



**SPORTS COURT PERMIT APPLICATION**  
**For Games, Tournaments, Leagues, and Events**

Name of Applicant: \_\_\_\_\_ Team/Organization: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone Numbers: (home) \_\_\_\_\_ (work / cell) \_\_\_\_\_ (fax) \_\_\_\_\_

E-Mail Address: \_\_\_\_\_ Court Type: \_\_\_\_\_

Estimated Participation: Teams \_\_\_\_\_ Participants \_\_\_\_\_ Copy of insurance attached: \_\_\_\_\_

Briefly list any special requests: \_\_\_\_\_

If the requested courts are not available, please list your next choices (or write "NONE") \_\_\_\_\_

**\*\*\*\*\* IMPORTANT MESSAGE PLEASE READ \*\*\*\*\***

**ONLY (2) FACILITIES ARE ALLOWED PER APPLICATION!!**

**ANY MORE FIELD THAN (2) FACILITIES MUST USE SEPARATE APPLICATION**

DATE FROM	DATE TO	COURT SITE AND #	TIME FROM	TIME TO	DAY(S) OF WEEK	CODE

Court Use Codes: T=Tournament L=League G=Game I=Informal Play Please Attach Additional Sheets if Necessary

<b>1-HOUR TIME SLOTS</b>	<b>FEE SCHEDULE = Non-county residents add \$100 per permit for 100+ hours.</b>
1 hr to 100hrs	\$4.50 per hour
100+ hrs	\$1.00 per hour

Note: Non-profit (501 C-3) organizations / youth groups will receive a 20% discount with proper documentation

**Payment Procedures:** Full fee due for all permits under \$100, otherwise, \$100 deposit is required at the time of application; the deposit is **non-refundable and non-transferable**; **Unused time slots and weather related postponements are non-refundable and non-transferable.** Permittee will be notified and billed for any extra costs where applicable. Please submit appropriate fees with application by credit card, cash, or check/ money order (payable to New Castle County). **PAYMENT DUE 14 CALENDAR DAYS PRIOR TO START OF EVENT.**

**Refund Policy:** Deposits are non-refundable and non-transferable. Refund, minus deposit and minus transaction fee (5% programs over \$100; 10% programs \$100 or less) will be issued with a written request received at least 14 calendar days prior to start of activity. Credit on New Castle County ActiveNet® Account, which is valid for one calendar year from original activity date, minus deposit and minus transaction fee (5% programs over \$100; 10% programs \$100 or less it) will be issued with a written request received 13 calendar days or less prior to the start of the activity. No credit on account will be issued when written request is received 6 calendar days or less prior to start of activity. Unless an activity is cancelled by New Castle County, all refunds and credits will incur a transaction fee of 10% (programs \$100 or less) or 5% (programs over \$100) of the activity fee.

**The Hold Harmless Agreement must be signed and returned with this application**  
**All payments must be received before a permit will be issued**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

For Office Use	Date	Amount	Check Name	Check No. / Bank No.
<b>For Credit Card Payment Only</b>				
( ) American Express		( ) MasterCard		( ) Visa
CCV#				
Amount to Charge	Name on Card	Card Number	Exp. Date (mo/yr)	

## **ADDITIONAL NOTES**

- Tournament permits are limited to one event per permit
- League permits are limited to three months per permit
- Vending is not permitted without written permission from the Permit Office
- **Alcoholic beverages or illegal substances are prohibited on County Parkland**
- Only the permittee may request any changes, cancellations, or additions to this permit

## **COURT LISTING**

### **BASKETBALL**

Bechtel	1 Courts	Greenbank: (Lights)	1 Courts
Bonsall	1 Courts	Paper Mill	2 Courts
Delcastle Rec.	3 Courts	Talley Day	2 Courts
Glasgow	2 Courts	Weiss Park	2 Courts

New Castle County reserves one court at each site for walk-in public use

### **TENNIS**

Banning	6 Courts	Harvey Mill	1 Courts
Bechtel	3 Courts	Meadowood	1 Courts
Bonsall	3 Courts	Paper Mill	3 Courts
Breevort	1 Courts	Talley Day	1 Courts
Deacons Walk	1 Courts	Weiss Park	3 Courts
Glasgow	6 Courts	Wilton	1 Courts
Greenbank: (Lights)	3 Courts		

New Castle County reserves courts for walk-in public use as follows:  
two Courts at Banning and Glasgow; one court at other sites

## **ADDITIONAL SPORTS AREAS**

<b><u>Sport/Facility Type</u></b>	<b><u>Available Sites</u></b>	
Disc Golf	Iron Hill Park	
Handball	Greenbank	
Street Hockey	Delcastle Rec.	Weiss Park

**NEW CASTLE COUNTY DEPARTMENT OF SPECIAL SERVICES PERMITS SECTION**

**Mail in: Conner Building, 187A Old Churchmans Road, New Castle, DE 19720**

**Walk in: 100 New Churchmans Road, New Castle, DE 19720 Phone: (302) 395-5362 Fax: (302) 395-5367**



**HOLD HARMLESS AGREEMENT**

***In*** consideration of the receipt of this permit from New Castle County, the Permittee hereby releases New Castle County and agrees to indemnify and HOLD HARMLESS New Castle County, its agents, or servants from all damages, including, but not limited to, attorney fees and other costs resultant from any injury to Permittee or any agent or employee of Permittee, or to any person coming upon the premises in connection with the Permittee's use and occupancy of the premises.

***In*** no event shall New Castle County be liable for any damage or injury to Permittee or any agent or employee or Permittee or to any person coming upon the premises in connection with the Permittee's use and occupancy of the premises.

***Permittee*** acknowledges that it shall reimburse New Castle County for any and all damage to New Castle County property, its agents, and/or its servants, as a result of the use and occupancy of the premises (ordinary wear and tear excepted) by Permittee, its agents, or servants, or by any person coming upon the premises during the Permittee's use as an invitee or licensee of the Permittee.

***Permittee*** agrees that the rights and obligations under the permit and this agreement shall inure to and be binding on its successors and assigns.

***This*** HOLD HARMLESS agreement **MUST** be signed by Permittee in his or her individual or representative capacity as an authorized representative of the organization named below, which representative represents by so signing that he or she has the authority to bind such organization, and received and accepted by New Castle County before any permit will be issued.

Permittee Organization or Individual's Full Name: \_\_\_\_\_

Type of Organization, Corporation, Partnership, etc. \_\_\_\_\_

Signature of Permittee: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Seal Must be Affixed here if a corporation or other such entity: