

**Administrative-Finance Committee**  
**CO-CHAIR, GEORGE SMILEY**  
COUNCILMAN SEVENTH DISTRICT  
**CO-CHAIR, JOHN J. CARTIER**  
COUNCILMAN EIGHTH DISTRICT



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**NEW CASTLE COUNTY COUNCIL**  
**Administrative-Finance Committee**  
**April 24, 2018 – 1:30 p.m.**  
**8<sup>th</sup> Floor Council Conference Room**

**AGENDA**

**I. APPROVAL OF MINUTES:**

4/10/18 Administrative-Finance Committee meeting minutes

**II. RESOLUTIONS:**

**R18-060: AUTHORIZING A \$16,000.00 INCREASE TO THE PURCHASE ORDER CONTRACT FOR CHUANG YING LIM-LEON FOR COMPLIANCE AND MONITORING OF SUB-RECIPIENT CONTRACTS AND OTHER SERVICES FOR THE DEPARTMENT OF COMMUNITY SERVICES, FOR A TOTAL PURCHASE ORDER CONTRACT OF \$39,500.00. Introduced by: Mr. Smiley, Mr. Cartier**

**FISCAL NOTE:** This Resolution approves an increase of \$16,000.00 to the purchase order contract to Chuang Ying Lim-Leon for compliance and monitoring of sub-recipient contracts and other services for the Department of Community Services. The revised contract total is \$39,500.00. Funding is included in the FY2018 Approved Grant Budget.

**R18-061: AUTHORIZING A \$20,000.00 INCREASE TO THE PURCHASE ORDER CONTRACT FOR MARY L. DEVINE FOR EQUESTRIAN CONSULTING SERVICES AT CAROUSEL PARK FOR THE DEPARTMENT OF COMMUNITY SERVICES, FOR A TOTAL PURCHASE ORDER CONTRACT OF \$44,900.00. Introduced by: Mr. Smiley, Mr. Cartier**

**FISCAL NOTE:** This Resolution approves an increase of \$20,000.00 to the purchase order contract to Mary L. Devine for equestrian consulting services at Carousel Park. The revised contract total is \$44,900.00. Funding is included in the FY2018 Approved Operating Budget.

**R18-062: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR REDSHIELD SECURITY US, LLC FOR NETWORK AND INFORMATION SECURITY SERVICES FOR THE OFFICE OF TECHNOLOGY IN THE AMOUNT OF \$49,980.00. Introduced by: Mr. Smiley, Mr. Cartier**

**FISCAL NOTE:** This Resolution authorizes the execution of one purchase order contract totaling \$49,980.00 to Redshield Security US, LLC for firewall services. Funding is included in the FY2018 Approved Operating Budget.

**R18-063: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR RELENTLESS, LLC, D/B/A DESERT SNOW, LLC FOR DESERT SNOW TRAINING FOR THE DEPARTMENT OF PUBLIC SAFETY IN THE AMOUNT OF \$30,000.00. Introduced by: Mr. Smiley, Mr. Cartier**

**FISCAL NOTE:** This Resolution authorizes the execution of one purchase order contract totaling \$30,000.00 to Relentless, LLC, d/b/a Desert Snow, LLC for training of police officers. Funding is included in the FY2018 Approved Grant Budget.

**R18-064: RESOLUTION APPROVING THE ISSUANCE OF CERTAIN TAX-EXEMPT BONDS OR NOTES BY THE CHRISTIANA FIRE COMPANY NOT TO EXCEED \$7,430,500 FOR THE PURPOSE OF FINANCING A PORTION OF THE COSTS OF CONSTRUCTING A NEW FIRE STATION, CONSTRUCTING A FIRE APPARATUS STORAGE FACILITY, AND ACQUIRING A FIRE TRUCK. Introduced by: Mr. Woods**

**FISCAL NOTE:** This Resolution approves of the issuance by the Christiana Fire Company (the “Company”) of up to \$7,430,500.00 of bonds or notes of the Company to finance a portion of the costs of the building projects and fire truck. The bonds and notes of the Company will be a debt of the Company and not of the County. The County’s approval of the issuance by the Company of bonds or notes of the Company will have no fiscal impact on the County.

### **III. ORDINANCES:**

**°18-024: (TO BE TABLED) THE ANNUAL REVENUE ORDINANCE OF NEW CASTLE COUNTY FOR FISCAL YEAR 2019 BEGINNING JULY 1, 2018. Introduced by: Mr. Smiley, Mr. Cartier**

**°18-025: (TO BE TABLED) CALCULATION OF SEWER SERVICE CHARGES EFFECTIVE JULY 1, 2018 FOR FISCAL YEAR 2019. Introduced by: Mr. Smiley, Mr. Cartier**

**°18-026: (TO BE TABLED) AN ORDINANCE AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OF NEW CASTLE COUNTY FOR THE PURPOSE OF FINANCING CERTAIN CAPITAL PROJECTS APPROVED IN THE FISCAL YEAR 2019 CAPITAL BUDGET. Introduced by: Mr. Smiley, Mr. Cartier**

**°18-027: (TO BE TABLED) THE CAPITAL BUDGET ORDINANCE OF NEW CASTLE COUNTY FOR THE FISCAL YEAR BEGINNING JULY 1, 2018. Introduced by: Mr. Smiley, Mr. Cartier**

**°18-028: (TO BE TABLED) ADOPT THE ANNUAL OPERATING BUDGET OF NEW CASTLE COUNTY FOR THE FISCAL YEAR BEGINNING JULY 1, 2018. Introduced by: Mr. Smiley, Mr. Cartier**

***\*\*Ordinances 18-024 through 18-028 are all related to the FY 2019 budget and will be tabled until the May 22, 2018 County Council Meeting. These items will be discussed at the May 22, 2018 Finance Committee Meeting.***

**°17-070: (STATUS: TABLED) TO AMEND NEW CASTLE COUNTY CODE CHAPTER 14 (“FINANCE AND TAXATION”) REGARDING THE PROCESS FOR ABATEMENT OF CERTAIN TAXES AND PENALTIES FOR CERTAIN EXEMPT ORGANIZATIONS. Introduced by: Mr. Smiley**

**FISCAL NOTE:** This ordinance adds additional reasons for which the Chief Financial Officer may allow an abatement of penalties and County taxes; specifically, when an organization has applied for and been granted a tax exemption under the *New Castle County Code*, but owes prior years’ taxes and penalties because of a failure to timely file the application for an exemption from taxation.

**IV. OTHER:**

- **Finance Department Responses to FY19 Budget Questions**
- **Tax Exemption Presentation**
- **New Castle County Council Grant Requests/Community Events**
- **Expense & Revenue Round Table**
- **Comments by the County Executive Branch**
- **Other**

**V. PUBLIC COMMENT:**

**VI. ADJOURNMENT:**

**AGENDA POSTED: April 17, 2018**

**\*The agenda is posted (7) seven days in advance of the scheduled meeting in compliance with 29 Del. C. Section 10004(e)(2). This agenda shall be subject to change to include the addition or deletion of items received from Council members, including executive session, which arise at the time of the meeting.**