

Administrative-Finance Committee
CO-CHAIR, GEORGE SMILEY
COUNCILMAN SEVENTH DISTRICT
CO-CHAIR, JOHN J. CARTIER
COUNCILMAN EIGHTH DISTRICT



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NEW CASTLE COUNTY COUNCIL
Administrative-Finance Committee
April 10, 2018 – 1:30 p.m.
8th Floor Council Conference Room

REVISED¹²-AGENDA

I. APPROVAL OF MINUTES:

3/27/17 Administrative-Finance Committee meeting minutes

II. RESOLUTIONS:

R18-052: (TO BE TABLED) ADOPTING THE NEW CASTLE COUNTY CAPITAL PROGRAM FOR FISCAL YEAR 2019 THROUGH 2024. Introduced by: Mr. Smiley, Mr. Cartier

FISCAL NOTE: This Resolution would approve the Capital Program of New Castle County for the six fiscal years from July 1, 2018 through June 30, 2024 as required by the State Code. The “New Castle County Capital Program and Budget – Fiscal Year 2019-2024 – Approved” provides detail for these projects and projects previously authorized.

Additionally, this Resolution would sunset 2 projects with an approximate savings of \$0. These projects will no longer be active projects and accordingly are deleted from the Fiscal Year 2019 Capital Program.

The Capital Program for FY2019 through FY2024 as submitted indicates that planned capital uses/sources of funds for the years FY2019 through FY2024 would be:

USES:	FY2019	\$ 48,222,765
	FY2020	\$ 79,360,342
	FY2021	\$ 52,036,810
	FY2022	\$ 45,277,725
	FY2023	\$ 46,802,153
	FY2024	<u>\$ 41,077,614</u>
	TOTAL	<u>\$ 312,777,409</u>
SOURCES:	Bonds	\$ 253,479,500
	Federal	\$ -
	State	\$ 10,130,035
	General	\$ 36,353,208
	Sewer	\$ 13,564,666
	Other	<u>\$ (750,000)</u>
TOTAL	<u>\$ 312,777,409</u>	

R18-053: TO SET NEW CASTLE COUNTY’S FISCAL YEAR 2019 CONTRIBUTION RATE FOR THE COUNTY’S PENSION PLANS. INTRODUCED BY: Mr. Smiley, Mr. Cartier

FISCAL NOTE: *New Castle County Code* Section 26.04.603 requires that, on the basis of reasonable actuarial assumptions and tables approved by the Board of Trustees, the actuary shall determine the normal cost of the plan required to meet the actuarial cost of current service and the total unfunded accrued liability of the various County pension programs.

This resolution, if approved, would change the total County Pension Contribution Rate, for the four primary County pension plans and the School Crossing Guards' pension plan from 26.23% to 29.82%. The total cost to the County for all pension plan contributions, including the County's contribution to the Delaware County and Municipal Police/Firefighter Pension Plan is estimated to be \$23,442,866.

The County's contributions to the following plans are as follows:

Delaware County and Municipal Police/Firefighter Pension Plan (State Pension Plan):	\$5,009,989
School Crossing Guards' Pension Plan (County Pension Plan):	87,068
Employee Retirement System, Alternate Pension Plan, County Employees' Pension Plan, and County 2011 Pension Plan (County Pension Plan):	<u>18,345,809</u>

Total County Contribution to All Pension Plans: **\$23,442,866**

The overall pension contribution rate of 29.82% for the four primary County pension plans and the School Crossing Guards' pension plan will remain constant for Fiscal Year 2019. However, the rates provided for the Police Pension Plan may vary since the State of Delaware adjusts them accordingly.

R18-054: AUTHORIZING \$15,000.00 INCREASE TO THE PURCHASE ORDER CONTRACT FOR VANDEMARK AND LYNCH FOR STRUCTURAL REVIEWS FOR THE CODE ENFORCEMENT DIVISION OF THE DEPARTMENT OF LAND USE, FOR A TOTAL PURCHASE ORDER CONTRACT OF \$40,000.00. INTRODUCED BY: Mr. Smiley, Mr. Cartier

FISCAL IMPACT: This Resolution authorizes the execution of one purchase order contract increase in the amount of \$15,000.00, which revises the total purchase order contract amount to \$40,000.00. Funding is included in the FY2018 Approved Operating Budget.

R18-055: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR NEW CASTLE CONSERVATION DISTRICT FOR DESIGN AND REPAIR OF THE FAILING OUTFALL LOCATIONS AT SPRING CREEK POND #1 AND #2 FOR THE DEPARTMENT OF SPECIAL SERVICES IN THE AMOUNT OF \$105,000.00. INTRODUCED BY: Mr. Smiley, Mr. Cartier

FISCAL IMPACT: This Resolution authorizes the execution of one purchase order contract totaling \$105,000.00. Funding is included in the FY2018 Approved Capital Budget.

III. ORDINANCES:

'18-022: AMEND THE GRANTS BUDGET: APPROPRIATE \$116,300 IN FUNDING FROM WEST END NEIGHBORHOOD HOUSE TO THE CITI FOUNDATION PATHWAY TO PROGRESS SUMMER YOUTH EMPLOYMENT PROGRAM GRANT, TO BE ADMINISTERED BY THE DEPARTMENT OF COMMUNITY SERVICES AS A SUBGRANTEE. Introduced by: Mr. Hollins, Ms. Diller

FISCAL NOTE: This Ordinance, if approved, will amend the Grants Budget by appropriating \$116,300 in funding from West End Neighborhood House to the Citi Foundation Pathway to Progress Summer Youth Employment Program Grant to be administered by the Department of Community Services.

The Citi Foundation Pathway to Progress Summer Youth Employment Program will provide employment experiences for low income youth in the City of Wilmington and across New Castle County suburban areas that will promote responsibility, team work and a good work ethic. Funds will be used to place 80 to 90 eligible youth into a paid work experience. This program will run through the summer of 2018.

°18-023: AMEND THE GRANTS BUDGET: APPROPRIATE AN ADDITIONAL \$67,500 IN FEDERAL FUNDS FROM THE U.S. DEPARTMENT OF HOMELAND SECURITY, THROUGH THE DELAWARE EMERGENCY MANAGEMENT AGENCY (DEMA), UNDER THE DEPARTMENT OF SAFETY AND HOMELAND SECURITY, AND STATE FUNDING OF \$19,875 FROM THE DELAWARE DEPARTMENT OF TRANSPORTATION (DELDOT); TRANSFER FUNDING OF \$2,625 FROM THE EXISTING NEW CASTLE COUNTY OFFICE OF EMERGENCY MANAGEMENT (OEM) MATCH GRANT TO THE BAYVIEW BEACH ELEVATION PROJECT GRANT. Introduced by: Mr. Bell, Mr. Street

FISCAL NOTE: This Ordinance, if approved, will amend the Grants Budget by appropriating additional federal funds of \$67,500 from the U.S. Department of Homeland Security through the DEMA, under the Department of Safety and Homeland Security, State funding of \$19,875 from the DeIDOT, along with the transfer of \$2,625 from existing New Castle County Office of Emergency Management Match Grant, to the Bayview Beach Elevation Project Grant. These funds will support all costs associated with elevating nine homes within the Bayview Beach community along the Delaware River.

The fiscal impact of this Ordinance, if approved, would be an increase in the authorized budget authority of the Grants Budget of \$90,000. This increase will affect FY2018 and FY2019 since the targeted program completion date of this award ends on August 30, 2018. There will be no fiscal impact beyond FY2019 as a result of this grant award. There is no discernible fiscal impact on the current operating budget.

°17-070: (STATUS: TABLED) TO AMEND NEW CASTLE COUNTY CODE CHAPTER 14 (“FINANCE AND TAXATION”) REGARDING THE PROCESS FOR ABATEMENT OF CERTAIN TAXES AND PENALTIES FOR CERTAIN EXEMPT ORGANIZATIONS. Introduced by: Mr. Smiley

FISCAL NOTE: The legislation will provide additional reasons for the Chief Financial Officer to allow an abatement of penalties and County taxes.

IV. OTHER:

- **Travel Request Approval for Mr. Weiner**
- **New Castle County Council Grant Requests/Community Events**
- **Expense & Revenue Round Table**
- **Comments by the County Executive Branch**
- **Other**

V. PUBLIC COMMENT:

VI. ADJOURNMENT:

AGENDA POSTED: April 3, 2018

***The agenda is posted (7) seven days in advance of the scheduled meeting in compliance with 29 Del. C. Section 10004(e)(2). This agenda shall be subject to change to include the addition or deletion of items received from Council members, including executive session, which arise at the time of the meeting.**

¹ Agenda revised for addition of ~~Tax Exemption Presentation~~ and a Travel Request.

² Agenda was additionally revised to remove Tax Exemption presentation due to postponement until April 24, 2018.