

NEW CASTLE COUNTY COUNCIL
Administrative Committee – Finance
July 22, 2014 – 1:30 p.m.
8th Floor Council Conference Room

REVISED AGENDA

APPROVAL OF MINUTES:

7/8/14 Administrative-Finance Committee meeting minutes

CONSENT CALENDAR: None

RESOLUTIONS:

R14-173 **AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR**
Mr. Smiley, **THE DEPARTMENT OF SPECIAL SERVICES FOR FY2015 CONTINUATION OF VHF**
Mr. Cartier **RADIO COMMUNICATIONS SYSTEM MAINTENANCE AND ASSOCIATED FEES IN**
 THE AMOUNT OF \$66,229.00.

State of Delaware Division of Communications (PO163562)

\$142,918

Specification: This PO is for the maintenance and associated services with the VHF Radio Communications System.

R14-174 **AUTHORIZING THE EXECUTION OF TEN PURCHASE ORDER CONTRACTS FOR**
Mr. Smiley, **THE DEPARTMENT OF COMMUNITY SERVICES FOR MAGAZINE AND**
Mr. Cartier **NEWSPAPER SUBSCRIPTIONS FOR VARIOUS LIBRARIES IN THE AMOUNT OF**
 \$84,380.00.

Ebsco Industries, Inc. (PO162540)

\$11,889

Specification: This PO is for the purchase of magazine subscriptions for the Woodlawn Library.

Ebsco Industries, Inc. (PO162535)

\$10,030

Specification: This PO is for the purchase of magazine subscriptions for the Bear Library.

Ebsco Industries, Inc. (PO162536)

\$14,942

Specification: This PO is for the purchase of magazine subscriptions for the Brandywine Hundred Library.

Ebsco Industries, Inc. (PO162538)

\$8,895

Specification: This PO is for the purchase of magazine subscriptions for the Hockessin Library.

Ebsco Industries, Inc. (PO162537)

\$10,646

Specification: This PO is for the purchase of magazine subscriptions for the Newark Library.

Ebsco Industries, Inc. (PO162539)

\$7,258

Specification: This PO is for the purchase of magazine subscriptions for the Kirkwood Library.

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**The agenda was revised on 7/16/14 to correct some typographical errors.

Distribution Marketing of DE (PO162531)

\$6,015

Specification: This PO is for the purchase of newspaper subscriptions for the Bear Library.

Distribution Marketing of DE (PO162532)

\$7,058

Specification: This PO is for the purchase of newspaper subscriptions for the Brandywine Hundred Library.

Distribution Marketing of DE (PO162533)

\$3,679

Specification: This PO is for the purchase of newspaper subscriptions for the Elsmere Library.

Distribution Marketing of DE (PO162534)

\$3,968

Specification: This PO is for the purchase of newspaper subscriptions for the Claymont Library.

R14-175
Mr. Smiley,
Mr. Cartier

AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR THE DEPARTMENT OF PUBLIC SAFETY FOR YEARLY MAINTENANCE CONTRACT FOR VOLUNTEER FIRE SERVICE HIGH-BAND PAGING SYSTEM IN THE AMOUNT OF \$63,200.00.

State of Delaware Division of Communications (PO162296)

\$63,200

Specification: This PO is for the yearly maintenance cost directly associated with the high band volunteer fire service paging equipment housed in the State's 800 MHz radio shelters.

R14-176
Mr. Smiley,
Mr. Cartier

AUTHORIZING THE EXECUTION OF SIXTEEN PURCHASE ORDER CONTRACTS FOR THE DEPARTMENT OF COMMUNITY SERVICES FOR PASS THRU GRANTS TOTALING \$1,193,277.00.

Ministry of Caring (PO162461)

\$5,000

Specification: This PO is for a pass through grant for the Ministry of Caring for child care program for homeless and low-income families.

Ministry of Caring (PO162471)

\$25,156.33

Specification: This PO is for a pass through grant for the Ministry of Caring Mary Mother Hope House I, II & III for Shelter Operations.

Police Athletic League of DE, Inc. (PO162434)

\$15,000

Specification: This PO is for a pass through grant for the Garfield Park Pal- Ademic Achievement Program.

Police Athletic League of DE, Inc. (PO162424)

\$5,000

Specification: This PO is for a pass through grant for the Garfield Park PAL's Summer FunDamental Academic Achievement Program.

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Police Athletic League of DE, Inc. (PO162507)

\$5,000

Specification: This PO is for a pass through grant for the PAL's Delaware City Pal-Academics Academic Achievement Program.

Catholic Charities, Inc. (PO162463)

\$16,700

Specification: This PO is a pass through grant for Catholic Charities' Rapid Re-housing Program. This program will provide rental assistance and relocation and stabilization services to the homeless.

Carleton Preservation Associates, LLC. (PO162500)

\$200,000

Specification: This PO is for a pass through grant for Carleton Preservation Associates. This 30-year deferred loan will be used to assist with the rehabilitation of building 1900 located in Carleton Court Apartments at 1900 Southway Drive, Newark, DE 19713.

Interfaith Housing Delaware, Inc. (PO162499)

\$180,000

Specification: This PO is for a pass through grant for Interfaith Community Housing of Delaware, Inc. This grant will be used to assist with the acquisition and rehabilitation of the properties located in Overview Gardens and Garfield Park communities located off of Memorial Drive, New Castle, DE 19720.

Homes for Life Foundation (PO162498)

\$100,000

Specification: This PO is for a pass through grant for Homes for Life Foundation/Arc of Delaware. This grant will be used to assist Homes for Life Foundation/Arc of Delaware with handicap accessibility improvements for 8 group homes throughout New Castle County.

Family Help, Inc. (PO162497)

\$50,000

Specification: This PO is for a pass through grant for Family Help, Inc. This grant will be used to assist Family Help with the expansion of bedroom units at their family transition center located at 26-28 West Lake Street, Middletown, DE.

Challenge Program (PO162496)

\$175,000

Specification: This PO is for a pass through grant for the Challenge Program. This grant will be used to assist the Challenge Program with the acquisition and construction of an Efficient Modular House. This house will be sold to those families earning less than 80% of area median income.

City of Newark Planning & Development Dept. (PO162466)

\$271,108

Specification: This PO is for a pass through grant for the City of Newark for their CDBG activities per their proposal to New Castle County. The FY2015 award is \$271,108.

Connections CSP, Inc. (PO162467)

\$50,000

Specification: This PO is for a pass through grant for Connections Community Support Programs, Inc. These funds will support their Rapid Re-Housing program.

Homeward Bound, Inc. (PO162468)

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\$25,156.33

Specification: This PO is for a pass through grant for Homeward Bound. These funds will support client services and Shelter Operation components (Emmaus House).

Salvation Army (PO162469)

\$25,156.34

Specification: This PO is for a pass through grant for the Salvation Army. These funds will support client services and shelter operation components.

Martin Luther King Center (PO162470)

\$45,000

Specification: This PO is for a pass through grant for the Martin Luther King Center. These funds will support the Family Supportive Services provided at the Martin Luther King Complaint & Referral Center.

ORDINANCES:

°14-074

Mr. Sheldon

TO AMEND NEW CASTLE COUNTY CODE CHAPTER 2 (“ADMINISTRATION”), ARTICLE 5 (“DEPARTMENTS AND OFFICES”), REGARDING PROCUREMENT OF CONTRACT CONSTRUCTION.

This legislation will shift the responsibility, in large part, for the procurement of contract construction from the Department of Special Services to the Office of Administrative Services. There is no discernible fiscal impact.

ITEM J, K, L: None

OTHER:

- New Castle County Council Grant Requests
- Expense & Revenue Round Table
- Other

PUBLIC COMMENT:

ADJOURNMENT:

AGENDA POSTED: July 15, 2014

REVISED AGENDA: July 16, 2014

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