

**CO-CHAIR, TIMOTHY SHELDON**  
COUNCILMAN NINTH DISTRICT  
**CO-CHAIR, WILLIAM E. POWERS**  
COUNCILMAN SIXTH DISTRICT



**COUNCIL**

**LOUIS L. REDDING CITY**  
**COUNTY BUILDING**  
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**NEW CASTLE COUNTY COUNCIL  
SPECIAL SERVICES COMMITTEE MEETING  
CO-CHAIR – COUNCILMAN SHELDON  
CO-CHAIR – COUNCILMAN POWERS**

**May 6, 2014**

**1:30 pm**

Council Conference Room – 8<sup>th</sup> Floor  
City/County Building  
800 N. French Street, Wilmington, DE

**Minutes**

1. Call to Order:
  - a. Meeting was called to order at 1:43 p.m. by Councilman Sheldon.
  - b. Councilmembers Reda, Weiner, Kilpatrick, Hollins, Diller, Powers, Smiley, Cartier, Street, Tackett and President Bullock were in attendance. Councilman Bell was excused from the meeting.
2. Approval of Minutes from the April 1, 2014 meeting:
  - a. Councilman Smiley moved to adopt the minutes.
  - b. Councilman Reda seconded the motion.
  - c. Motion carried unanimously.
3. Cityworks Update
  - a. Wayne Merritt, Special Services General Manager, introduced Jason Zern as the presenter for the Cityworks presentation.
  - b. Jason Zern began the presentation on Cityworks software. Discussed asset management with focus on life cycle cost and service expectations.
  - c. Questions from Councilmembers Tackett, Weiner and Smiley.
  - d. Mr. Zern continued through the remainder of the presentation.
  - e. Presentation came to a close and the floor opened up for questions and discussion.
  - f. Discussion initiated by Robert Wasserbach, County Auditor, and continued by Councilmembers Cartier, Street, and Weiner.
4. Presentation on Possible Changes to County Procurement
  - a. Tonney Gardner, Chief of Administrative Services, provided a presentation on proposed changes to County procurement procedures.
  - b. Presentation ended and the floor opened up for questions and discussion.
  - c. Discussion initiated by Councilman Smiley and continued by Councilmembers Sheldon, Hollins, Cartier, Street, Reda, and Powers.
5. Other:

- a. Councilman Street brought up his concern about whose responsibility it is to clean the statues in front of the City/County Building.
    - i. Councilman Smiley proposed that the Council President, on behalf of County Council, write a letter to the Mayor and City Council, requesting from them an official approval for New Castle County Council to clean the statues in question using County Council funds.
    - ii. Further discussion ensued.
    - iii. Councilman Street made a motion to send a letter to the Mayor of Wilmington as proposed by Councilman Smiley. Motioned carried.
6. Public Comment:
- a. No items for discussion.
7. Adjournment
- a. Motion was made to adjourn by Councilman Smiley, seconded unanimously. Meeting was adjourned at 3:07 p.m.

*Respectfully submitted by Angelique Maravelias, Legislative Aide to Councilman Timothy P. Sheldon., Co-Chairman, Special Services Committee. This meeting of the Special Service Committee was also taped and a recording of the meeting is available upon request.*