



**NEW CASTLE COUNTY COUNCIL
Administrative Committee – Finance
January 14, 2013 – 1:30 p.m.
8th Floor Council Conference Room**

AGENDA

APPROVAL OF MINUTES:

12/17/13 Administrative-Finance Committee meeting minutes

CONSENT CALENDAR: None

OTHER RESOLUTIONS:

R14-029: APPROVING THE REFUND OF TAXES PAID IN ERROR ON PARCEL # 1401200027. Introduced by: Mr. Smiley, Mr. Cartier

FISCAL NOTE: This resolution, if approved, would authorize the refund of taxes paid in error. Council approval is necessary for this refund. According to *New Castle County Code* Article 3, §14.03.001.C, the Chief Financial Officer's authority to approve refunds is limited to \$5,000.00 and pursuant to Article 3, §14.03.002.A, the Chief Financial Officer shall not "without the express approval of Council by resolution, refund any payment received by the Office of Finance more than three (3) years prior to the date of the receipt by the Office of Finance of the refund application, unless the amount of such refund is not more than one thousand dollars (\$1,000.00), in which case the Chief Financial Officer may process it in accordance with the procedures set forth in §14.03.001."

The refund set forth reflects a total payment of \$5,280.46 paid in error comprised of taxes.

ORDINANCES:

13-102: AMEND THE GRANTS BUDGET: APPROPRIATE \$36,602 IN ADDITIONAL FY2014 FEDERAL FUNDING TO THE HOME INVESTMENT PARTNERSHIP PROGRAM (HOME) WHICH IS ADMINISTERED BY THE DEPARTMENT OF COMMUNITY SERVICES. Introduced by: Mr. Hollins, Ms. Diller

FISCAL NOTE: This ordinance, if adopted, would amend the Grants Budget (Exhibits A through C) by appropriating \$3,661 to HOME Administration FY2014; \$27,451 to HOME Investment Partnership Projects-Subgrantees FY2014, and \$5,490 to Home Investment Partnership Community Housing Development Organization (CHDO) FY2014 - all under the Home Investment Partnerships Program (HOME).

HOME programs are funded from U.S. Department of Housing and Urban Development (HUD) for the rehabilitation and acquisition of housing and the administration of the program. Families served are low and moderate-income households in New Castle County outside the cities of Wilmington and Newark. The current budget is to rehabilitate homes (must be in full code compliance for funding), and for sub-grantee programs that support housing, including loan(s).

These federal funds are to be appropriated as follows:

HOME Administration FY2014 (Exhibit "A") \$ 3,661

HOME Investment Partnership Projects-Subgrantees FY2014 (Exhibit 13") \$27,451

***The agenda is posted (7) seven days in advance of the scheduled meeting in compliance with 29 Del. C. Section 10004(e)(2). This agenda shall be subject to change to include the addition or deletion of items received from Council members, including executive session, which arise at the time of the meeting.**

HOME Investment Partnership FY2014 - CHDO (Exhibit "C") \$5,490

TOTAL (Exhibits A through C) **\$36,602**

The fiscal impact of these programs, if approved, would be an increase in the authorized spending authority of the Grants Budget of \$36,602 for FY2014 funded by HUD grant awards. This increase will affect only FY2014 slice the targeted program completion date is June 30, 2014. There will be no fiscal impact beyond FY2014 as a result of this grant award.

°13-103: AMEND THE GRANTS BUDGET: APPROPRIATE \$229, 854 IN ADDITIONAL FEDERAL FUNDING FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT TO THE COMMUNITY DEVELOPMENT BLOCK GRANT FY 2014 ADMINISTERED BY THE DEPARTMENT OF COMMUNITY SERVICES. Introduced by: Mr. Hollins, Ms. Diller

FISCAL NOTE: This ordinance, if adopted, would amend the Grants Budget by appropriating \$229,854 in additional federal funding to the Community Development Block Grant FY2014 administered by the Department of Community Services as follows:

<u>Program Title</u>	<u>Total Proposed Appropriation</u>
CDBG Administration FY2014 (See Exhibit A)	\$45,971
CDBG Sub Recipients FY2014 (See Exhibit B)	\$54,478
CDBG FY2014-Housing Initiative (See Exhibit C)	\$129,405
TOTAL INCREASE	\$229,854

The Community Development Block Grant is funded through the U.S. Department of Housing and Urban Development (HUD) and through loan repayments from rehabilitation projects and down payment and settlement bans. The major objectives of the CDBG program include providing: financial assistance to moderate to low income residents of New Castle County, most of which are elderly, to rehabilitate their homes; down payment and settlement help for low to moderate income residents buying their first home; funding to agencies that provide housing support services; grants for emergency repairs; funding for the revitalization of aging neighborhoods throughout the County; and social services.

The fiscal impact of this ordinance, if approved, would be an increase in the authorized spending authority of the Grants Budget of \$229,854. This increase will affect FY2014 only, since the targeted program completion date is June 30, 2014. There will be no fiscal impact beyond FY2014 as a result of this grant award.

OTHER:

CFO Checkbook presentation

Presentation by CAO, David Grimaldi, on risks of unfunded liabilities.

New Castle County Council Grant Requests

Expense & Revenue Round Table

Other

PUBLIC COMMENT:

ADJOURNMENT:

AGENDA POSTED: January 7, 2014

***The agenda is posted (7) seven days in advance of the scheduled meeting in compliance with 29 Del. C. Section 10004 (e)(2). This agenda shall be subject to change to include the addition or deletion of items received from Council members, including executive session, which arise at the time of the meeting.**