

**CO-CHAIR, TIMOTHY SHELDON**  
COUNCILMAN NINTH DISTRICT  
**CO-CHAIR, JANET KILPATRICK**  
COUNCILWOMAN THIRD DISTRICT



**COUNCIL**

**LOUIS L. REDDING CITY**  
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**NEW CASTLE COUNTY COUNCIL  
PERSONNEL SUBCOMMITTEE MEETING  
CO-CHAIR – COUNCILMAN SHELDON  
CO-CHAIR – COUNCILWOMAN KILPATRICK**

**Tuesday, March 11, 2014**

**12:00 pm**

Council Conference Room – 8<sup>th</sup> Floor  
City/County Building  
800 N. French Street, Wilmington, DE

**Minutes**

1. Call to Order:
  - a. Meeting was called to order at 12:10 p.m. by Councilman Sheldon.
  - b. Council Members Reda, Kilpatrick, Diller, Bell and Hollins were in attendance. Council Members Weiner, Powers, Smiley, Street, Cartier, Tackett and President Bullock were excused from the meeting.
2. Approval of Minutes from the February 18, 2014 meeting:
  - a. Minutes were not approved due to a lack of quorum.
3. Use of Compensatory Time
  - a. Councilman Bell initiated discussion about compensatory time as it relates to his office. He believes that the current system works based on his district's needs. Does not support flex time for his office.
  - b. Councilman Hollins reminded Council of the audit and encouraged all to read it. Since the audit is not public yet, details of the audit cannot be shared, but recommends that Council take appropriate action to rectify the findings. Expressed the need for more control over compensatory time. Agrees with capping time at 70 hours.
  - c. Councilman Bell agrees with Councilman Hollins. Legislative Aides and their Councilperson should be responsible for tracking their time.
  - d. Councilman Sheldon reinforced the importance of the audit. Initiated discussion about putting a sign-out column on the sign-in sheet.
  - e. Holly Shinn, Deputy Clerk, and Betsy Gardner, Clerk of Council, spoke in further detail about current sign in/out procedures.
  - f. Councilwoman Kilpatrick offered her support for a sign-out column.
  - g. Councilman Hollins believes the sign-out column would help with bookkeeping issues.

4. Furlough Days
  - a. Councilwoman Kilpatrick initiated conversation about furlough days. Explained all county positions under Local 1607 are getting 5 furlough days for fiscal year 2015. Proposed that Council staff also receive it.
  - b. Jim Boyle, Policy Director, and Carol Dulin, Counsel to Council, explained the contract in further detail.
  - c. A vote will occur at the next meeting.
  
5. Discussion about Reimbursement Process
  - a. Betsy Gardner, Clerk of Council, recapped the discussion that took place during the last meeting. Mileage reimbursement does not have to be approved by President Bullock.
  
6. Other:
  - a. Lou Hinkle, Legislative Aide, suggested adjourning current meeting and if there is time later in the day, when there is quorum, to meet for a vote.
  - b. Council took the suggestion into consideration.
  
7. Public Comment:
  - a. No items for discussion.
  
8. Adjournment
  - a. No motion for adjournment due to lack of quorum. Meeting ended at 12:43 pm.

*Respectfully submitted by Angelique Maravelias, Legislative Aide to Councilman Timothy P. Sheldon., Co-Chairman, Personnel Subcommittee. This meeting of the Personnel Subcommittee was also taped and a recording of the meeting is available upon request.*