Const./Elec/Plumbing/Lumber Supplies - \$132,476		
Misc Materials/Office Supplies - \$33,195		Equip Repair Supplies - \$130,674		
Medical/Safety Supplies - \$16,179		Chemical/Agricultural Supplies - \$97,180		
Vehicular Supplies - \$487,588		Animal Food - \$95,000		
Motor Fuels - \$2,427,650		Rec. Supplies/Tools - \$49,298		
Custodial Supplies - \$84,727				



NEW CASTLE COUNTY  
DEPARTMENT OF SPECIAL SERVICES  
FY2014 GENERAL FUND BUDGET DETAILS

Object Level	FY2014 Requested		\$ Change	% Change
<b>Contractual Services:</b>	<b>\$2,766,980</b>		<b>\$477,756</b>	<b>20.87%</b>
<i>Change is attributed to:</i>				
Service Contracts - \$267,322		Facility Cleaning & Maintenance - \$334,803		
Facility Repairs - \$23,875		Safety/Fire/Security - \$33,951		
Janitorial Services - \$78,576		HVAC - \$145,743		
Other Professional Services - (\$245,104)		Other Equipment - (\$79,200)		
Instructor Fees - \$17,000		Landscape/Grass Cutting - (\$100,000)		
<i>Significant expenses include:</i>				
Facility Cleaning & Maintenance - \$380,043		Third Party Administrator - \$33,000		
Vehicular & Equipment Repairs - \$430,630		Safety/Fire/Security - \$140,739		
Facility Repairs - \$63,458		Pest Control/Trash Removal - \$68,521		
Service Contracts - \$299,880		Landscape/Grass Cutting - \$194,012		
Other Professional Services - \$115,616		Engineering Services - \$85,935		
HVAC - \$423,153		Sanitary Waste Services - \$54,000		
Instructor Fees - \$50,000		Janitorial - \$420,133		
<b>Equipment Replacement:</b>	<b>\$399,030</b>		<b>\$25,359</b>	<b>6.79%</b>
<i>Change is attributed to:</i>				
Computer Hardware - (\$5,000)		Recreational Equipment - (\$3,000)		
Non-Motorized Mobile Equip - \$29,500		Horses - \$10,000		
Building Equipment - (\$6,400)				
<i>Significant expenses include:</i>				
Building Equipment - \$30,000		Non-Motorized Mobile Equipment - \$29,500		
Building Equipment ESCO - \$305,382		Horses - \$10,000		
Safety/Recreation Equipment - \$13,960				
<b>Fixed Charges:</b>	<b>\$885,000</b>		<b>(\$130,000)</b>	<b>-12.81%</b>
<i>Change is attributed to:</i>				
Insurance Retention & Fees (\$130,000)				
<i>Significant expenses include:</i>				
Pass Thru Grant - PAL - \$85,000				
Insurance Premiums - \$377,000		Insurance Retention - Auto & Truck Repair - \$138,000		
Insurance Retention & Fees - \$90,000		Insurance Settlements - \$195,000		



NEW CASTLE COUNTY  
 DEPARTMENT OF SPECIAL SERVICES  
 FY2014 GENERAL FUND BUDGET DETAILS

Object Level	FY2014 Requested		\$ Change	% Change
<b>IGS Costs:</b>	<b>\$2,006,654</b>		<b>(\$3,637)</b>	<b>-0.18%</b>
<i>Change is attributed to:</i>				
IS Contract - GIS - (\$26,177)		IS Contract - Data Processing - \$16,819		
IS Contract - Fleet Vehicles - \$5,721				
<i>Significant IGS Costs include:</i>				
Vehicles \$1,193,761		Photocopies - \$26,250		
Information Systems Data Processing - \$722,687		Printing & Duplicating - \$6,000		
Information Systems GIS - \$57,956				
<b>Intragov. Service Credits:</b>	<b>(\$9,904,853)</b>		<b>(\$193,815)</b>	<b>2.00%</b>
Fleet Cross Charges to Other Departments				



**NEW CASTLE COUNTY  
DEPARTMENT OF SPECIAL SERVICES  
FY2014 POSITION ADJUSTMENTS**

INCREASE			DECREASE		
#	Title		#	Title	
1	Special Services Data Technician Pay Grade 17	040221	-1	Automotive Parts Supervisor Pay Grade 22	040201
1	Electrician Apprentice Pay Grade 16	040221	-1	Automotive Parts Clerk Pay Grade 14	040201
1	Carpenter Apprentice Paygrade 16	040221	-1	Human Resources Administrator Pay Grade 30	040100
1	HVAC Apprentice Paygrade 18	040221	-1	Custodian PayGrade 12	040220
1	Painter Pay Grade 19	040221			
1	Property Maintenance Technician PayGrade 23	040231			
1	Tree Trimmer Pay Grade 19	040231			
1	Special Services System Analyst Pay Grade 28	040504			
1	Staff Engineer Pay Grade 24	040504			
<b>9</b>	<b>TOTAL INCREASE</b>		<b>(4)</b>	<b>TOTAL DECREASE</b>	



**NEW CASTLE COUNTY  
DEPARTMENT OF SPECIAL SERVICES – GENERAL FUND  
FY2013 SIGNIFICANT ACCOMPLISHMENTS**

**SIGNIFICANT ACCOMPLISHMENTS:**

- Managed work flow to provide a continuous 96% (or better) in equipment and vehicle availability rate.
- Outsourced fleet parts operation and have saved 21% on parts cost since July 1, 2012.
- Installed overhead dispensing system and saved \$5,500 (5%) annually on the cost of various fluids used in Fleet Operations.
- Reduced the administrative fleet by 12 vehicles resulting in a \$388,000 savings over the five year life of the vehicle.
- Replaced roofs at Delcastle tennis, Banning and Carousel maintenance bases.
- Completed renovation of Bear Library on schedule and within budget.
- Completed the Energy Services Contract (ESCO) Phase II under Ameresco to insure energy efficiency and renewable energy – on time and on budget. Approximately 46% of the project cost (\$3.6 M) was a (ARRA funding) grant from the DOE. The project is expected to reduce energy costs in 20 county facilities. The scope of this project included a comprehensive lighting system upgrade, an integrated energy management system, water conservation, solar photovoltaic systems at Hockessin Library and Government Center, heat pump replacements, boiler replacements, and heating ventilation and air conditioning improvements.
- Completed the installation of the access card and the security camera systems at Glasgow EMS.
- Completed the City/County Building Freight Elevator Modernization project.
- Public Safety HVAC upgrade, Phase I: Installation of new Cooling Tower is underway to resolve the high loop temperature due to original engineering issues with the geothermal system.
- Implemented the Apprenticeship program in Special Services.
- Upgraded Playgrounds (Calf Run, Goodley, Alban Park, Richardson Park, and Breezewood) and Tennis Courts at Bechtel Park.
- Implemented an operator-training program to reduce injuries and damage to our equipment.
- Developed and implemented 100-unit pilot telematics program in a diverse array of County vehicles.
- Reforested approximately five acres (1,200 trees) of meadow fields in Middle Run Valley as part of the Bio-Diversity Management Plan. This was organized with the Delaware Nature Society and over 410 volunteers.
- Completed the Glasgow Regional Skate Park, a 22,000 plus square foot facility, which is the only one of its kind in the region.
- Designed, constructed, and installed two Pencader Heritage Information Sign Plazas in Glasgow Regional Park.



**NEW CASTLE COUNTY  
DEPARTMENT OF SPECIAL SERVICES – GENERAL FUND  
FY2014 GOALS/OBJECTIVES/CHALLENGES**

**Goals and Objectives:**

- Continue to work toward accrediting our park system through the National Recreation & Park Association.
- Explore the commodities market for cost saving opportunities on the purchase of electricity for the County's ~300 small accounts.
- Complete the Claymont Library construction project on time and on budget.
- The Gordon administration has reinstated the "Sleep Under the Stars" Events, with three events each scheduled at Carousel, Rockwood, and Glasgow Parks.
- Building Maintenance has deferred for the last 5-7 years due to budget limitations. Current staffing levels are not sufficient to perform the long overdue required repairs, rehab, and renovations. Personnel can be hired and paid by the County to perform this work less expensively than if the County hired contractors. The positions are an Electrician Apprentice; a Carpenter Apprentice; HVAC Apprentice and a Painter. Seasonal staff will be high school Vo-Tech students that will work in a cooperative environment that emphasizes training and education in their particular craft.
- Our new Asset Management program will be implemented with the hiring of a Special Services System Analyst and Staff Engineer to maintain information; establish/monitor input standards and controls; fix/coordinate resolution of issues with IS.
- Conduct a study to evaluate age and condition of vehicles lifts at the garage, resulting in a multi-year lift replacement schedule.
- Utilize telematics to save money in the fuel budget by modifying driving behavior through speed enforcement and idle time control.
- Reforest an additional five acres (total of forest restoration so far is 40+ acres), of land in Middle Run Valley meadows.
- Complete the Mill Creek Greenway Trail connector to the Delcastle Recreation Area.
- Design and construct the Papermill Park Bicycle Pump Track and Skills Facility.

**Challenges**

- Aging police, sewer, general fund, and administrative fleet leading to more breakdowns, more frequent maintenance and longer vehicle and equipment downtimes. At some point, this affects the level of service that can be delivered.
- Over the last nine budget cycles, the operating budget has been reduced by 10.4% and the number of full time employees has been reduced by 21% making it increasingly difficult to maintain our requirements on an annual basis.
- The ability to maintain the buildings has become an increasing challenge based on age and increasing technology demands while the budget has remained less than flat.



# **I. VACANCIES**



**New Castle County**  
**Department of Special Services - General Fund**  
**Vacancies as of March 22, 2013**

Division	Description	Date Vacated	Vacant
Administration	General Manager	3/26/11	
	Budget and Procedure Analyst	2/9/10	2
Fleet	Automotive Parts Clerk	7/17/10	
	Automotive Parts Supervisor	6/2/12	
	Automotive Mechanic	11/21/12	
	Automotive Mechanic	7/2/11	
	Automotive Mechanic	4/27/11	
	Spec. Serv. Equipment Coordinator	6/1/07	
	Garage Supervisor	12/21/07	7
Facility Maintenance	Building Maintenance Supervisor	10/2/10	
	Custodian	1/11/13	
	Building Maintenance Mechanic	12/19/12	3
Internal Services Admin.	Storekeeper	12/26/12	1
Property Maintenance	MEO I	7/2/12	
	MEO I	10/16/12	
	Property Supervisor	2/7/11	
	MEO I	6/1/10	
	M & C	1/27/12	
	M & C	9/13/10	6
Engineering Administration	Assistant County Engineer	5/1/12	1
Project Management	Construction Inspector Supervisor	9/10/12	
	Public Works Contract Officer	12/15/10	
	Public Works Inspector	5/26/06	3
Project Planning	Civil Engineer I	7/1/12	
	Civil Engineer II	7/21/06	
	Landscape Architect	12/28/07	3

## **II. CONTRACTUAL SERVICES**

**New Castle County Department of Special Services  
 Division of Administration  
 FY2014 Contractual Services Details**

OCA	OCA Title	Object Level	Object Level 3 Title	FY2014 Budgeted Amount	Explanation	
040100	Administration			\$ 2,912	<i>Miscellaneous Contractual Services</i>	
			<i>Subtotal Contractual Services</i>	\$ 2,912		
	<i>IGS Costs</i>		5900	<i>IS Contract-Data Processing</i>	\$ 174,409	<i>Computer cross charges, in-house</i>
			5901	<i>Is Contract-Photocopies</i>	\$ 26,000	<i>In-house copying charge</i>
			5902	<i>IS Contract-Printing and Dupl</i>	\$ 6,000	<i>In-house printing and duplicating charge</i>
			5904	<i>IS Contract-Fleet-Vehicles</i>	\$ 9,583	<i>Vehicle cross charges</i>
			5907	<i>IS Contract-GIS</i>	\$ 57,956	<i>GIS cross charge</i>
				<i>Subtotal IGS Costs</i>	\$ 273,948	
<b>Total Contractual Services</b>				<b>\$ 276,860</b>		

**New Castle County Department of Special Services  
Division of Fleet Operations  
FY2014 Contractual Services Details**

OCA	OCA Title	Object Level	Object Level 3 Title	FY2014 Budgeted Amount	Explanation		
040201	Fleet	5100	Vehicular Repairs	\$ 203,175	Repairs not handled in-house		
		5101	Equipment Repairs	\$ 15,000	Miscellaneous shop equipment; compressors and hydraulics, etc...		
		5200	Service Contracts	\$ 270,822	Outsourced Parts Room Vendor; telematics monitoring		
		5415	Third Party Administrator	\$ 33,000	Pay NCC auto claims		
				\$ 3,844	Miscellaneous Contractual Services		
				\$ 525,841			
			IGS Costs	5900	IS Contract-Data Processing	\$ 125,465	Computer cross charges, in-house
				5904	IS Contract-Fleet-Vehicles	\$ 27,578	Vehicle cross charge
					Subtotal IGS Costs	\$ 153,043	
		<b>Total Contractual Services</b>				<b>\$ 678,884</b>	

**New Castle County Department of Special Services  
Division of Facilities Maintenance  
FY2014 Contractual Services Details**

OCA	OCA Title	Object Level	Object Level 3 Title	FY2014 Budgeted Amount	Explanation
040218	Police Academy			\$ 4,075	Miscellaneous Contractual Services
			<b>Total 040218</b>	<b>\$ 4,075</b>	
040219	PAL	5104	Facility Repairs	\$ 10,000	Minor repairs to the building
		5734	HVAC	\$ 20,000	Repairs to the HVAC systems
		5736	Fire and Security Service	\$ 13,265	Fire and security systems maint. and repair
				\$ 3,318	Miscellaneous Contractual Services
			<b>Total 040219</b>	<b>\$ 46,583</b>	
040220	Government Center	5101	Equipment Repairs	\$ 39,000	Equipment repairs at the Government Center and Gilliam Building
		5731	Trash Removal	\$ 13,860	Government Center and Gilliam
		5732	Janitorial Services	\$ 68,000	Cleaning service for Government Center and Gilliam Building
		5734	HVAC Service	\$ 74,095	Government Center and Gilliam
		5736	Fire and Security Service	\$ 12,600	Fire and security systems maint. and repair
				\$ 10,545	Miscellaneous Contractual Services
			<i>Subtotal Contractual Services</i>	\$ 218,100	
	IGS Costs	5900	IS Contract-Data Processing	\$ 20,208	Computer cross charges, in-house
			<i>Subtotal IGS Costs</i>	\$ 20,208	
			<b>Total 040220</b>	<b>\$ 238,308</b>	
040221	Churchman's Road	5101	Equipment Repairs	\$ 68,025	Equipment repairs at the Conner Building and Base D
		5104	Facility Repairs	\$ 28,000	Repairs to the Conner Building and Base D
		5406	Other Professional Services	\$ 34,351	Repairs to elevator; signs
		5732	Janitorial Services	\$ 40,000	Janitorial services for Conner Building/Base D
		5734	HVAC Service	\$ 88,000	HVAC for several buildings
		5735	Safety Inspections	\$ 14,100	Safety Inspections of buildings
		5736	Fire and Security Service	\$ 19,639	Fire and security systems maint. and repair
				\$ 11,010	Miscellaneous Contractual Services
			<i>Subtotal Contractual Services</i>	\$ 303,125	

**New Castle County Department of Special Services  
Division of Facilities Maintenance  
FY2014 Contractual Services Details**

OCA	OCA Title	Object Level	Object Level 3 Title	FY2014 Budgeted Amount	Explanation
040221	<i>Churchman's Road Continued</i> <i>IGS Costs</i>	5900	<i>IS Contract-Data Processing</i>	\$ 60,682	<i>Computer cross charges, in-house</i>
		5901	<i>Is Contract-Photocopies</i>	\$ 250	<i>In-house copying charge</i>
		5904	<i>IS Contract-Fleet-Vehicles</i>	\$ 145,487	<i>Vehicle cross charges</i>
			<i>Subtotal IGS Costs</i>	\$ 206,419	
			<b>Total 040221</b>	<b>\$ 509,544</b>	
040222	<i>Libraries</i>	5720	<i>Facility Cleaning</i>	\$ 31,890	<i>Window and carpet cleaning for library facilities</i>
		5731	<i>Trash Removal</i>	\$ 11,980	<i>Trash removal for all library facilities</i>
		5732	<i>Janitorial Services</i>	\$ 193,253	<i>Janitorial services for all library facilities</i>
		5734	<i>HVAC Service</i>	\$ 105,740	<i>HVAC services for all library facilities</i>
		5736	<i>Fire and Security Service</i>	\$ 23,450	<i>Fire and security systems maint. and repair</i>
				\$ 11,115	<i>Miscellaneous Contractual Services</i>
	<b>Total 040222</b>	<b>\$ 377,428</b>			
040223	<i>Public Safety</i>	5101	<i>Equipment Repairs</i>	\$ 105,050	<i>Replacement of UPS batteries</i>
		5104	<i>Facility Repairs</i>	\$ 15,000	<i>Minor repairs to the Public Safety Building</i>
		5732	<i>Janitorial Service</i>	\$ 118,880	<i>Janitorial services for Public Safety facility</i>
		5734	<i>HVAC Service</i>	\$ 132,918	<i>HVAC services for all Police facilities</i>
		5736	<i>Fire and Security</i>	\$ 50,000	<i>Fire and security systems maint and repair</i>
				\$ 11,680	<i>Miscellaneous Contractual Services</i>
			<i>Subtotal Contractual Services</i>	\$ 433,528	
			<i>IGS Costs</i>		
	5900	<i>IS Contract-Data Processing</i>	\$ 20,208	<i>Computer cross charges, in-house</i>	
	5904	<i>IS Contract-Fleet-Vehicles</i>	\$ 80	<i>Vehicle cross charges</i>	
		<i>Subtotal IGS Costs</i>	\$ 20,288		
	<b>Total 040223</b>	<b>\$ 453,816</b>			

**New Castle County Department of Special Services  
 Division of Facilities Maintenance  
 FY2014 Contractual Services Details**

OCA	OCA Title	Object Level	Object Level 3 Title	FY2014 Budgeted Amount	Explanation
040225	EMS			\$ 3,920	Miscellaneous Contractual Services
			<b>Total 040225</b>	<b>\$ 3,920</b>	
040226	City/County Building	5406	Other Professional Services	\$ 19,710	Ameresco Phase I verification
		5720	Facility Cleaning and Maint	\$ 334,803	Asset Management services
			<b>Total 040226</b>	<b>\$ 354,513</b>	
040228	Town Center			\$ 4,349	Miscellaneous Contractual Services
			<b>Total 040228</b>	<b>\$ 4,349</b>	
<b>Total Contractual Services</b>				<b>\$ 1,638,023</b>	



**New Castle County Department of Special Services  
 Division of Internal Services Administration  
 FY2014 Contractual Services Details**

OCA	OCA Title	Object Level	Object Level 3 Title	FY2014 Budgeted Amount	Explanation
040230	<i>Internal Services</i>			\$ -	<i>No Contractual Services Budgeted</i>
	<i>IGS Costs</i>	5900	<i>IS Contract-Data Processing</i>	\$ 17,297	<i>Computer cross charges, in-house</i>
		5904	<i>IS Contract-Fleet-Vehicles</i>	\$ 6,351	<i>Vehicle cross charge</i>
			<i>Subtotal IGS Costs</i>	\$ 23,648	
<b>Total Contractual Services</b>				<b>\$ 23,648</b>	

**New Castle County Department of Special Services  
Division of Property Maintenance  
FY2014 Contractual Services Details**

OCA	OCA Title	Object Level	Object Level 3 Title	FY2014 Budgeted Amount	Explanation		
040231	Property Maintenance	5200	Service Contracts	\$ 27,000	Fencing repair, locks, tent rental and tree removal		
		5602	Landscape Services	\$ 89,500	For various buildings and facilities		
		5701	Grass cutting	\$ 104,512	Grass cutting for parks and open spaces		
		5731	Trash Removal	\$ 19,000	Trash removal for County facilities and parks		
		5737	Sanitary Waste Services	\$ 54,000	Rental of portable toilets		
					\$ 500	Miscellaneous Contractual Services	
				Subtotal Contractual Services	\$ 294,512		
			IGS Costs	5900	IS Contract-Data Processing	\$ 196,908	Computer cross charges, in-house
				5904	IS Contract-Fleet-Vehicles	\$ 924,857	Vehicle cross charge
				Subtotal IGS Costs	\$ 1,121,765		
		<b>Total</b>	<b>\$ 1,416,277</b>				
040235	Carousel	5000	Instructor Fees	\$ 50,000	Professionals hired for Therapeutic Riding Program		
		5406	Other Professional Services	\$ 30,000	Professionals hired for riding lessons		
				Subtotal Contractual Services	\$ 80,000		
			IGS Costs	5900	Is Contract-Data Processing	\$ 2,911	
				5904	IS Contract-Fleet-Vehicles	\$ 34,915	Vehicle cross charge
				Subtotal IGS Costs	\$ 37,826		
				<b>Total</b>	<b>\$ 117,826</b>		
<b>Total Contractual Services</b>				<b>\$ 1,534,103</b>			

**New Castle County Department of Special Services  
Division of Engineering  
FY2014 Contractual Services Details**

OCA	OCA Title	Object Level	Object Level 3 Title	FY2014 Budgeted Amount	Explanation		
040501	Eng. Administration	5600	Engineering Services	\$ 20,000	Consulting engineers for civil engineering projects		
			Subtotal Contractual Services	\$ 20,000			
		IGS Costs	5900	IS Contract-Data Processing		\$ 17,297	Computer cross charges, in-house
			5904	IS Contract-Fleet-Vehicles		\$ 3,256	Vehicle cross charge
				Subtotal IGS Costs		\$ 20,553	
				<b>Total 040501</b>		<b>\$ 40,553</b>	
040502	Project Management	5600	Engineering Services	\$ 15,935	Consulting engineers for various building and sewer projects		
			Subtotal Contractual Services	\$ 7,159	Miscellaneous Contractual Services		
		IGS Costs	5900	IS Contract-Data Processing	\$ 40,359	Computer cross charges, in-house	
			5904	IS Contract-Fleet-Vehicles	\$ 33,245	Vehicle cross charge	
				Subtotal IGS Costs	\$ 73,604		
				<b>Total 040502</b>	<b>\$ 96,698</b>		
040504	Project Planning	5406	Professional Services	\$ 25,000	Consulting for planning, design, specialty services as needed		
			5600	Engineering Services	\$ 50,000	Consulting engineers for various bldg and sewer projects	
				Subtotal Contractual Services	\$ 75,000		
		IGS Costs	5900	IS Contract-Data Processing	\$ 46,943	Computer cross charges, in-house	
			5904	IS Contract-Fleet-Vehicles	\$ 8,409	Vehicle cross charge	
				Subtotal IGS Costs	\$ 55,352		
		<b>Total 040504</b>	<b>\$ 130,352</b>				
<b>Total Contractual Services</b>				<b>\$ 267,603</b>			

**III. BUDGET BY OBJECT CODE**

**NEW CASTLE COUNTY  
FY2014 REQUESTED GENERAL FUND**

Object Level 1	Object Level 3							Grand Total
		Administration	Engineering	Facility Maintenance	Fleet Operations	Internal Svcs-Admin	Property Maintenance	
<b>11 Salaries and Wages</b>	1001 Salaries & Wages-Permanent	1,344,167	1,248,360	1,994,869	1,759,173	336,150	3,180,777	9,863,496
	1002 Salaries & Wages-Part-Time	-	-	-	-	-	13,000	13,000
	1003 Salaries & Wages-Seasonal	-	-	58,500	-	-	223,000	281,500
	1007 Salaries & Wages-Shift Diff.	-	-	4,000	10,488	-	-	14,488
	1008 Salaries & Wages-Overtime	500	1,000	73,008	18,000	6,300	318,500	417,308
	1009 Salaries & Wages-Prem Overtime.	-	-	900	-	-	-	900
	1202 Salaries & Wages-Severance	-	-	-	-	-	-	-
<b>11 Salaries and Wages Total</b>		<b>1,344,667</b>	<b>1,249,360</b>	<b>2,131,277</b>	<b>1,787,661</b>	<b>342,450</b>	<b>3,735,277</b>	<b>10,590,692</b>
<b>15 Employee Benefits</b>	1500 Emp. Bene.-Regular Overhead	684,180	635,416	1,015,389	895,806	171,100	1,619,015	5,020,906
	1510 Empl. Ben. - Premium Overhead	255	509	39,655	14,500	3,207	131,575	189,701
	1520 E/B-Regular-Part-Time	-	-	5,850	-	-	23,600	29,450
	1524 Emp Bene.- Severance	-	-	-	-	-	-	-
<b>15 Employee Benefits Total</b>		<b>684,435</b>	<b>635,925</b>	<b>1,060,894</b>	<b>910,306</b>	<b>174,307</b>	<b>1,774,190</b>	<b>5,240,057</b>
<b>22 Training and Civic Affairs</b>	2001 Airfare	1,500	-	-	-	-	-	1,500
	2004 Mileage Reimbursements	512	-	-	-	-	-	512
	2005 Tolls	155	25	-	-	-	-	180
	2006 Parking Fees	700	300	-	-	-	-	1,000
	2010 Hotel Accommodations	4,500	-	-	-	-	-	4,500
	2020 Meals	1,000	100	-	-	-	-	1,100
	2101 Conference Fees	3,000	-	-	-	-	-	3,000
	2102 Seminar Fees	9,000	500	-	-	-	-	9,500
	2103 Trainers Fees	7,000	-	-	-	-	-	7,000
	2301 Membership Dues	2,000	-	450	-	-	-	2,450
	2310 Catering	1,000	-	-	-	-	-	1,000
	2320 Service Awards	500	-	-	-	-	-	500
<b>22 Training and Civic Affairs Total</b>		<b>30,867</b>	<b>925</b>	<b>450</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>32,242</b>
<b>23 Communication and Utilities</b>	3100 Postage	13,500	-	-	-	-	-	13,500
	3110 Overnight Express	3,650	-	-	-	-	-	3,650
	3200 Telephone Service	42,000	-	-	-	-	-	42,000
	3201 Telephone Paging Service	3,200	-	-	-	-	-	3,200
	3202 Telephone Answering Service	1,200	-	-	-	-	-	1,200
	3205 Telephone - Pay Phone Services	-	-	2,000	-	-	-	2,000
	3210 Cellular Telephone Service	29,500	-	-	-	-	-	29,500
	3212 Cellar/Wireless	500	-	-	-	-	-	500
	3300 Electric Service	-	-	816,782	-	-	56,000	872,782
	3400 Water Service	-	-	58,601	-	-	17,000	75,601
	3500 Landfill Charges	-	-	-	-	-	12,000	12,000
	3600 Gas Heat	-	-	158,000	-	-	4,500	162,500
	3700 Heating Oil	-	-	37,586	-	-	3,200	40,786
	3800 Sewer Service	-	-	45,330	-	-	6,800	52,130
<b>23 Communication and Utilities Total</b>		<b>93,550</b>	<b>-</b>	<b>1,118,299</b>	<b>-</b>	<b>-</b>	<b>99,500</b>	<b>1,311,349</b>

**NEW CASTLE COUNTY  
FY2014 REQUESTED GENERAL FUND**

Object Level 1	Object Level 3								Grand Total
		Administration	Engineering	Facility Maintenance	Fleet Operations	Internal Svcs-Admin	Property Maintenance		
<b>24 Materials and Supplies</b>	4000 Books and Subscriptions	300	1,542	459	248	-	-	2,549	
	4001 Clothing and Uniforms	-	-	4,930	1,800	32,000	5,000	43,730	
	4004 Miscellaneous Materials	-	-	-	-	-	18,000	18,000	
	4101 Office Supplies	2,250	4,440	1,255	450	1,000	5,800	15,195	
	4102 Photographic Supplies	-	-	205	-	-	-	205	
	4103 Duplicating & Repro. Supplies	-	-	740	-	500	-	1,240	
	4104 Computer Supplies	4,000	2,689	-	-	-	700	7,389	
	4105 Medical & Safety Supplies	-	49	1,130	2,000	-	13,000	16,179	
	4106 Custodial Supplies	-	-	42,677	1,050	-	41,000	84,727	
	4107 Computer Paper	-	2,000	-	-	-	-	2,000	
	4220 Construction Material	-	-	21,819	-	-	15,000	36,819	
	4221 Electrical Supplies	-	-	41,933	100	-	-	42,033	
	4222 Plumbing Supplies	-	-	20,219	-	-	-	20,219	
	4223 Lumber	-	-	24,905	-	-	8,500	33,405	
	4224 Equipment Repair Supplies	-	-	15,674	115,000	-	-	130,674	
	4310 Chemical Supplies	-	-	180	-	-	9,000	9,180	
	4311 Gas & Welding Supplies	-	-	-	840	-	-	840	
	4312 Propane	-	-	-	840	-	2,000	2,840	
	4320 Agricultural Supplies	-	-	-	-	-	88,000	88,000	
	4330 Vehicular Supplies	-	-	-	487,588	-	-	487,588	
	4335 Motor Fuels-Gasoline	-	-	-	1,852,000	-	-	1,852,000	
	4336 Motor Fuels-Diesel	-	-	1,050	574,600	-	-	575,650	
	4340 Recreational Supplies	-	-	-	-	-	34,000	34,000	
	4350 Small Tools	-	-	1,598	4,200	-	9,500	15,298	
	4360 Animal Food	-	-	-	-	-	95,000	95,000	
<b>24 Materials and Supplies Total</b>		<b>6,550</b>	<b>10,720</b>	<b>178,774</b>	<b>3,040,716</b>	<b>33,500</b>	<b>344,500</b>	<b>3,614,760</b>	
<b>25 Contractual Services</b>	5000 Instructors Fees	-	-	-	-	-	50,000	50,000	
	5100 Vehicular Repairs	-	-	-	203,175	-	-	203,175	
	5101 Equipment Repairs	-	-	212,455	15,000	-	-	227,455	
	5102 Radio & Communication Repairs	-	-	-	1,444	-	-	1,444	
	5104 Facility Repairs	-	-	63,458	-	-	-	63,458	
	5200 Service Contracts-Other	-	-	2,058	270,822	-	27,000	299,880	
	5300 Printing & Related Costs	1,000	184	-	-	-	-	1,184	
	5400 Legal Fees	-	420	-	-	-	-	420	
	5406 Other Professional Services	-	31,555	54,061	-	-	30,000	115,616	
	5415 Third Party Administrator	-	-	-	33,000	-	-	33,000	
	5504 Other Equipment & Prop. Rental	1,412	-	-	-	-	-	1,412	
	5600 Engineering Services	-	85,935	-	-	-	-	85,935	
	5602 Landscape Services	-	-	-	-	-	89,500	89,500	
	5613 Sewer Infrastructure	-	-	-	-	-	-	-	
	5614 Stormwater Infrastructure	-	-	-	-	-	-	-	

**NEW CASTLE COUNTY  
FY2014 REQUESTED GENERAL FUND**

Object Level 1	Object Level 3						Property Maintenance	Grand Total
		Administration	Engineering	Facility Maintenance	Fleet Operations	Internal Svcs-Admin		
<b>25 Contractual Services</b>	5701 Grass Cutting	-	-	-	-	-	104,512	104,512
	5720 Facility Cleaning & Maintenance	-	-	380,043	-	-	-	380,043
	5730 Pest Control	-	-	10,305	-	-	-	10,305
	5731 Trash Removal	-	-	39,216	-	-	19,000	58,216
	5732 Janitorial Services	-	-	420,133	-	-	-	420,133
	5734 HVAC	-	-	423,153	-	-	-	423,153
	5735 Safety Inspections	-	-	18,140	-	-	-	18,140
	5736 Fire and Security Services	-	-	122,599	-	-	-	122,599
	5737 Sanitary Waste Services	-	-	-	-	-	54,000	54,000
	5740 Car Wash Service	-	-	-	-	-	500	500
	5741 Towing Service	-	-	-	2,400	-	-	2,400
	5800 Advertising Services	500	-	-	-	-	-	500
	5810 Food Services	-	-	-	-	-	-	-
<b>25 Contractual Services Total</b>		<b>2,912</b>	<b>118,094</b>	<b>1,745,621</b>	<b>525,841</b>	<b>-</b>	<b>374,512</b>	<b>2,766,980</b>
<b>30 Intergovernmental Chge</b>	5900 IS Contract-Data Processing	174,409	104,599	101,098	125,465	17,297	199,819	722,687
	5901 IS Contract-Photocopies	26,000	-	250	-	-	-	26,250
	5902 IS Contract-Printing & Dupl.	6,000	-	-	-	-	-	6,000
	5904 IS Contract-Fleet-Vehicles	9,583	44,910	145,567	27,578	6,351	959,772	1,193,761
	5907 IS Contract-GIS	57,956	-	-	-	-	-	57,956
<b>30 Intergovernmental Chge Total</b>		<b>273,948</b>	<b>149,509</b>	<b>246,915</b>	<b>153,043</b>	<b>23,648</b>	<b>1,159,591</b>	<b>2,006,654</b>
<b>26 Equipment Replacement</b>	6103 Computer Hardware	-	-	-	-	-	-	-
	6108 Computer Software	-	-	-	2,588	-	-	2,588
	6110 Communication Equipment <\$5,000	-	-	-	-	-	-	-
	6111 Safety Equipment <\$5,000	-	-	960	-	-	6,000	6,960
	6112 Lab & Scientific Equip. <\$5,000	-	-	-	-	-	-	-
	6113 Lab & Scientific Equip. =>\$5,000	-	-	-	-	-	-	-
	6130 Recreational Equipment <\$5,000	-	-	-	-	-	2,000	2,000
	6131 Recreational Equipment =>\$5,000	-	-	-	-	-	5,000	5,000
	6160 Office Equipment <\$5,000	-	400	-	-	-	-	400
	6170 Non-Motorized Mobile Equip. <\$5,000	-	-	-	29,500	-	-	29,500
	6180 Building Equipment <\$5,000	-	-	30,000	-	-	-	30,000
	6181 Building Equipment =>\$5,000	-	-	-	-	-	-	-
	6185 Building Equipment - ESCO Lease	-	-	305,382	-	-	-	305,382
	6201 Office Furniture <\$5,000	-	-	-	-	-	-	-
	6220 Police Vehicles-Lease	-	-	-	-	-	-	-
	6221 Police Speciality Vehicles	-	-	-	-	-	-	-
	6231 Paramedic Ambulance-Lease	-	-	-	-	-	-	-
	6301 Automobiles-Sedans	-	-	-	-	-	-	-
	6320 Automobiles-Marked Police Vehicles	-	-	-	-	-	-	-
	6330 Pick Up Trucks	-	-	-	-	-	-	-
	6331 Stake Body Truck	-	-	-	-	-	-	-

**NEW CASTLE COUNTY  
FY2014 REQUESTED GENERAL FUND**

Object Level 1	Object Level 3	Administration	Engineering	Facility Maintenance	Fleet Operations	Internal Svcs-Admin	Property Maintenance	Grand Total
<b>26 Equipment Replacement</b>	6333 Construction Vehicles	-	-	-	-	-	-	-
	6402 Portable Machinery <\$5,000	-	-	-	-	-	-	-
	6403 Fixed Machinery <\$5,000	-	-	-	-	-	-	-
	6404 Construction Machinery =>\$5,000	-	-	-	-	-	-	-
	6405 Portable Machinery =>\$5,000	-	-	-	-	-	-	-
	6406 Fixed Machinery =>\$5,000	-	-	-	-	-	-	-
	6410 Special Purpose Machinery <\$5,000	-	-	-	7,200	-	-	7,200
	6411 Special Purpose Machinery=>\$5,000	-	-	-	-	-	-	-
	6909 Horses <\$5,000	-	-	-	-	-	10,000	10,000
<b>26 Equipment Replacement Total</b>		-	400	336,342	39,288	-	23,000	399,030
<b>27 Fixed Charges</b>	7002 Insurance Premiums	-	-	-	377,000	-	-	377,000
	7003 Insurance Retention & Fees	-	-	-	90,000	-	-	90,000
	7004 Insurance Reten-Auto & Truck	-	-	-	138,000	-	-	138,000
	7007 RM Insurance Settlements (Legal 1099)	-	-	-	175,000	-	-	175,000
	7009 RM Retention - Medical 1099	-	-	-	20,000	-	-	20,000
	7010 County Mandated Grants	-	-	-	-	-	-	-
	7190 Fixed Charges	-	-	85,000	-	-	-	85,000
	7210 Pass Thru Grants	-	-	-	-	-	-	-
	7300 Abatements	-	-	-	-	-	-	-
<b>27 Fixed Charges Total</b>		-	-	85,000	800,000	-	-	885,000
<b>28 Land &amp; Structures</b>	8010 Land Improvements Non Sewer Related	-	-	-	-	-	-	-
	8031 Building Renovations	-	-	-	-	-	-	-
<b>28 Land &amp; Structures Total</b>		-	-	-	-	-	-	-
<b>29 Contingencies</b>	9100 Operating Contingencies	-	-	-	-	-	-	-
<b>29 Contingencies Total</b>		-	-	-	-	-	-	-
<b>32 Intergovernmental Chge</b>	5924 IS Credit-Motorpool-Vehicles	-	-	-	(9,904,853)	-	-	(9,904,853)
<b>32 Intergovernmental Service Chge Total</b>		-	-	-	(9,904,853)	-	-	(9,904,853)
<b>Grand Total</b>		2,436,929	2,164,933	6,903,572	(2,647,998)	573,905	7,510,570	16,941,911



## **FEE SCHEDULES**

FY2014 Revenue Schedule  
Department of Special Services

Object Code	Revenue Source	FY2014 Projected Revenue	Comparable Fees	Comments	
0243	Sale of Publications Maps/Plans	\$ 200	DelDot - \$42 and free on web site	Comparable to Land Use	
0550	City of Wilmington	\$ 538,768			
0551	City/County Garage	\$ 55,200			
0552	Land Rentals	\$ 184,800	Land Agreements with	J & R concrete pumping business at Army Creek (mostly storage); Wilm Univ rents Gilliam parking lot; ntipacate Cell Tower of approx 173,000	
0553	Building Rentals	\$ 4,740		Building Rentals Camp Wright - Kraatz 395 mo	
0580	Sale of Vehicles	\$ 100,000		Per Bid, Market Rate; Sales by Auction	
0700	Golf Course Flat Fee	\$ 48,000		Per Contract with Billy Casper Golf - Flat Fee	
0703	Golf Course Pro Shop	\$ 3,200		5% of gross revenue for retail/food/beverage/room rental	FY14 threshold is
0704	Golf Course Food Concession	\$ 13,000		30% in excess of threshold; threshold increases 3% annually	\$1,350,610
0705	Golf Course Commissions	\$ 12,000		40% in excess of threshold; threshold increases 3% annually	\$1,800,814
0720	Carousel Park Rental Fee	\$ 2,000		Rental of Park for Track, H.S., College, etc...	
0721	Farmland Lease	\$ 19,424		Wiggins Mill - Lazy Boy Farm	
0722	Picnic Shelters	\$ 80,000			
0724	Delcastle Tennis Center	\$ 3,700		Classic Tennis based on %	
0726	Parkland Users	\$ 53,180			
0729	Delcastle Concession Stand	\$ 9,000		Mary Smith Apr - Oct based on %	
0739	Riding Camps	\$ 10,000			
0741	Riding Lessons	\$ 75,000			
0742	Boarding Fees of Mounted	\$ 120,000			
0743	Horse shows	\$ 1,500			
0744	Pony Rides	\$ 1,000			
0746	Pony Parties	\$ 5,000			
0747	Trail Rides	\$ 2,500			
0748	Therapeutic Lessons	\$ 60,000			
0751	Vendor Fees	\$ 17,000			
0804	Sports Lightings	\$ 8,900			
0810	DeLaWarr Senior Center	\$ 500		Contract with the State	
0972	Miscellaneous	\$ 23,000		FOIA, Scrap Metal, rebates, etc...	
		\$ 1,451,612			