CO-CHAIR, JOHN J. CARTIER
COUNCILMAN EIGHTH DISTRICT
CO-CHAIR, GEORGE SMILEY
COUNCILMAN SEVENTH DISTRICT

COUNCIL

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MINUTES
Administrative Committee-Finance Committee
May 13, 2014

I. Administrative-Finance Committee Co-Chair John Cartier convened the Administrative-Finance Committee meeting at 1:32 p.m. on 5/13/2014 in the 8th Floor Council Conference Room.

II. Council members present were: Mr. Bullock, Mr. Bell, Mr. Cartier, Ms. Diller, Mr. Hollins, Ms. Kilpatrick, Mr. Powers, Mr. Reda, Mr. Smiley, Mr. Sheldon, Mr. Street, Mr. Tackett, and Mr. Weiner.

III. Councilman Smiley made a motion to accept the minutes of the 4/22/2014 Finance Committee meeting at 1:31 p.m. The motion was seconded by Councilwoman Kilpatrick and the motion passed unanimously.

IV. Discussion of Consent Calendar – None.

V. Presentations-

- New Castle County Actuary, David Boomershine, gave a 2014 pension review presentation.
- There was brief discussion.
- The floor was open to questions from the public, of which there were none.

VI. Discussion of Resolutions-

R14-120: TO SET NEW CASTLE COUNTY'S FISCAL YEAR 2015 CONTRIBUTION RATE FOR THE COUNTY'S PENSION PLANS. Introduced by: Mr. Smiley, Mr. Cartier

- Councilman Cartier read the resolution and Ed Milowicki, Finance Manager, explained it.
- No discussion took place.
- The floor was opened to questions from the public, of which there were none.

There was a motion to go out of order to present °14-044 by Mr. Tackett. The ordinance was presented as detailed under Ordinances section and Mr. Smiley made a motion to return to regular order. All were approved unanimously.

R14-121 : AUTHORIZING THE EXECUTION OF SEVENTEEN PURCHASE ORDER CONTRACTS FOR THE DEPARTMENT OF COMMUNITY SERVICES FOR LIBRARY BOOKS AND MATERIALS FOR VARIOUS LIBRARIES IN THE AMOUNT OF $104,065.00. Introduced by: Mr. Smiley, Mr. Cartier

- Councilman Cartier read the resolution and Sophia Hanson, Community Services General Manager, explained it.
- No discussion took place.
- The floor was opened to questions from the public, of which there were none.

<u>R14-122</u>: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT TO TEN BEARS ENVIRONMENTAL FOR A COMPLETE BROWNFIELDS INVESTIGATION FOR THE ROUTE 9 LIBRARY FOR THE DEPARTMENT OF SPECIAL SERVICES TOTALING $42,900.00. Introduced by: Mr. Smiley, Mr. Cartier

- Councilman Cartier read the resolution and Maryann Dougherty, Attorney for Special Services, explained it.
- A brief discussion took place.
- The floor was opened to questions from the public, of which there were none.

<u>R14-123</u>: AUTHORIZING THE EXECUTION OF THREE PURCHASE ORDER CONTRACT FOR THE DEPARTMENT OF COMMUNITY SERVICES FOR LIBRARY BOOKS, SUBSCRIPTIONS AND MATERIALS FOR VARIOUS LIBRARIES IN THE AMOUNT OF $7,700.00. Introduced by: Mr. Smiley, Mr. Cartier

- Councilman Cartier read the resolution and Sophia Hanson, Community Services General Manager, explained it.
- No discussion took place.
- The floor was opened to questions from the public, of which there were none.

<u>R14-124</u>: AUTHORIZING THE FILING OF AN APPLICATION FOR FEDERAL ASSISTANCE WITH THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT UNDER THE HOUSING AND COMMUNITY DEVELOPMENT ACT OF 1974, AS AMENDED; AND THE CRASNTON-GONZALEZ NATIONAL AFFORDABLE HOUSING ACT OF 1992, AS AMENDED. Introduced by: Mr. Hollins, Ms. Diller

- Councilman Cartier read the resolution and Councilman Hollins explained it.
- No discussion took place.
- The floor was opened to questions from the public, of which there were none.

VII. Discussion of Ordinances-

<u>SUBSTITUTE NO. 1 TO º14-036</u>: TO REPEAL ORDINANCE NOS. 14-008, 14-009 AND 14-010 APPROVING GRANVILLE STREET LIGHTS FOR THE DARLEY GREEN SUBDIVISION BLOCKS A, B, D, E1, S, E2, B4 & I, LOCATED IN BRANDYWINE HUNDRED AND SUBSTITUTE TRADITIONAIRE STREET LIGHTS IN PREVIOUSLY LISTED AREAS. Introduced by: Mr. Cartier

- Councilman Cartier read and explained the ordinance.
- No discussion took place.
- The floor was opened to questions from the public, of which there were none.

<u>º14-037</u>: AMEND THE GRANTS BUDGET: FOR FY2015, APPROPRIATE $1,826,202 FROM THE DEPARTMENT OF STATE, DELAWARE DIVISION OF LIBRARIES, TO (A) LIBRARY ADMINISTRATION $84,680; (B) APPOQUINIMINK LIBRARY $123,947; (C) BEAR LIBRARY $287,621; (D) CLAYMONT LIBRARY $114,423; (E) BRANDYWINE HUNDRED LIBRARY $269,098; (F) ELSMERE LIBRARY $131,621; (G) HOCKESSIN LIBRARY $159,255; (H) KIRKWOOD LIBRARY $212,045; (I) NEWARK LIBRARY $276,329; AND THE (J) WOODLAWN LIBRARY $167,183 TO BE ADMINISTERED BY THE DEPARTMENT OF COMMUNITY SERVICES. Introduced by: Mr. Hollins, Ms. Diller

- Councilman Cartier read the ordinance and Councilman Hollins explained it.
- No discussion took place.

- The floor was opened to questions from the public, of which there were none.

º14-038: AMEND THE GRANTS BUDGET: APPROPRIATE $87,722 IN FUNDS FROM THE STATE OF DELAWARE, DEPARTMENT OF LABOR – DELAWARE WORKFORCE INVESTMENT BOARD – TO THE 2014 STATE YOUTH EMPLOYMENT PROGRAM GRANT TO BE ADMINISTERED BY THE DEPARTMENT OF COMMUNITY SERVICES. Introduced by: Mr. Hollins, Ms. Diller

- Councilman Cartier read the ordinance and Councilman Hollins explained it.
- No discussion took place.
- The floor was opened to questions from the public, of which there were none.

º14-039: AMEND THE GRANTS BUDGET: APPROPRIATE $205,375 IN STATE GRANT-IN-AID FUNDS TO THE ABSALOM JONES SENIOR CENTER FY2015, WHICH FUNDS WILL BE ADMINISTERED BY THE DEPARTMENT OF COMMUNITY SERVICES. Introduced by: Mr. Hollins, Ms. Diller

- Councilman Cartier read the ordinance and Councilwoman Diller explained it.
- No discussion took place.
- The floor was opened to questions from the public, of which there were none.

º14-040: AMEND THE GRANT BUDGET: APPROPRIATE $2,217,205 FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT AND $375,000 IN ESTIMATED PROGRAM INCOME TO THE COMMUNITY DEVELOPMENT BLOCK GRANT ("CDBG") FY2015, TO BE ADMINISTERED BY THE DEPARTMENT OF COMMUNITY SERVICES. Introduced by: Mr. Hollins, Ms. Diller

- Councilman Cartier read the ordinance and Councilwoman Diller explained it.
- No discussion took place.
- The floor was opened to questions from the public, of which there were none.

º14-041: AMEND THE GRANTS BUDGET: FOR FY2015, APPROPRIATE FEDERAL FUNDS OF $789,739 FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT AND ESTIMATED PROGRAM INCOME OF $100,000 TO THE HOME INVESTMENT PARTNERSHIP PROGRAM (HOME) AS FOLLOWS: APPROPRIATE $48,560 TO HOME ADMINISTRATION FY2015; $661,179 TO HOME INVESTMENT PARTNERSHIP AND PROGRAM HOME REHABILITATION FY2015; AND $180,000 TO HOME INVESTMENT PARTNERSHIP COMMUNITY HOUSING DEVELOPMENT ORGANIZATION ("CHDO") FY2015 WHICH GRANTS AND PROGRAM INCOME ARE ADMINISTERED BY THE DEPARTMENT OF COMMUNITY SERVICES. Introduced by: Mr. Hollins, Ms. Diller

- Councilman Cartier read the ordinance and Councilwoman Diller explained it.
- No discussion took place.
- The floor was opened to questions from the public, of which there were none.

º14-042: AMEND THE GRANTS BUDGET: FOR FY2015, APPROPRIATE FEDERAL FUNDS OF $179,469 FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) TO THE HUD EMERGENCY SOLUTIONS GRANT (ESG) FY2015, TO BE ADMINISTERED BY THE DEPARTMENT OF COMMUNITY SERVICES. Introduced by: Mr. Hollins, Ms. Diller

- Councilman Cartier read the ordinance and Councilwoman Diller explained it.

- No discussion took place.
- The floor was opened to questions from the public, of which there were none.

º14-044: TO AMEND NEW CASTLE COUNTY CODE CHAPTER 14 ("FINANCE AND TAXATION"), ARTICLE 6 ("EXEMPTION FROM REAL PROPERTY TAXATION"), SECTION 1103 ("FILING FREQUENCY"), REGARDING FILING DEADLINES FOR THE 65 OR OLDER AND DISABILITY REAL PROPERTY TAX EXEMPTIONS. Introduced by: Mr. Tackett

- Councilman Cartier read the ordinance and Councilman Tackett, along with Denny Hardman, from Finance, explained it.
- There was considerable discussion and an amendment was suggested.
- The floor was opened to questions from the public, of which there were none.

VIII. ITEM J, K, L- None.

IX. Other Business –

New Castle County Council Grant Requests-

New Castle County Council considered and approved the following grant requests at the 5/13/2014 Finance Committee meeting:

See chart below-

5/13/14 FINANCE COMMITTEE MEETING

GRANT APPLICANT	AMOUNT REQUESTED/ AMOUNT PROPOSED	INTENDED USE OF GRANT	Standard Accounting Practices/Non-Discrimination Policy/501c3	PRIOR COUNCIL GRANTS	COUNCIL MEMBER
Delaware Museum of Natural History	$2,500/ $2,500	Creation of the Rock Garden	Yes/Yes/Yes	None	Weiner
American Cancer Society	$2,500/ $1,000 $500- Kilpatrick $500- Reda	Event costs associated with Making Strides Against Breast Cancer	Yes/Yes/Yes	6/13 - $1,000	Kilpatrick
Chinese American Community Center	$1,000/ $1,000 $500- Kilpatrick $500- Weiner	Costs associated with the Chinese Festival	Yes/Yes/Yes	11/13 - $1,500	Kilpatrick
Newark Arts Alliance	$1,000/ $1,000	Art to Go programs	Yes/Yes/Yes	'09-$1,000; '12 - $500; '13 - $500	Diller
Roseville Park Civic Association	$600/ $500	Replacement of commemorativ	Yes/No/No	'09 - $600	Sheldon (Tackett presented)

		e plaque/community bulletin board/ mulch & flowers			

The grant votes went as follows:
11 **Y** 0 **N** 1 **NV** (Smiley) 1 **A** (Sheldon)

Expense & Revenue Round Table-

- Councilwoman Kilpatrick gave an update on the Zero-Waste Group progress.
- Mr. Boyle, Policy Director, gave an update on the Redding statue cleaning.
- Councilman Cartier asked the Finance Department for an update on the storm water expense.

Other- None.

Public Comment- None.

X. Councilman Smiley made a motion to adjourn, seconded by Councilwoman Kilpatrick and unanimously approved. The meeting was adjourned at 2:45 p.m.

Respectfully submitted by Brian Holajter, Legislative Aide to Councilman John Cartier, Co-Chair of the Administrative-Finance Committee. This meeting of the Administrative-Finance Committee was also recorded and the audio is available on the Council website, as well as upon request.