CO-CHAIR, JOHN J. CARTIER
COUNCILMAN EIGHTH DISTRICT
CO-CHAIR, GEORGE SMILEY
COUNCILMAN SEVENTH DISTRICT



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MINUTES- AMENDED 2^{nd*} Administrative Committee-Finance Committee March 11, 2014

- I. Administrative-Finance Committee Co-chair John Cartier convened the Administrative-Finance Committee meeting at 1:31 p.m. on 3/11/2013 in the 8th Floor Council Conference Room.
- II. Council members present were: Mr. Cartier, Ms. Diller, Mr. Hollins, Ms. Kilpatrick, Mr. Powers*, Mr. Reda, Mr. Smiley, Mr. Sheldon, Mr. Street, Mr. Tackett, Mr. Weiner*, and Council President Bullock. Absent was Mr. Bell.
- III. Councilman Smiley made a motion to accept the minutes of the 2/25/2013 Finance Committee meeting at 1:32 p.m. The motion was seconded by Councilwoman Diller and the motion passed unanimously.
- IV. Discussion of Consent Calendar None.
- V. Discussion of Resolutions-

R14-068: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR THE DEPARTMENT OF COMMUNITY SERVICES FOR AN INCREASE TO THE PASS-THROUGH GRANT IN THE AMOUNT OF \$27,451.00, MAKING THE NEW TOTAL \$152,451.00. Introduced by: Mr. Smiley, Mr. Cartier

- Councilman Cartier read the resolution and Diana Brown, Acting General Manager of Community Services, explained the details.
- A brief discussion took place.
- The floor was opened to questions from the public, of which there were none.

R14-069: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT TO ORACLE AMERICA, INC. FOR SYSTEMS ANALYST TRAINING FOR THE OFFICE OF TECHNOLOGY IN THE AMOUNT OF \$8,400.00. Introduced by: Mr. Smiley, Mr. Cartier

- Councilman Cartier read the resolution and Tom Peralta, Information Systems Manager, explained the details.
- A brief discussion took place.
- The floor was opened to questions from the public, of which there were none.

R14-070: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR THE DEPARTMENT OF ADMINISTRATION FOR PROFESSIONAL GRANT WRITING CONSULTING SERVICES IN THE AMOUNT OF \$25,000.00. Introduced by: Mr. Smiley, Mr. Cartier

- Councilman Cartier read the resolution and Tonney Gardner, Chief of Administrative Services, and Elmer Setting, Chief of Police, explained the details.
- A substantive discussion took place.
- The floor was opened to questions from the public, of which there were none.

VI. Discussion of Ordinances-

<u>°14-021:</u> AMEND THE GRANTS BUDGET: APPROPRIATE \$350,000 IN ANTICIPATED PROGRAM INCOME TO THE NEIGHBORHOOD STABILIZATION PROGRAM GRANT AND REALIGN \$335,515.99 OF PROGRAM INCOME IN THE NEIGHBORHOOD STABILIZATION PROGRAM GRANT TO PROVIDE FUNDING FOR THE PURCHASE AND REHABILITATION OF ELIGIBLE HOMES AND RESIDENTIAL PROPERTIES IN NEW CASTLE COUNTY. Introduced by: Mr. Hollins, Ms. Diller

- Councilman Cartier read the resolution and Councilwoman Diller explained the details.
- No discussion took place.
- The floor was opened to questions from the public, of which there were none.
- VII. ITEM J, K, L- None.
- VIII. Other Business -

Travel request for Councilman Hollins-

Approved 10Y 0N

Suggestions for County billing procedures- Councilwoman Diller

- There was a discussion initiated by Councilwoman Diller on possible changes to the sewer and tax billing process.
- There was a brief discussion.

New Castle County Council Grant Requests-

New Castle County Council considered and approved the following grant requests at the 3/11/2014 Finance Committee meeting: See chart below-

3/11/14 FINANCE COMMITTEE MEETING

GRANT APPLICANT	AMOUNT REQUESTED/ AMOUNT PROPOSED	INTENDED USE OF GRANT	Standard Accounting Practices/Non- Discrimination Policy/501c3	PRIOR COUNCIL GRANTS	COUNCIL MEMBER
Midway Little	\$2,500 <mark>/\$2,500</mark>	Field lighting	Yes/Yes/Yes	'12- \$1,000	Sheldon
League, Inc.		project		'13- \$1,000	
Delaware	\$1,000/ <mark>\$1,000</mark> Diller- \$750 Tackett- \$250	Iron Hill	Yes/Yes/Yes	'12-\$500	Diller
Academy of	·	Museum		'13- \$500	
Science/Iron Hill Museum		Archaeology Festival			
Western	\$2,500 <mark>/\$2,500</mark>	Stride	Yes/Yes/Yes	'12 - \$750	Sheldon
Family YMCA		Academy		'13 -	
				\$2,500	

Votes on Midway Little League and DE Academy of Science/ Iron Hill were-9Y 0N 1NV (Smiley) 3 Absent (Bell, Powers*, Weiner*)

Votes on Western Family YMCA were-8Y 0N 2NV (Sheldon & Smiley) 3Absent (Bell, Powers*, Weiner*)

Expense & Revenue Round Table-

- Councilwoman Kilpatrick initiated a discussion concerning issuing an RFP from Council for the purpose
 of getting a cost estimate for video recording and streaming of Council and committee meetings.
- There was discussion.
- Councilwoman Kilpatrick made a motion to issue and RFP for the purpose of hiring a consultant to get cost estimate for video recording and live streaming of Council and committee meetings, not to exceed \$10,000.
 - o Passed unanimously, 10Y 0N-9Y 0N
 - o Vote tally changed at the request of Councilman Weiner to reflect that he did not vote.

Other- None.

Public Comment- None.

IX. Councilman Reda made a motion to adjourn, seconded by Council President Bullock and unanimously approved. The meeting was adjourned at 2:34 p.m.

*Arrived after grant voting, therefore were not tallied in total.

Respectfully submitted by Brian Holajter, Legislative Aide to Councilman John Cartier, Co-Chair of the Administrative-Finance Committee. This meeting of the Administrative-Finance Committee was also recorded and the audio is available on the Council website, as well as upon request.