

Alan Matas General Manager

Phone: 302-995-7661

## **Department of Community Services**

Dear Parent of a Safety Town Participant,

Thank you for choosing to register your child for the New Castle County Safety Town program. My staff and I look forward to working with your child this summer. We enjoy teaching the children about safety, and we hope that they will learn and have fun attending Safety Town!

## **About Safety Town**

We will cover crossing the street safely, stranger safety, child abuse prevention, how to dial 911, gun safety, safety around dogs, safety around railroads, fire safety, poison safety and internet safety. We may also cover bus safety, internet and water safety as time allows. **Camp runs from 8:30am-11:30am.** Children will be in small groups, with 2-3 teen volunteers per group.

**Locations** (It may help to check your camp location with your GPS or a map website or app before camp!) **Forwood Elementary** (1900 Westminster Drive) is in the Graylyn Crest subdivision between Silverside and Grubb Roads (Use Floral Road to enter the neighborhood). You will not be able to enter the neighborhood via Westminster Drive from Marsh Road. **Anna P. Mote Elementary** (2110 Edwards Avenue) is just off the Kirkwood Highway. The entrance road is between the Pizza Hut and Burger King. Please note the **Hockessin** location is the New Castle County **Hockessin Activity Center** in the PAL building at 7259 Lancaster Pike. **Alfred G. Waters Middle School** is behind Cedar Lane Elementary.

# **First Day**

On the first day of Safety Town you will enter the building and pick up a t-shirt and nametag for your child. The nametag will be color coded for the group that your child will be with during the camp day. You and your child will go their color coded table to meet your child's teen volunteers. **Children and parents** will meet for 15 minutes to review procedures, and meet the staff. We will review pick up procedure during this short meeting. Parents will be free to go at **8:50am**.

### Drop-Off & Pick up at Safety Town

Tuesday through Friday: Drop-off will be outside the building, and staff can assist parents in unloading children from vehicles. You may also park your vehicle and walk the child/children up to the building. Normal pick-up will be inside the building (outside at Mote Elementary). Parents will need show your child's small tag to the teen instructor (this tag matches your child's nametag) to pick up the child. If the person picking up the child from Safety Town will **not** have the tag, parents must submit a signed note with the name of the pick up person. The pick-up person must have their driver's license available for identification. The person picking up the child will also have to sign out the child each day.

# **Daily Update**

At 11:25 each day, a staff member will meet parents outside the building to discuss the activities that day and answer any questions regarding the program. In case of rain, this update will take place inside the building. During the daily update, we will also remind you about some things to discuss with your child. There will be *At Home Discussion* topic sheet that will be emailed to you the week of your camp.

### Graduation

The Safety Town Graduation will take place at **11:30am** on **Friday**, the regular pick up time. We will allow parents and guests into the building at **11:20am**, and begin promptly at 11:30am. Graduation will last approximately 20 minutes. After graduation we invite your child to show you the town. It is a nice opportunity to take pictures.

#### **Dress**

Please dress your child for the weather. We will be indoors and outdoors, so **please use sunscreen**, and hats as needed. We will have air conditioning at all locations for the summer. We ask that your child wears sneakers (and not crocs or flip flips) every day for their safety. We encourage each child to wear the Safety Town T-Shirt **on the last day, graduation day**.

#### Snack

Bring a small snack for your child each day. We will have a snack time, and children without a snack may feel left out. We have strict "no sharing" policy with snack. Please make sure the snack does not contain peanuts, peanut butter, tree nuts, or dairy (such as a container of yogurt). We will have water available for the children, but we suggest that children to bring their own water bottle.

## Special Needs

Please contact me directly if you have additional information that was not entered into to your online registration, such as any food allergies, medical situations or learning disabilities that you would like us to know about before camp. Parents of children with food allergies have received a separate email outlining our policy, which is also available at <a href="https://www.nccde.org/safetytown">www.nccde.org/safetytown</a>

#### Refunds

In the event that your child is unable to attend Safety Town, please let me know as soon as possible. If you request a refund more than 2 weeks before the program begins we will refund \$58.50 (\$65-\$6.50 or 10%). Within 2 weeks of program, we offer a credit that is good for a year for any NCC program.

Thank you for your time, and please let me know if you have any further questions. See you at Safety Town!

Carol K. Dougherty
Safety Town Coordinator
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